



PORT OF GUAM

ATURIDAT / PUETTON GUAHAN

Jose D. Leon Guerrero Commercial Port

1026 Cabras Highway, Suite 201, Piti, Guam 96925

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Lourdes A. Leon Guerrero

Governor of Guam

Joshua F. Tenorio

Lieutenant Governor

REGULAR MEETING OF THE BOARD OF DIRECTORS

Jose D. Leon Guerrero Commercial Port

Thursday, September 24, 2020

PAG Board Conference Room, Piti

3:00 p.m.

A G E N D A

- I. CALL TO ORDER
- II. APPROVAL OF MINUTES
 1. July 30, 2020 – Regular Board Meeting
- III. PUBLIC COMMENTS:
 - a. Public Comments
 - b. Employee Comments
 - c. PAGGMA Association
- IV. GENERAL MANAGER'S REPORT (deferred to Old/New Business Items)
- V. OLD BUSINESS
- VI. NEW BUSINESS
 1. FY2021 Proposed Budget
- VII. ADJOURNMENT



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**MINUTES OF THE
REGULAR MEETING OF THE BOARD OF DIRECTORS
Thursday, July 30, 2020**

I. CALL TO ORDER

There being a quorum, the regular meeting of the Board of Directors was called to order at 3:00 p.m., Thursday, July 30, 2020. Present at the meeting were:

Francisco G. Santos, Chairman
Nathan T. Taimanglo, Vice Chairman
Isa Marie C. Koki, Board Secretary
Rory J. Respicio, General Manager
Dominic G. Muna, Deputy General Manager, Operations
Luis R. Baza, Deputy General Manager, Admin/Finance

Absent was Board member Maria Taitano. Also present was JB Consulting-John Santos; Guam Chamber of Commerce-Thomas Hertslet; and Port Staff.

II. APPROVAL OF MINUTES

a. **June 25, 2020 – Regular Board Meeting:** Director Koki made motion to approve the minutes of June 25, 2020, subject to correction. The motion was seconded by the Vice Chairman and was unanimously passed.

III. PUBLIC COMMENTS

- a. **Public Comments:** None.
- b. **Employee Comments:** None.
- c. **PAGGMA Association:** None.

IV. GENERAL MANAGER'S REPORT

1. **Approaches to Help Safeguard Against COVID-19.** Management continues to provide for a workplace environment that is in line with the Governor's emergency declaration and guidelines.

- Port Clinic. Total visits to date is 19,752 with zero fevers or any COVID-19 symptoms recorded.
- Port E-Advisories.
 - Port E-Advisory No. 9 (June 26) – Recent Joint Information Center Releases have shown a surge in confirmed COVID-19 cases. Reminders were made to employees to continue to be diligent in their hygienic and social distancing practices. Wear mask at all times, while at work and in

all public places. Maintain distance 6-feet of space from someone else; wash hands often with water and soap for at least 20 seconds; and sanitize all surface areas.

- Port E-Advisory No. 10 (July 2) – Port employees were advised of yet again a continued significant increase in positive test results for COVID-19 during the week of June 28. Given the spike in COVID-19 positive cases, the Port Advisory is to ensure continued vigilance against this virus. Understandably, wearing the face mask can be uncomfortable, especially while working dockside. To ensure compliance of the mandates, effective July 6, 2020 and until the Governor lifts the public health emergency, any port employee found not adhering to the public health directives, and the Port's advisories will not be eligible for COVID-19 differential pay for his/her entire shift on the day the violation occurs. Respective division heads will have the responsibility to enforce these precautionary measures, and to document any violations so that the non-compliant employee's respective timesheets will be adjusted accordingly.
- Port E-Advisory No. 11 (July 20) – Pandemic Condition of Readiness (PCOR) 3 was declared by the Governor through Executive Order 2020-24. Under PCOR 3 and as guided by DPHSS Guidance, most activities are permitted to operate under moderate restrictions. Gatherings or congregations, including, but not limited to, gatherings outdoors or in private accommodations, shall be limited to no more than fifty (50) persons, regardless of whether the individuals are of a single household unit.

2. **Citizen-Centric Report.** FY 2019 Citizen-Centric Report was published on July 13, 2020 on the Port's website. The report provides for an overall performance, finance overview, general outlook and challenges facing the Port Authority. The highlights of the report show earnings from operations at \$6.9M, which was a 92% improvement from FY 2018. The total non-operating expenses were \$4.1M, which resulted in an increase in the Port's net position (net income) by \$3.5M compared to a \$103 thousand loss in FY 2018. The Citizen-Centric Report also notes that the Port's operating revenues increased by 2% or \$1.1M in FY 2019; and operating expenses decreased by 4.7% or \$2.4M in FY 2019. The decrease in operating expenses was accomplished despite absorbing \$2M in the middle of the fiscal year for unbudgeted payroll requirements, as well as booking \$3.1M in contingent liabilities for the Port's labor issues. As for the Port's outlook, the Port is engaged in a 5-year Port Improvement Program for FY 2018-2022 to support the Port's future challenges and economic vision. This includes capital improvement plans, which will cost approximately \$70.7 million and financed through a combination of federal grants, Port revenues, and 2018 Revenue Bonds proceeds. The Port's focus is on new construction, significant repairs, renovations, and upgrades to the Authority's facilities and major equipment required to maintain operations. This includes buildings and support facilities,

pavements and structures, security fencing and gates, computerized terminal operating systems (TOS), and the upgrade of a 20-year old financial management system.

