



**INVITATION FOR BID (IFB) No.: IFB NO. PAG-007-22**

**VARIOUS TIRES AND BATTERIES FOR PORT VEHICLES  
AND HEAVY EQUIPMENT**

April 13, 2022

**ADDENDUM NO. 1**

**ALL PROPOSERS MUST ACKNOWLEDGE RECEIPT OF THIS ADDENDUM ON AREA PROVIDED BELOW AND RETURN COPY TO PAG PROCUREMENT OFFICE:** Fax:(671)472-1439 or Email: [khcharfauros@portofguam.com](mailto:khcharfauros@portofguam.com), [macabrera@portofguam.com](mailto:macabrera@portofguam.com), [algsablan@portofguam.com](mailto:algsablan@portofguam.com), [pacastro@portofguam.com](mailto:pacastro@portofguam.com) and [pagprocurement@portofguam.com](mailto:pagprocurement@portofguam.com)

**NOTICE TO OFFERORS:** The IFB referenced above is hereby amended to include the following as part of IFB documents:

1. Questions and Responses
2. Sign-In Sheet – Listing of Individuals/Firms in Attendance
3. AGENDA – Pre-Proposal Conference on April 6, 2022 at 10:00am
4. Minutes of the Pre-Proposal Conference (see attachment).

**RORY J. RESPICIO  
GENERAL MANAGER**

**ACKNOWLEDGED BY:**

**NAME OF PROPOSER:** \_\_\_\_\_

**AUTHORIZED SIGNATURE:** \_\_\_\_\_

**PRINT NAME:** \_\_\_\_\_

**DATE:** \_\_\_\_\_



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**VARIOUS TIRES AND BATTERIES FOR PORT VEHICLES  
AND HEAVY EQUIPMENT**

April 13, 2022

**Questions, Concerns and Responses**

*Question received via email from Cars Plus March 30, 2022 at 2:10pm*

Q1: Do we have to include mount, balance and disposal fees for Tires?

Response: Not mounting and balancing but it would include disposal.

\*\*\*\*\*NOTHING FOLLOWS\*\*\*\*\*




**PORT AUTHORITY OF GUAM**  
**IFB-PAG-007-22**

**VARIOUS TIRES & BATTERIES FOR PORT VEHICLES & HEAVY EQUIPMENT**  
**PRE-BID CONFERENCE**

Date: Wednesday, APRIL 6, 2022 Location: PAG Board Room Time: 2:00 p.m.

NAME	COMPANY NAME	CONTACT NO.
Alicia Roberto	AK	643-8428
MAR MM	AM	687-3315
TRAVIS BELAVENTE	NAPA AUTO PARTS	777-7303
Tyler Miranda	NAPA Auto Parts	777-7309
Mark Cabrera	PAG Procurement	(671) 477-5931 ext. 276.
Kirida Charfauros	PAG Procurement	671-477-5931 ext. 276
PIA CASTRO	PAG PROCUREMENT	x340

**PROCUREMENT NOTES:** MEETING ADJOURNED @ 10:10am 



## PRE-BID CONFERENCE AGENDA

Project No.: IFB-PAG-007-22

VARIOUS TIRES & BATTERIES FOR PORT VEHICLES & HEAVY EQUIPMENT

Date: April 06, 2022

Time: 10:00 a.m.

Location: PAG Boardroom

### I. Introduction

- PAG Representatives
- Others

### II. Intent and Purpose

The Jose D. Leon Guerrero Commercial Port or Port Authority of Guam (PAG), hereinafter referred to as PAG, an autonomous agency is inviting firms to participate in the Invitation for Bid (IFB) No.: **IFB-PAG-007-22 Various Tires and Batteries for Port Vehicles and Heavy Equipment**, for the Port Authority of Guam.

### III. Description:

The Port Authority of Guam is soliciting an IFB for Various Tires and Batteries for Port Vehicles and Heavy Equipment needed for the preservation and maintenance of the Port's Equipment. If you have not obtained the IFB packet and registered, you may register and download IFB material, at no cost, from the Port's website: <https://portofguam.com/bids-and-rfps>.

