



PORT OF GUAM
ATURIDAT I PUETTON GUAHAN
Jose D. Leon Guerrero Commercial Port
1026 Cabras Highway, Suite 201, Piti, Guam 96925
Telephone: 671-477-5931/35 Facsimile: 671-477-2689/4445
Website: www.portguam.com



Eddie Baza Calvo
Governor of Guam
Ray Tenorio
Lieutenant Governor

REGULAR MEETING OF THE BOARD OF DIRECTORS
Jose D. Leon Guerrero Commercial Port
Wednesday, December 21, 2016
11:45am

A G E N D A

- I. CALL TO ORDER
- II. APPROVAL OF MINUTES
 - a. November 23, 2016 – Regular Board Meeting
- III. PUBLIC COMMENTS:
 - a. Public Comments
 - b. Employee Comments
 - c. PAGGMA Association
- IV. GENERAL MANAGER'S REPORT
- V. OLD BUSINESS
 1. Retirement: Defined Benefits Plan
 2. H-Wharf Renovation Plans
- VI. NEW BUSINESS
 1. Budget Transfer Request:
 - a. Upgrade Internet Bandwidth for PAG Network
 - b. Position Conversion of Accounting Technician II
 - c. Position Conversion of Crane Operator
 - d. Position Conversion of Plumber I
 - e. Purchase of Used Vehicles at GSA
 - f. Harbor Master Renovation
 - g. Additional Golf Cart Acquisition
 2. Bond Update
 3. Association of Pacific Ports Sponsorship
 4. General Manager Performance Evaluation
- VII. ADJOURNMENT



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**MINUTES OF THE
REGULAR MEETING OF THE BOARD OF DIRECTORS
Wednesday, November 23, 2016**

I. CALL TO ORDER

There being a quorum, the regular meeting of the Board of Directors was called to order at 11:55 a.m., Wednesday, November 23, 2016. Present at the meeting were:

Francisco G. Santos, Chairman
Oscar A. Calvo, Vice Chairman
Melanie R. Mendiola, Member
Maria D.R. Taitano, Member
Joanne M.S. Brown, General Manager
Alfred F. Duenas, Deputy General Manager (Admin & Finance)
Atty. Therese Rojas, Co-Counsel

Absent was Felix R. Pangelinan, Deputy General Manager of Operations. Also present was AM Insurance-Angelica Perez; Guam Post-John O'Connor and Port Management staff.

Addendum to Agenda: Before proceeding further into the agenda and without objections, Director Taitano made motion to add the following item 2017 Association of Pacific Ports Winter Conference, January 11-13, 2016, Maui, Hawaii onto the agenda under new business. The motion was seconded by the Vice Chairman and was unanimously approved.

II. ELECTION OF OFFICERS

a. **Board Secretary:** The Vice Chairman made motion to nominate Mrs. Maria D.R. Taitano as the Board Secretary of the Port Authority of Guam Board of Directors. Director Taitano respectfully declined the nomination at this time due to current obligations. There being no second to the motion, the motion on the floor dies.

Director Taitano made motion to nominate Ms. Melanie R. Mendiola as the Board Secretary of the Port Authority of Guam Board of Directors, seconded by the Vice Chairman. Motion was unanimously approved.

III. APPROVAL OF MINUTES

a. **October 20, 2016 – Regular Board Meeting:** The Vice Chairman made motion to approve the minutes of October 20, 2016 subject to correction. The motion was seconded by Director Taitano and was unanimously passed.

IV. PUBLIC COMMENTS

- a. **Public Comments:** None.
- b. **Employee Comments:** None.
- c. **PAGGMA Association:** Mr. Steven Muna, PAGGMA Vice President, announced that the Port Team is the 2016 League Champions of the GovGuam Parks and Recreation Co-Ed Slowpitch Softball League. He also reminded the Board about the Christmas Party scheduled on December 3, 2016 at Hotel Nikko. Theme is *Christmas in Paradise*.

V. GENERAL MANAGER'S REPORT

The General Manager's report was provided for Board's information. The following key item(s) are noted as follows:

1. **Request to PUC on the Port's 5-Year Tariff Petition.** On November 15, 2016, the Port officially filed its 5-year tariff petition to the Public Utilities Commission. The tariff increase requested for the first two years is 7% and for the remaining three years is at 1%. Next step is for PUC to schedule public hearings.

2. **Outreach Meeting for Port's 5-Year Tariff Petition.** The Port held an outreach meeting on November 14-15, 2016 to all shipping agents and port users regarding its 5-year tariff petition. There were no representatives in attendance at the November 14th meeting; however, on November 15th, Matson and Ambyth representatives were present. There were no questions asked, only that the tariff materials be emailed to them.

3. **Meeting with APL on New Weekly Service Operations.** The Port met with APL representatives on November 15, 2016. The meeting focused on APL's second ship – Vessel Saipan that will extend weekly service to Guam. The new vessel has the capacity of up to 1,600 TEU and will be able to accommodate the demand for both the military and local population. The arrival of Vessel Saipan is anticipated by the end of December 2016.

4. **Status of Port's Equipment Procurement:**

- a. **Bid No. GSA/PAG-021-15 Tractors:** Award was made to Far East Equipment. A total of eight (8) tractors are expected to be delivered on October 19, 2016. A second purchase order was signed with a delivery scheduled for December 20, 2016. The eight (8) tractors arrived on island October 13, 2016 which was turned over to the Port on November 18, 2016.
- b. **Bid No. GSA/PAG-018-15 Forklifts:** The 5-ton forklift was awarded to MidPac Far East. Expected delivery date is November 8, 2016. The 10-ton and 20-ton forklifts were awarded to Morrico and expected delivery is April

16, 2017. The 5-ton forklift arrived two weeks ago which is two months ahead of schedule. The 5-ton forklift is still being prepped by MidPac Far East. The Port anticipates the forklift to be issued by November 28, 2016.

- c. **Street Sweeper:** Awarded to Morrico. Expected delivery date is December 30, 2016. The street sweeper arrived earlier than expected on October 13, 2016. Morrico is currently prepping the street sweeper and once completed, will be turned over to the Port.

5. **Port Management Participation in Bosslift with the U.S. Coast Guard.** On November 17, 2016, Port Management had an opportunity to participate in the 'Bosslift' event sponsored by Employers Support of the Guard and Reserve (ESGR). The purpose of the event is to provide employers in the public and private sectors with a better understanding of the service members' duties when on military duty and away from their civilian jobs.