### IV. IFB Process and Requirements:

- **Questions & Concerns (Q&C) Deadline:** Friday, April 8, 2022, NO LATER THAN 4 P.M. Address to: General Manager, Rory J. Respicio, [rjrespicio@portofguam.com](mailto:rjrespicio@portofguam.com) and a copy email to Kirida Charfauros, Buyer I Procurement and Supply Division at [khcharfauros@portofguam.com](mailto:khcharfauros@portofguam.com), and Mark A. Cabrera [macabrera@portofguam.com](mailto:macabrera@portofguam.com).
- **Bid Submittal:** Monday, April 18, 2022, before or up until 2:00 P.M. Chamorro Standard Time (Guam Time), 1<sup>st</sup> floor Procurement Office located in the PAG Admin. Bldg.
- **Bid Opening:** Monday, April 18, 2022, immediately following Bid submittal and will be opened in the Port Authority of Guam, Board of Directors Conference Room.
- Required copies: 1 original, 2 copies and 1 CD or USB containing electronic file copy in PDF format.
- Required Forms for Submittal
  - Form 002 - Affidavit Disclosing Ownership and Commissions
  - Form 003 - Affidavit re Non-Collusion
  - Form 004 - Affidavit Re No Gratuities/Kickbacks
  - Form 005 - Affidavit re Ethical Standards
  - Form 006 - Declaration re Compliance with U.S. DOL Wage Determination
  - Form 007 – Affidavit re Contingent Fees
  - Special Provisions: Restriction against Sex Offenders Employed by services providers to Government of Guam from working on Government property.
  - Business License

### V. REGISTERED OFFEROR

A Registered Offeror is one who has registered with PAG Procurement Office. If you have not obtained the IFB packet and registered, you may register and download IFB material, at no cost, from the Port's website:

<https://portofguam.com/bids-and-rfps> .



## PRE-BID MEETING MINUTES

### IFB-PAG-CIP-007-22

#### Various Tires and Batteries for Port Vehicles and Heavy Equipment

DATE: April 6, 2022    START TIME: 10:00am    LOCATION: PAG BOARD ROOM

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**Attendees:**        See attached Attendance Sheet  
**Officiated by:**    Mark A. Cabrera, Buyer Supervisor

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The Pre-Bid Conference began at 10:00am; providing time allowance for any late attendees.

The meeting began with introductions. The attendees were advised to refer to the agenda that was distributed. The intent of the IFB with reference to the description of the IFB, and the purpose of the meeting was expressed, and Bidders were reminded of the following:

- **Deadline to Submit Bids:** Monday, April 18, 2022, before or up until 2:00 P.M. Chamorro Standard Time at Port Procurement Office 1<sup>st</sup> floor PAG Administration Building. Bid(s) to be submitted or received after 2:00 p.m. Guam Time will NOT be considered and returned unopened.
- **Required copies:** One (1) complete original, two (2) hard copies & One (1) copy in an electronic device or CD containing electronic file copy in pdf format.
- **Deadline to submit all questions, concerns & clarifications:** Friday, April 8, 2022 NO LATER THAN 4 p.m. and must be in writing, addressed to the attention of PAG General Manager Rory J. Respicio at [rjrespicio@portofguam.com](mailto:rjrespicio@portofguam.com), and a copy to Mr. Mark A. Cabrera, Buyer Supervisor at [macabrera@portofguam.com](mailto:macabrera@portofguam.com) and Kirida H. Charfauros at [khcharfauros@portofguam.com](mailto:khcharfauros@portofguam.com) or via facsimile at 671-472-1439, or submitted at the Port Procurement Office, located at the 1<sup>nd</sup> floor of the Administration Bldg.,
- Written questions are strongly encouraged so the Port can provide proper responses in a form of an Amendment to the Invitation for Bid (IFB) and will be a part of the IFB & its entirety and shall be distributed to the registered Bidders/Vendors.
- The importance of the Required Forms was discussed and are required for bid submittal.

Bidders/Vendors are reminded that PAG encourage all to register their contact information to ensure receiving any notices regarding any changes or updates to the IFB and PAG shall not be liable for failure to provide notice to any party who did not register their contact information. All bidders were also reminded of questions and concerns deadline, the meeting ended with reminders that all questions or concerns must be submitted in writing to the General Manager.

Pre-Bid Meeting adjourned at 10:10am

Prepared by: *khcharfauros 4-6-2022*  
Kirida H. Charfauros

Attachment: Agenda and Attendance Sheet

**VI. REMINDERS:**

- A. All Questions and Concerns shall be submitted in writing and addressed to Port General Manager Mr. Rory J. Respicio at [rjrespicio@portofguam.com](mailto:rjrespicio@portofguam.com) and attention to Kirida Charfauros, Buyer I Procurement and Supply Division at [khcharfauros@portofguam.com](mailto:khcharfauros@portofguam.com), and Mark A. Cabrera [macabrera@portofguam.com](mailto:macabrera@portofguam.com).
- B. Nothing stated at this Pre-Bid Conference shall change the IFB unless a change is made by written Amendment (§3109(g)(4)). Amendments will be provided to all registered Offerors only.
- C. An Addendum will be prepared and issued to all registered Offerors containing today's meeting minutes and sign-in sheet.

**VII. MEETING ADJOURNED.**

Time: 10:10AM

Procurement Staff Initial: 