6. **Port Authority of Guam MagPRO Winners for 2016.** The Port Authority participated in the MagPRO Awards and was awarded the categories of Employee of the Year, Supervisor of the Year, Male Athlete of the Year and Project/Program of the Year. PAGGMA association also was awarded the Employee Association of the Year. The banquet took place on November 19, 2016 to present the award.

VI. OLD BUSINESS

No old business discussed.

VII. NEW BUSINESS

1. **Retirement: Defined Benefits Plan:** Mr. Alfred F. Duenas, Deputy General Manager of Administration (DGMA), mentioned that the then-Port General Manager Pedro A. Leon Guerrero was employed with the Port Authority back in March 24, 1993 thru January 3, 1995. During this period, Mr. Leon Guerrero was not enrolled in either a retirement plan nor was under social security. This information was found out when Mr. Leon Guerrero served again as the Port General Manager back in January 5, 2011 when he attempted to apply for GovGuam retirement and was informed by Retirement Fund that he was only eligible for the defined contribution plan. For record purposes, Public Law No. 23-042 created a new retirement plan identified as the Defined Contribution Plan (DC Plan) which discontinued the services of the Defined Benefits Plan (DB Plan), effective October 1, 1995.

The DGMA said Mr. Leon Guerrero is now requesting the Port Authority to provide assistance on his retirement plan from his first employment with the Port. He mentioned that in order for Mr. Leon Guerrero to be entertained by the Retirement Board, an authorization to apply for membership with GovGuam retirement would need to be made by the Port Authority Board of Directors. Further, if the authorization is provided by the Port Board, then later approved by the Retirement Board, the DGMA said there will be financial liabilities incumbent upon the Port to meet. The amount of the liability has yet to be determined, but will more than likely be a percentage of Mr. Leon Guerrero's salary for the first two years served as the Port Authority

General Manager. Director Taitano suggested to first determine the financial impact of the Port and that an inquiry be made with the Retirement Fund. The General Manager mentioned that if approvals are made by both the Port Board and Retirement Board, the Port will only be responsible for the ‘employers’ share. As to the ‘employees’ contribution, it will be at the expense of Mr. Leon Guerrero. The DGMA suggested that before any action is taken by the Board, he requested for Legal Counsel to look into whether there is a statute of limitation or timeframe on how far back can a retirement liability be extended to the Port Authority. Director Mendiola understands there to be a process for new hires especially with entitlements, but agrees that legal review be made for reasons that the request of Mr. Leon Guerrero dates back over 20 years ago. There were no objections.

2. **USCG Academy: The Tide Rips:** The USCG Academy has once again reached out to the Port Authority to support its annual 2017 “Tide Rips” edition. Tide Rips has a broad distribution that provides views from active decision makers both in the United States Coast Guard (USCG) and the Department of Homeland Security. Supporting the USCG Academy will allow Port exposure and recognition through the nation and as long time partners of USCG Sector Guam, this support demonstrates Port’s commitment to USCG activities. In light of this, Board approval is being requested to purchase advertising space for the 2017 Tide Rips edition in the amount of \$1,995.00 which will be funded through the Marketing budget account.

Director Taitano made motion to authorize management to purchase a quarter page of advertising space for the 2017 Tide Rips edition in the amount of \$1,995.00 funded through the Marketing budget account. Motion was seconded by Director Mendiola and was unanimously approved.

3. **Travel Authorization Request:**
- a. **Regional Meeting – Heads of Maritime and Energy Pacific Region, National Convention Center, December 7-14, 2016, Port Vila, Vanuatu**

Director Mendiola made motion to approve the travel authorization request under item 3(a) of new business for Mr. Felix R. Pangelinan, Deputy General Manager of Operations to attend. The motion was seconded by Director Taitano and was unanimously approved. The Regional Meeting is at no cost to the Port.

- b. **2017 Association of Pacific Ports Winter Conference, January 11-13, 2017, Maui, Hawaii**

The Vice Chairman made motion to approve the travel authorization request under item 3(b) of new business for Directors Taitano and Mendiola as well as the General Manager to attend. The motion was seconded by Director Taitano and was unanimously approved.

Board Term

Without objections and for record purposes, the General Manager mentioned that Director Kernaghan had notified the Port Board of his resignation from the Port Authority Board of Directors, indicating that he would not be present for his last two remaining Board meetings, which is today and December 2016 meeting. Further, Director Kernaghan was under the holdover period pursuant to Section 2103.9(e) of Title 4, Guam Code Annotated. The Chairman mentioned that he personally extended his appreciation to Director Kernaghan for his services as a Board of Director of the Port Authority of Guam.

VIII. ADJOURNMENT

There being no further business to discuss, it was moved by Director Taitano and seconded by the Vice Chairman to adjourn the meeting at 12:35 p.m. The motion was unanimously passed.



MELANIE R. MENDIOLA, Board Secretary
Board of Directors

APPROVED BY:



FRANCISCO G. SANTOS, Chairman
Board of Directors



FEDERAL GRANT/LOANS & LOCAL FUNDING PROGRAMS
FY2016 Port Modernization Plan
Grant Strategy - Monthly Update

December 21, 2016

Summary Sheet of Funding/Financing

	Approved Amount	Expenditures	Remaining Balance	NOTES
Port Modernization				
Modernization	\$ 59,880,000.00	\$ 46,705,854.09	\$ 13,174,145.91	\$48.5M Port Enterprise Fund / \$10M US DOT TIGER GRANT H-Wharf
Security	\$ 2,151,928.00	\$ 796,217.63	\$ 1,355,710.37	
Marinas	\$ 490,703.00	\$ 38,681.00	\$ 452,022.00	
Port Police	\$ 24,000.00	\$ -	\$ 24,000.00	DPW Office of Highway Safety
Grand Totals:	\$ 62,546,631.00	\$ 47,540,752.72	\$ 15,005,878.28	

Applications Pending	Requested Amount	NOTES
PAG Facilities Hardening Project	\$ 762,171.52	USDHS FEMA
Grand Totals:	\$ 762,171.52	

PORT AUTHORITY OF GUAM - FEDERAL GRANT FUNDING PROGRAMS
Wednesday, December 21, 2016

ITEM	GRANT #	PROJECT NAME	Federal or Local Agency	Notice to Proceed	% Completed	Award Date / End Date	Award Amount	Draw Down Submitted	Remaining Balance	STATUS
1. Port Modernization										
FY2010-01	Port Enterprise Fund	Guam Commercial Port Improvement Program	DoD to DOT Maritime Administration Agency (MARAD)	09/22/10	94.9%	9/22/2010 - 9/22/2015	\$ 48,500,000.00	\$ 46,040,464.00	\$ 2,459,536.00	As of 4/9/2016
FY2015-02	GR0706-15-21	Owner's Agent Engineer Support Services	Office of Economic Adjustment (OEA) DoD		48.2%	01/01/2015 - 12/31/2016 *Extension approved 12/31/2017	\$ 1,380,000.00	\$ 665,390.09	\$ 714,609.91	1 year grant extension request was submitted and approved. Grant performance period end date is now 12/31/2017. PAG exercised first option year contract renewal with OAE until Sept. 8, 2017. Task Order 2 services ongoing.
FY2016-01	DTMA91G160007	Rehabilitation of "H" Wharf	US DOT		0.0%	7/29/2016	\$ 10,000,000.00	\$ -	\$ 10,000,000.00	PAG received the draft Tiger VIII Grant Agreement Template and exhibits that will assist throughout the process of the Tiger Grant Agreement. Draft documents being reviewed by USDOT.
GRAND TOTAL GRANTS FOR MODERNIZATION:										
							\$ 59,880,000.00	\$ 46,705,854.09	\$ 13,174,145.91	

ITEM	GRANT #	PROJECT NAME	Federal or Local Agency	Notice to Proceed	% Completed	Award Date / End Date	Award Amount	Draw Down Submitted	Remaining Balance	STATUS
II. SECURITY										
FY2013-01	EMW-2013-PU-00206	CMU Wall & Heavy Duty Chain Link Security Fencing Program	FEMA Port Security Grant Program	Notification of Award Issued 8/24/2013 by DHS Preparedness Grant Program Announcement	100.0%	8/24/2013 - 02/28/2016	\$ 461,712.00	\$ 461,502.95	\$ 209.05	Currently working on Close Out documents.
FY2014-01	EMW-2014-PU-00572	Upgrade and Refurbishment of Safe Boat Acquired from the US Coast Guard Sector Guam	FEMA Port Security Grant Program	Waiting on USDHS/FEMA grant award documents	100.0%	09/01/14 - 08/31/2016	\$ 311,330.00	\$ 311,330.00	\$ -	Safe Boat project completed. Currently waiting on FEMA approval for no cost extension.
FY2014-02	EMW-2014-PU-00572	PAG Critical Infrastructure Cyber Security Assessment	FEMA Port Security Grant Program	Waiting on USDHS/FEMA grant award documents	14.8%	09/01/14 - 08/31/2016	\$ 157,500.00	\$ 23,384.68	\$ 134,115.32	Dec-2016 GSA PAG01-17 was announced. RFI from various vendors submitted 12/9/2016. Pre-Bid Conference 12/19/2016 1400 hrs at PCC
FY2015-01	EMW-2015-PU-00261	Maintenance and Sustainment Contract for the Port Command Center Port-Wide CCTV and Access Control Systems	FEMA Port Security Grant Program	30-Sep-15	0.0%	09/01/2015 - 08/31/2018	\$ 178,070.00	\$ -	\$ 178,070.00	Dec-2016 GSA PAG01-17 was announced. RFI from various vendors submitted 12/9/2016. Pre-Bid Conference 12/19/2016 1400 hrs at PCC
FY2015-02	EMW-2015-PU-00261	Upgrade and Refurbishment of Existing Damaged Security Light Poles and Fixtures at Strategic Port Locations	FEMA Port Security Grant Program	30-Sep-15	0.0%	09/01/2015 - 08/31/2018	\$ 317,827.00	\$ -	\$ 317,827.00	PAG Procurement Division currently waiting on Legal Counsel approval of the Canton Construction Company contract.
FY2015-01	FEMA Hazard Mitigation Assistance Grant Program	PAG Warehouse 1 Hardening Project	FEMA Hazard Mitigation Program	Waiting on USDHS/FEMA grant award documents	0.0%		\$ 75,629.00	\$ -	\$ 75,629.00	Currently waiting on release of funds by Guam Homeland Security/Office of Civil Defense.
FY2016-01	EMW-2016-PU-00523-501	Acquisition & Installation of Additional Cameras at Strategic Port Facilities.	FEMA Port Security Grant Program	Waiting on USDHS/FEMA grant award documents	0.0%		\$ 174,644.00	\$ -	\$ 174,644.00	SOW being developed by Engineering Division.
FY2016-02	EMW-2016-PU-00523-501	Upgrade & Refurbishment of Existing Damaged Security Light Poles at Strategic Port Locations	FEMA Port Security Grant Program	Waiting on USDHS/FEMA grant award documents	0.0%		\$ 475,216.00	\$ -	\$ 475,216.00	SOW being developed by Engineering Division.
GRAND TOTAL FOR SECURITY:							\$ 2,451,928.00	\$ 796,217.63	\$ 1,655,710.37	

III. MARINAS

ITEM	GRANT#	(PROJECT NAME	Federal or Local Agency	Notice to Proceed	% Completed	Award Date / End Date	Award Amount	Drawn Down Submitted	Remaining Balance	STATUS:
FY2014-02	F13AP01023	Harbor of Refuge A/E Design & Environmental Studies - Phase 1	DOI/FAWS/Dept. of AG/DNR	07/01/14	40.7%	30/1/2013 - 9/30/2016 *Extension request pending	\$ 95,000.00	\$ 38,681.00	\$ 56,319.00	On-going design of pump out shelter, to be prepared by OAE & Engineering Division. Pump out system has to be in place prior to repairs on buoys. Supplemental Site Assessment completed, awaiting Do/Ag review and approval to proceed with construction of Pump Out Facility.
FY2014-03	F14AP00191	Renovation of the Guam Harbor of Refuge Phase II - A/E Design, Repairs to Mooring, Acquisition of Pump out System & Shelter/Housing	DOI/FAWS/Dept. of AG/DNR	03/31/14	0.0%	10/26/2013 - 9/30/2016 *Extension request pending	\$ 86,181.00	\$ -	\$ 86,181.00	On-going design of pump out shelter, to be prepared by OAE & Engineering Division. Pump out system has to be in place prior to repairs on buoys.
FY2016-01	F16AP00261	Harbor of Refuge Moorage Repair - Phase 3	DOI/FAWS/Dept. of AG/DNR	Pending MOU	0.0%	7/16/2016 Performance Period 11/1/2015 - 9/30/2017	\$ 200,000.00	\$ -	\$ 200,000.00	*Conditional requirement: Pump out Facility has to be built prior to moorage repairs.
FY2016-02	F16AF00566	Agat Marina Demolition of Dock B	DOI/FAWS/Dept. of AG/DNR			6/1/2016 - 9/30/2017	\$ 109,522.00	\$ -	\$ 109,522.00	Amount approved for PAG is \$99,311 and Amount approved for Do/AG's Indirect Cost & Supplies is \$10,211. MOU pending approval to its legality and form by Attorney General of Guam, Port Legal Counsel, and Governor of Guam.
GRAND TOTAL FOR MARINAS:										
							\$ 490,703.00	\$ 38,681.00	\$ 452,022.00	

IV. Port Police - Highway Safety

ITEM	GRANT #	PROJECT NAME	Federal or Local Agency	Authorization to Proceed	% Completed	Award Date / End Date	Award Amount	Drawn Down Submitted	Remaining Balance	STATUS:
FY2017-01	PT17-03-04PPD	Port Police - Section 402 Highway Safety Funds - Operation Adai He Hao (Watch Out!)	Department of Public Works/Office of Highway Safety		0.0%	10/1/2016 - 9/30/2017	\$ 24,000.00	\$ -	\$ 24,000.00	Pending approval to its legality and form by Attorney General of Guam, Port Legal Counsel, and Governor of Guam.
GRAND TOTAL FOR PORT POLICE HIGHWAY SAFETY:										
							\$ 24,000.00	\$ -	\$ 24,000.00	

V. OTHER

ITEM	POTENTIAL FUTURE GRANTS	PROJECT NAME	Federal or Local Agency	COMMENTS	Federal Cost Share	Total Amount	STATUS:
FY2016-01	Submitted 08/28/2015	PAG Facilities Hardening Project	USDHS FEMA		\$ 571,628.64	\$ 762,171.52	Subject for review and approval
GRAND TOTAL FOR OTHER:						\$ 571,628.64	\$ 762,171.52

PORT AUTHORITY OF GUAM
Jose D. Leon Guerrero Commercial Port
ENGINEERING/CIP DIVISION
Piti, Guam 96925

December 15, 2016

MEMORANDUM

TO: General Manager
FROM: Engineer Manager
SUBJECT: Brief Summary Status of Ongoing & Proposed CIP Projects

The following is a summary list of aforementioned subject. *Latest developments are italicized.*

1) PROJECT: Marine SLE Project, Wharf Repairs
IFB NUMBER: PAGCIP-014-005
CONTRACTOR: BME & Sons Inc.
PROJECT AMOUNT: \$4,541,635.00
DESIGNER: Parson Brinkerhoff
PURCHASE ORDER: No. 11332 OF
CHANGE ORDER: \$45,000.00 (CO1), \$68,958.00 (CO2), (CO#3) \$492,120.50,
(C.O.#4) \$299,384.73
TOTAL AMOUNT: \$5,447,098.23
FUNDING SOURCE: Port Authority of Guam
NOTICE TO PROCEED: January 5, 2015
COMPLETION TIME: May 17, 2016 (360CD+ 100 Days CO2 , CO3 and C.O4)
PAYMENT TO DATE: \$5,215,378.70
BALANCE TO DATE: \$231,719.53
CM COST: \$459,724.54
AMENDMENT NO. 1 \$109,117.92
Amendment No.2 \$67,442.68
NEW CONTRACT AMOUNT \$636,285.14
PAYMENT TO DATE: \$568,842.46 (CM)
BALANCE TO DATE: \$67,442.68
Construction Manager: EMPSCO & Port Engineering/CIP Division
POINT OF CONTACT: Danny Natividad, Proj. Manager (BME & Sons) Tel. # 632-3338
Iremar Gutierrez, Proj. Engr. (BME & Sons) Tel. # 777-4253
Jun Capulong, Consultant (EMPSCO) Tel. # 638-4716
Ferdie F. Cabuhat, Proj. QC (EMPSCO) CP # 988-4531
PAG ENGG/CIP Div.
WORK STATUS: Bid opening was on 6/17/2014 & bid result has BME (\$4,541,635.00), Black Construction Corp.(\$4,677,318.00) & SmithBridge (\$8,978,324.88). Procurement is preparing the bid evaluation for management approval. Procurement is awaiting approval by PAG BoD for the Construction Manager budget. PNTP was issued on 9/29/2014. Contractor awaiting the DPW Building Permit approval. NTP was issued on 1/5/2015 & contractor start mobilization. Spur rail removal complete & asphalt pavement pouring is on 2/23-25/2015. Received divers

certificate renewal copies & contractor to schedule the Wharf F3 debris removal work. Debris removal & drop-off anodes along Wharf F3 is complete & start prepping sheet pile for anode installation. On-going works under Wharf F5 concrete beams/columns for spalls & cracks. Wharf F3 anode installation is at 90% complete. Anode full welding installation is at Wharf F4 Sta.10+00. FRP material's ETA will be on 9/1/2015 & FRP techrep will be on island on 9/9/2015 to supervise the FRP installation underneath wharf F5. BME continue full welding anode installation in F4 @ Sta.11+00 & part of Wharf F6. FRP jacket installation & epoxy grout pouring was observed by the FRP techrep on 9/10-14/2015 & work set-up was approved. Anode installation is on-going in F4, Sta.14+04 & in F5, Sta.14+05 to Sta.27+04. Work ongoing on Anode installation at F-5 & F-6 awaiting FRP materials and additional grout. ETA end of November. Work ongoing on Crack & Spalls. C.O. No.3 will be submitted for approval. BME and Trident Cross continue installation of Anodes under Wharf F-5. Proposed Change Order No. 3 was approved by PAG Management, awaits amendment of contract by procurement. BME and Trident Cross continue to work for the installation of FRP Jacket, Installation of Anodes at toe wall and starts working of the approved change order no. 3. Procurement Amending Contract for Construction Management (EMPSCO). BME continue working for the installation of Anodes in the Toe wall, return wall, Rear wall and repairs of fendering concrete support under F-5. Empsco monitor progress work and review RFI and Proposed Change Order No.4 for negotiations. Submitted Propose Change Order No.4 for PAG Gen. Managers approval. Conducted a pre final inspection of F-3 concrete bulkhead repair as part of change order no.3 on March 4, 2016 . BME completed installation and pouring of FRP jacket for repair of concrete column. Conducted Pre Final inspection of FRP and Beam repair under F-5 on March 21, 2016. Sea Engineering conducting an inspection of Anode installed at F-3 to F-6 on March 21 to 23, 2016. P.B. engineers will tentatively arrive Guam on March 30 and 31 for an inspection of the above subject. On March 25, 2016. PAG General Manager suspended Construction Management Services of EMPSCO for the MSLE project. Also, Installation of Anodes was suspended from BME and Trident Cross until further notice. Parson and Brinckerhoof with PAG Engineering conducted a pre-final inspection last March 30 to 31, 2016. A Punch lists was establish by P.B and PAG Engineering, BME contractor address the discrepancies listed on the punch list. A final inspection was conducted April 7, 2016 and all punch list items conforms as required to the project specifications. BME and Empsco awaits lifting of suspension for the Installation of Anodes as part of MSLE project. As per BME, PAG Management lifted suspension of anodes installation on 4/20/16. BME and subcontractor Trident Cross resume working at wharf F-3 4/25/16 for the punch lists of installation of anodes. BME has up to May 17, 2016 to complete punch lists and project.

BME and subcontractor Trident Cross completed the correction of punch list items of the installation of Welded Anodes from Sea Engineering on May 16, 2017. Followed by an inspection by AWS Welder Inspector Mr. Greg. Kaiser. And on May 5, 2016. Corrpro Cathodic Engineers conducted a continuity test of the installed anodes. A final report was submitted to C.M Empsco for final Close out documents, A coordination is on going between Empsco and Pro Marine to conduct a final under water inspection of the installed welded Anodes from F-3 to F-6 BME progress billing invoices no. 13,14, &15 and 10% retainage fee are still on hold by the General Manager.

Billing Invoice 13,14,15 was paid by PAG, Change Order No. 4 was also approved by PAG Management on June 10, 2016. Empsco subcontractor PMT conducted a final underwater inspection of welded anodes from F-3 to F-6 and completed on July 8, 2016. Inspection report was given to C.M. Empsco and submitted to PAG 7/18/16. As per progress meeting on July 19,2016. All punch lists items found by Pro Marine will be repaired by BME and its subcontractor and tentatively start on July 25,2016. BME and subcontractor Trident Cross completed punch lists item repair Aug. 7, 2016 from Empsco and Pro Marine Anodes installation Inspection conducted as of July 8, 2016. Awaits Final Dive Inspection from Empsco and Pro Marine. Empsco submitted cost proposal for change order no.2 C.M. services as per contract April 8, 2016. PAG Engineering Reviewing cost proposal for negotiations. EMPSCO submitted a revised cost proposal Change Order No.2 for Const. Management extension and inspection to Deputy General Manager Admin./Finance. Awaits instruction from PAG Management. PAG approved Const. Mngmnt. Contract extension. EMPSCO awaits issuance of Purchase Order to resume inspection done by BME const. PAG approved Const. Mngmnt. Contract extension and Issued Purchase Order to EMPSCO. Awaits Schedule and availability of Pro Marine to resume re- inspection of 137 anodes punchlist done by BME const. Empsco and Pro Marine completed punchlists inspection on November 11, 2016. Awaits final report from the C.M. (EMPSCO).

Received Monthly Report Final Punch lists Inspection No.17, Invoice No. 14-009.17, 1 set of Original Mylar As-built and 2 sets of As-built copies from EMPSCO on Nov. 18,2016. Also, received an Invoice No. 17 of BME in the amount of \$213,614.02. Awaits instruction from PAG Management and PAG Engineering Manager to process.

2) PROJECT:

IFB Number:
 BUDGET:
 FUNDING SOURCE:
 BID AMOUNT;
 CONTRACTOR:
 POINT OF CONTACT:

Design and Construct Canopies for EQMR Fleet, Drum lot and Top Loader Area
 PAG-CIP-016-001
 \$335,925.00
 PAG – FMF
 \$198,000.00
 Canton Const. Corp.
 Bobby Yung , Proj. Manager (Canton Const.) C.P. # 685-3046

CONSTRUCTION MANAGER: PAG Engineering/CIP, EQMR. Manager
 WORK STATUS: Official Notice to Proceed was issued June 15, 2016. Contractor to submit 65% design for review and comments. Meet with Canton Const. and PAG Procurement Ms. Alma Javier for the Status of the 65% design. Procurement warn contractor to submit 100% design before July 22, 2016. 90% Design was submitted July 26, '16. PAG Engineering and EQMR Div. reviewed and made comments on 90% Drawing and returned to canton const. corp. on Aug. 5, 2016 for 100% or final design. As per Aug. 22, Received a call from Mr. Bobby Yung that they are working for the final design and would submit this week of Aug. 26, 2016. Canton Const. submitted a 100% design submittal Sept. 11.2016. Reviewed by PAG Engineering and EQMR Manager. Reviewed comments were return to Canton Const. which will be incorporated to the final Design and to be submitted by the end of this week Sept.16,2016. Canton Construction applied for building permit from D.P.W.DPW is looking for elevation certificate.PAG Engineer Manager Is working with PAG Deputy Manager on to approach and obtain this documents. Proposed Change Order No. 1 with the amount of \$2,598.83for the Elevation Certificate of the three canopies, EQMR Fleet. Drum Lot and Top Loader Area is at PAG General Manager for approval. Canton Construction conducted surveying on Nov.7, 2016. Elevation certificate was received Nov. 14, 2016. Canton Const. awaits issuance of building permit from D.P.W.
DPW Building permit was issued 11/21/16. Canton Field Engineer performed actual site lay-out for the three canopies A weekly construction progress is conducted since 12/6/16. As per meeting const materials is in route to guam. Mobilization will start on Dec.21, '16 for excavation of footing and fabrication of concrete slab for Canopy "C". Project extension was approved 12/2/16. New completion date is January 15, 2017.

- 3) **PROJECT:** **Container Yard Striping and Installation of Wheel Stop**
IFB NUMBER: PAG-CIP-016- 002
BUDGET: \$1, 079,819.00
FUNDING SOURCE: PAG – FMF
Bid Amount: \$997,557.51
CONTRACTOR: Canton Const. Corp.
POINT OF CONTACT: Bobby Yung, Proj. Manager (Canton Const) C.P. # 685-3046
CONSTRUCTION MANAGER: N.C. Macario and Assoc. – Nemecio Macario, S.E. 647-0947/48
 Alren Torillo- 647-0947/48
CONTRACT AMOUNT: \$171,329.13
WORK STATUS: Bid Package was given last March to Procurement for Bid Proposal. Bid proposal was open July 13, 2016, and Canton was the lowest responsive responsible bidder with the amount of 997,557.51. Procurement drafting the contract. As per procurement, contract will be sent to Attorney General for review as per requirement if bid amount is higher than \$500,000.00. As of this date, Project is still under review by Attorney General. Notice of Intent to Award was given to Canton Const. on 10/28/16 for obtaining bonding documents of

the above project. Final Contract under review and approval from PAG Legal Council.

Final contract is in routing for Signature for approval and issuance of P.O.

- 4) PROJECT: Container Yard Lighting Improvement Project.**
IFB NUMBER: PAG-CIP-016-003
PROJECT AMOUNT: \$140,000.00 (Engineering estimate)
FUNDING SOURCE: Federal Grant
BID AMOUNT : \$187,093.23
CONTRACTOR: Canton Construction Corporation
POINT OF CONTACT: Bobby Yung, Proj. Manager (Canton Const) C.P. # 685-3046
CONSTRUCTION MANAGER: N.C. Macario and Assoc. – Nemecio Macario, S.E. 647-0947/48
Alren Torillo- 647-0947/48
CONTRACT AMOUNT: \$171,329.13
WORK STATUS: Bid Package was given last March to Procurement for Bid Proposal. Bid Proposal Opening was conducted by Procurement on June 30th, 2016 and Canton Construction Corp. was the lowest responsive responsible bidder with the amount of \$187,093.23. Procurement drafting project contract. As per procurement, Contract was submitted to PAG legal council for review and approval.
Procurement still awaits legal council approval of contract.

- 5) PROJECT: A/E Design Consultant Services**
RFP NUMBER: PAG -016-002
PROJECT AMOUNT: IDIQ Contract
FUNDING SOURCE: Port Authority of Guam
A/E CONSULTANT : N.C. Macario and Associates
POINT OF CONTACT: Nemesio Macario, S.E, P.E- Tel. no. 646-0947
Alren Torillo – Tel. No. 646-0947
WORK STATUS: RFP On-Going. Submitted reviewed proposal to Procurement for final evaluation. N.C. Macario was selected for the IDIQ contract. First Task Order No.1 for Harbor of Refuge Design to Install Ejector Pump and Shelter is on –going and to submit cost proposal. N.C. Macario submitted cost proposal for Task Order No.1- Design to Install Ejector pump, Concrete shelter and other Environmental documents. Awaits approval of the proposal from Dept. of Agriculture. Task Order No. 1 was entered in requisition by strategic planning office. Cost proposal will be ratified by PAG Board of Directors this coming board meeting. PAG Board of Directors Approved the contract of N.C. Macario for Task Order No.1. Last week ,on Oct. 11, PAG Engineering and Planning Div. meet with N.C. Macario to start working on the Design of Task Order No.1. N.C. Macario developing 35% submittal of task Order No.1 Design to Install Ejector Pump and construction of Concrete Shelter. Awaits final contract and P.O. for the approved Task Order No.2 Construction Management Services for PAG Lighting and Striping services.
60 % Design, specification and cost estimates of Task Order No.1 was received 12/2/16. Review and comments on-going by PAG Engineering. Received Invoice in the amount of \$39,374.40

for T.O. #1 and approved for payment 12/14/16 Task order No. 2 for Const. Management Services of Cont. Yard Striping and Lighting Improvement was approved on 11/28/16 and N.c macario received P.O. on 12/2/16.

- 6) **PROJECT:** **Design Built for the Renovation of PAG Engineering, Safety and Stevedoring Offices**
IFB NUMBER: PAG-CIP-016-____
PROJECT AMOUNT: \$325,000.00 (Engineering Budget)
CONSTRUCTION MANAGER: PAG ENGG/CIP Division
POINT OF CONTACT: PAG Engineering Office
WORK STATUS: Scope of Work On-Going for review by PAG Engineering Manager. Final Review on-going. Scope of Work was submitted to Procurement to prepare Bid Documents of this project. PAG Engineering submitted a request for an Account No. to Accounting before it can enter to A.S. 400.
Procurement prepare final bid package for Advertising for Invitation to Bid as of 12/15/16.
- 7) **PROJECT:** **Container Yard Asphalt, Concrete Pavement and Fire Hydrant Valve Improvement**
IFB NUMBER: To Be Determine
PROJECT AMOUNT: To Be Determine
CONTRACTOR: To Be Determine
CONSTRUCTION MANAGER: PAG Engineering
POINT OF CONTACT: PAG Engineering Office.
WORK STATUS: *Scope of Works and Drawings was submitted to Procurement to Develop Bid Package Documents for Invitation to Bid.*
- 8) **PROJECT:** **Harbor Master Renovation and Upgrade**
R. F. Q.
PROJECT AMOUNT: To Be Determine
CONTRACTOR: To Be Determine
CONSTRUCTION MANAGER: PAG Engineering
POINT OF CONTACT: PAG Engineering Office.
WORK STATUS: *Procurement to make final determination of the submitted Quotes from the responsible responsive contractor.*
- 9) **PROJECT:** **Renovation/Upgrade of First Floor Men's Restroom Admin. Bldg.**
R. F. Q.
PROJECT AMOUNT: To Be Determine
CONTRACTOR: To Be Determine
CONSTRUCTION MANAGER: PAG Engineering
POINT OF CONTACT: PAG Engineering Office.
WORK STATUS: *Scope of Work was submitted to Procurements in acquiring Quotes.*
- 10) **PROJECT:** **Container Yard Trench Drain Repair**
IFB NUMBER: PAG-CIP-017-____
PROJECT AMOUNT: To be Determine
CONSTRUCTION MANAGER; PAG ENGG/CIP Division
POINT OF CONTACT: PAG Engineering Office
WORK STATUS: *Final Scope of Work On-Going for review by PAG Engineering Manager.*

11) PROJECT:

R. F. Q.

PROJECT AMOUNT:

CONTRACTOR:

CONSTRUCTION MANAGER:

POINT OF CONTACT:

WORK STATUS:

Backfill and Repair Asphalt Pavement South of LC-3

To Be Determine (\$50,000.00 FMF Budget)

To Be Determine

PAG Engineering

PAG Engineering Office.

*Scope of Work was submitted to Procurements in acquiring
Quotes.*

COMPLETED PROJECTS:

- 1) **PROJECT:** **Administration Building Roof Leak Repair**
RFQ NUMBER: P.O No. 12871-OF
BUDGET AMOUNT: \$45,000.00 (Engineering Estimate)
BID AMOUNT : \$32,783.60 + (C.O. #1) \$1,136.00 + (C.O. #2) 9,240.00
NEW CONTRACT AMOUNT: \$43,159.60
PAYMENT TO DATE: \$43,159.60
CONTRACTOR: BBR Micronesia Corp.
Construction Manager: PAG Engineering
POINT OF CONTACT: Nathaniel Catolos, Proj. Manager C.P. # 929=2271
WORK STATUS: Scope of Work On-Going. Submitted Scope of Work to Procurement to advertise and awaits account number for requisitioning. Contract was awarded 6/21/16, Applied TWIC cards and MARSEC Briefing. Demolition of Project started 7/11/16 up to 7/24/16 total calendar days of project is 90 calendar days. BBMR Contractor completed pouring of 4,000 psi concrete to Admin. roof top. Awaits 21days curing of concrete. Target date to apply elastomeric paint 9/5/16. Contractor continue clearing of concrete debris to be completed 8/23/16. BBMR. submitted invoice billing no.1- 8/15/16. BBMR Const. acid wash poured concrete 9/2/16. Applied roof sealant on 9/5/16 and applied elastomeric base coat on 9/6/16. Due to weather condition (rainy) Final coat will be applied once weather is favorable for application. Project Completed Sept. 28, 2016. 100% Completed.
- 2) **PROJECT:** **Water Line Pavement Repair at F-5, F-6, Cont. Yard Area G And West of LC-1**
RFQ Number: P.O. No. 12887-OF
BUDGET AMOUNT: \$30,000.00 (Engineering Estimates)
BID AMOUNT: \$24,850.00
CONTRACTOR: BME and SON's Inc.
Construction Manager: PAG Engineering/CIP Div.
Point of Contact: PAG Engineering Office
Work Status : Scope of Work Submitted to Procurement and awaits for Requisition final approval and will obtain Contractors quotes. P.O was awarded 6/29/16. Work still on-going for 30 DAYS. Project Completed and Accepted by the Port July 22, 2016.
- 3) **PROJECT:** **F1, F3, & CY Chain Link Perimeter Fence Replacement**
IFB NUMBER: PAGCIP-015-001
CONTRACTOR: Inland Builders Corp.
PROJECT AMOUNT: \$197,850.00
DESIGNER: Design-Built
CHANGE ORDER: CO1: \$24,320.20, CO2= \$63,741.62, CO3= \$48,966.18, CO4=\$13,464.28
TOTAL AMOUNT: \$348,342.28
FUNDING SOURCE: Homeland Security Grant # 2013 PSGD
NOTICE TO PROCEED: April 20, 2015
COMPLETION TIME: February 2016 (6 months after NTP issuance)
PAYMENT TO DATE: \$348,342.28
BALANCE TO DATE: 0

Construction Manager: PAG ENGG/CIP Division
POINT OF CONTACT: PAG Engineering Office
WORK STATUS: 100% Completed – Awaits final billing, close out documents and as-built drawing.
Contractor submitted final billing with close-out documents.
Project completed 2/16.

4) PROJECT: GDP Marina Ejector Pump Repair
IFB NUMBER: PAGCIP-015-003
CONTRACTOR: ProPacific Builders Inc.
PROJECT AMOUNT: \$78,800.00
DESIGNER: Design-Build
CHANGE ORDER: \$0
TOTAL AMOUNT: \$0
FUNDING SOURCE: DOI F&WS/DoAg
NOTICE TO PROCEED: September 8, 2015
COMPLETION TIME: January 7, 2016 (122 CD after NTP)
PAYMENT TO DATE: \$78,800.00
BALANCE TO DATE: \$0
Construction Manager: PAG ENGG/CIP Division
POINT OF CONTACT: PAG Engineering Office
WORK STATUS: 100% Completed

5) PROJECT: Concrete Catwalk Repair, LS Agat Marina Launching Ramp
IFB NUMBER: PAG-015-004
CONTRACTOR: ProPacific Builders
PROJECT AMOUNT: \$57,818.52
DESIGNER: Design-Built
FUNDING SOURCE: Department of Agriculture, Sport Fish Restoration/Boating Access Grant # F-21-B1
NOTICE TO PROCEED: September 8, 2015
COMPLETION TIME: February 8, 2016 (5 months after NTP issuance)
PAYMENT TO DATE: \$57,818.52
BALANCE TO DATE: \$0
Construction Manager: Port Engineering/CIP Division
WORK STATUS: Project 100% Completed 2/8/16.

FY-16 WORK INJURY REPORT

(01/01/16 to 12/31/16)

<u>Divisions</u>	<u>*Lost-time</u>	<u>**Recordable</u>	<u>*** Refused Treatment</u>
Stevedoring	3	1	0
Transportation	4	0	0
Terminal	1	0	0
EQMR	2	0	0
Others	<u>0</u>	<u>0</u>	<u>0</u>
Total	10	1	0

Work Injury Summary for this reporting period: 12/20/2016

Total Injuries for FY-16 to date: 11– Injuries

10-- Lost-time

1 – Recordable

0 – Refused Medical Attention

Last disabling work injury was on: 12/07/2016

Number of days since last disabling work injury: 13-days

Note: PAG best record was 222 days or 7 months w/o a disabling work injury

***Lost-time** = If an employee was injured on the job and medical doctor sent him/her home, his/her injury is considered a lost-time.

****Recordable** = If an employee was injured on the job and medical doctor treated him/her and released him/her back to work on the same day (Recordable because of medical charges).

*****Refused Medical Attention:** Filed WC Forms 201 & 202 for record purposes only.



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Jose D. Leon Guerrero Commercial Port
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Telephone: 671-477-5931/35 Facsimile: 671-477-2689/4445
Website: www.portguam.com



Eddie Baza Calvo
Governor of Guam
Ray Tenorio
Lieutenant Governor

December 20, 2016

MEMORANDUM

TO: Board of Directors
FROM: General Manager
SUBJECT: Upgrade Internet Bandwidth for PAG Network

The Port Authority of Guam's network has been experiencing intermittent interruptions and disconnections of sessions due to the increase of bandwidth usage. The contributing factors impacting the bandwidth sharing includes:

- Completion of the Terminal Operating System (TOS)
- Emergency Operations Center (EOC) Exercises/Training
- Upgraded equipment
- Wireless coverage in the terminal yard for TOS handheld terminals

In light of this, Board approval is being requested to transfer the amount of \$40,000.00 from the General Expense Utilities to the Internet Access account for the bandwidth upgrade.

I am available should you have any questions.


FELIX R. PANGELINAN
Acting



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Eddie Baza Calvo
Governor of Guam
Ray Tenorio
Lieutenant Governor

December 20, 2016


MEMORANDUM

TO: Board of Directors
FROM: General Manager
SUBJECT: Position Conversion of Accounting Technician II

The position of Tariff Technician has recently been vacated that falls under the Finance Division's organizational structure. This vacated position has given the Finance Division an opportunity to re-evaluate its divisional administrative function and work to enhance its accounts receivables department.

Having said this, Board approval is being requested to convert the unfunded-vacant Accounting Technician II position to an Accounting Technician I position utilizing the funds of the Tariff Technician. The Accounting Technician I position is an entry level position that will also allow for personnel advancement in the future.

I am available should you have any questions.


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Lieutenant Governor

December 20, 2016

MEMORANDUM

TO: Board of Directors
FROM: General Manager
SUBJECT: Position Conversion of Crane Operator

As you know, the Port Authority has acquired additional cargo equipments to support the loading/off-loading of cargoes as well as the movement of containers within its port terminal yard. Coincidentally, the position of Crane Operator has recently been vacated which provided an opportunity for the Transportation Division to re-evaluate its personnel support against its operational activities. This assessment reveals the need for more Equipment Operators. As such, Board approval is being requested to convert and transfer the funds of the Crane Operator position to an Equipment Operator III position. This will ensure the workload in the movement of cargoes is not delayed.

I am available should you have any questions.


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Eddie Baza Calvo
Governor of Guam
Ray Tenorio
Lieutenant Governor

December 20, 2016

MEMORANDUM

TO: Board of Directors
FROM: General Manager
SUBJECT: Position Conversion of Plumber I

Maintenance Division has requested from management to convert the Plumber I position to a Refrigeration Mechanic II position due to the professional expertise, know-how and capabilities this position holds and what is essentially needed at this time. After having discussed this matter further with the Maintenance Division, management agrees with this request.

The Port currently has 125 reefer slots and is looking to expand to an additional 55 slots. The regular upkeep and maintenance of these slots are critical to the shipping lines and carriers ensuring their refrigerated goods are kept in the required cooling temperature. Additionally, there are over 110 air-con units throughout port facilities that in the event the air-con malfunctions would create moist and condensation causing any electronic circuitry to short circuit. This includes, but not limited to personal computers, printers, and servers.

Currently, there are two (2) Refrigeration Mechanic I and one (1) Refrigeration Mechanic II. With the additional Refrigeration Mechanic II will supplement the needed manpower support to ensure the equipments and units continue to operate and function properly.

In light of this, Board approval is being requested to convert the Plumber I position to a Refrigeration Mechanic II position to include further approval to transfer funds from the positions of Plumber I and Painter I to support the recruitment of the Refrigeration Mechanic II.

I am available should you have any questions.


FELIX R. PANGELINAN
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December 20, 2016

MEMORANDUM

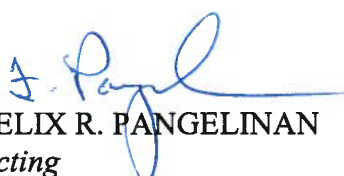
TO: Board of Directors
FROM: General Manager
SUBJECT: Purchase of Used Vehicles at GSA

There are five (5) official vehicles assigned to the Facilities Maintenance division that is beyond economical repair. The description of the units are as follows:

Description	Remarks
2005 Ford Ranger	Heavy corrosion body/frame (cab leaks), worn front suspension and brakes, cracked windshield.
2006 Ford E-350 Van	Vehicle was purchased on December 2015 from GSA and has been non-operational since fiscal year 2015.
2007 Ford Ranger	Engine is defective and will not start, all brake lines need to be replaced, front wheel cylinders are corroded.
2010 Ford Utility Truck	Front wiring harness is defective and is a fire hazard.
2005 Ford Ranger	Rear spring mounts, chassis and axle structure is corroded.

Facilities Maintenance is looking to purchase used vehicles at the General Services Agency to support the divisions operations. In doing so, Board approval is being requested to transfer the amount of \$20,000.00 from CIP Other Small Projects account to Vehicle Purchases account.

I am available should you have any questions.


FELIX R. PANGELINAN
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December 20, 2016

MEMORANDUM

TO: Board of Directors
FROM: General Manager
SUBJECT: Harbor Master Renovation

As part of the Port's capital improvement projects, the Harbor Master's division is looking to renovate its office. The specification includes the following:

- the renovation of its exit door on the south side
- demolishing the cmu wall for installation of an aluminum exit door
- providing additional counter space and cabinets for mini kitchen
- demolition of interior walls
- installation of new interior wall for additional office space
- renovation of marine controller counters
- installation of new ceramic floor tiles

The renovation of the Harbor Master's office is currently budgeted at \$20,000.00. Upon the Procurement division's issuance of a request for quotation, revealed a response received from the lowest bidder at \$44,000.00, resulting in a shortage of \$24,000.00. Based on this, Board approval is being requested to cover the shortfall to continue with the procurement process and renovation of this project. The request is to transfer the sum of \$24,000.00 from the CIP Project Demolition of Warehouse 1 Bay 14 and 15 account to the Harbor Master Office Renovation account.

I am available should you have any questions.


FELIX R. PANGELINAN
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Eddie Baza Calvo
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December 20, 2016

MEMORANDUM

TO: Board of Directors
FROM: General Manager
SUBJECT: Additional Golf Cart Acquisition

At previous Board meetings, management has reported its efforts in acquiring golf carts. On July 27, 2016, the Port has received six (6) golf carts that are assigned to the divisions of Stevedoring, Terminal and Transportation for operations in the terminal yard. The feedback in the use and performance of the golf carts from these divisions have been excellent, indicating that the golf carts versatility and performance provides a significant level of support in traversing within the terminal yard and port compound without difficulty.

The Port would like to extend this benefit to other divisions and currently has an existing IDIQ purchase order in the amount of \$30,000.00 to acquire additional golf carts. Based on market research, the Port is able to purchase three (3) golf carts at the total cost of \$32,800.00.

In light of this, Board approval is being requested to transfer funds from the General Administration Workstation account in the amount of \$2,800.00 to cover the shortage. If approved, the additional golf carts will be assigned to the divisions of EQMR and Harbor Masters office.

I am available should you have any questions.


FELIX R. PANGELINAN
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December 20, 2016

MEMORANDUM

TO: Board of Directors
FROM: General Manager
SUBJECT: Association of Pacific Ports Sponsorship

The Board of Directors at its previous meeting approved the travel request for Port attendance at the APP 2017 Winter Conference on January 11-13, 2017 at Maui, Hawaii. During these events, APP association would request support from its members through sponsorship programs. These sponsorship programs provides additional means for APP to continue enhancing the technical and governance expertise of commissioners and other port officials through meetings, educational seminars and the exchange of appropriate communications.

The Port Authority of Guam has been a member of the Association of Pacific Ports for over a decade and requests Board approval to sponsor the Breakfast Gathering at \$1,000.00 for the 2017 Winter Conference. The funding source is through the Miscellaneous Account of the General Manager's budget.

I am available should you have any questions.


FELIX R. PANGELINAN
Acting