3. **2020 Master Plan.** The Master Plan process encompasses extensive data collection and information gathering; roles and responsibilities focusing on current operations, current conditions, stakeholder outreach, capacity & needs analysis, modernization scenarios, financial & economic analysis, and planning & analysis tasks. PAG team and WSP team (Port's OAE Consultant) holds virtual meetings weekly.

4. **Fire Water Line Break.** On July 18, 2020 a water line break occurred at the South West of LC-3, Wharf F-5 impacting an area of 7ft x 24ft in size. There were no buildings, or operations affected by this water leak. The impact of this water leak was isolated to the fire hydrants on the waterfront. Immediate action was taken to ensure the continued safety of port personnel and port operations, such as notifying the Guam Fire Department and the Coast Guard to allow vessel operations to remain unaffected. The Port requested Guam Waterworks Authority to repair the water line leak at the Ports expense which was completed on July 25, 2020.

5. **OPA Report No. 20-04 – PAG Unclassified Employees' Pay Raises and Bonuses.** The Office of Public Accountability published its findings of the Port's unclassified employees' pay raises and bonuses. This audit covered the period of October, 2011 through September, 2019. The OPA found that the Port Board:

- Discussed and decided on the hiring of the former General Manager's pay in its December 2012 executive session;
- Inconsistent in the ratification of the former General Manager's pay adjustment as well as the former Deputy General Managers' pay adjustments; and
- Did not conduct a formal performance evaluation for the former General Manager in 2018.

OPA further found that discussions on the migration to the PAG compensation plan's 25th market percentile took place during working sessions that were not open to the public. As a result of the audit, OPA recommends for the Port Board to consistently ratify all pay adjustments for the Port's unclassified employees on a going-forward basis. The Public Auditor recently wrote in an article: Public Auditor Responds to Guam Daily Post Editorial on Audit Timing, "In November 2019, the OPA and the Office of the Attorney General teamed up to tackle the misuse of government funds and uphold the rule of law. In a joint press release, our offices specifically stated we "will review the practices of government agencies to determine if they are following the laws on paying government officials." The audit findings are currently with the Attorney General's Office for its perusal.

6. **GFT Petition for Exclusive Recognition.** The Department of Administration (DOA) formally informed the Port on July 17, 2020 of a petition filed by the Guam Federation of Teachers for exclusive recognition of Port Police Personnel (Port Police Officer I, Port Police Officer II, and Port Security Guard-Armed). For purposes of exclusive recognition, the request comes from qualified employee organizations and appropriate units of employees. DOA then

determines on any reasonable basis, i.e., departmental, functional, craft or other bases, to ensure a clear and identifiable community of interest in employment conditions among the employees involved. Accordingly, DOA requested the Port to provide information on the employees in the proposed unit, such as organizational charts, staffing patterns, position descriptions, and functional chart. Deadline to respond is August 7, 2020. A response will be made accordingly.

7. **Application of FOIA to Settlement Agreements.** On July 20, 2020, the Attorney General had recently opined that clarifies whether settlements are to be considered public documents. The two most recent attorneys representing the Port both opined that the settlements were not public documents; however, the General Manager disagreed. The General Manager then asked the Public Auditor on March 10, 2020 to address the issue, requesting that they reconcile a legal opinion issued by the PAG's most recent counsel that recent settlement agreements are not subject to public disclosure because it is part of an on-going litigation. It was also noted that another previous counsel for the Port opined in April of 2019 in response to a FOIA request from a current senator that settlements were not subject to disclosure under the Freedom of Information Act. According to the Attorney General's opinion, out-of-court settlement agreements before the courts or the Civil Service Commission are public records subject to inspection, unless an expressed exemption under 5 GCA, Section 10108 applies. Based on this guidance, the settlement agreements of the Port Authority is posted on its website – www.portofguam.com.

8. **Superior Court Case No. SP0097-20.** On July 15, 2020, Atty. Thomas Fisher petitioned Superior Court for a Writ of Mandamus to compel the Port to comply with the Sunshine Reform Act of 1999. Fisher claims that the Port failed to comply with his FOIA request regarding legal services. However, the Port had provided Fisher well over 60 pages of information in response to his FOIA request within the mandated time frame prescribed under the Sunshine Act. A Remote Hearing before the Honorable Anita Sukola was held on July 24, 2020, and as a result, additional documents on the former Port Staff Attorney was provided to Fisher. The Port was represented by Deputy Attorney General James Canto. This case is continued to Monday, August 3, 2020 at 1pm.

9. **In-House Port Attorney.** Still in active recruitment.

10. **General Manager's Notes for YTD Finances, as of June 30, 2020.** The following is provided:

REVENUES AND CARGO THROUGHPUT

- The Port's Container throughput revenue for June, 2020 compared to June, 2019 is 5.3 % lower than last year's total, and 6.2% or \$1.2M lower than FY20 budget projections. The total revenue for the Port as of June,2020 is \$41.1 million, which is 3.6% or \$1.5M lower than YTD revenue projections.
- The total number of containers handled as of June, 2020 is 63,091, which 2% lower or 1,190 fewer containers compared to last year's June, 2019 total.

OPERATING EXPENSES:

- Overall spending YTD (Actual versus Budget for FY2020) is 10% less, or \$3.7M in YTD cost avoidances.

OVERTIME EXPENSE AND DIRECT LABOR REVENUE:

- Overtime YTD for Operations is \$1,105,458, which is 22.5% higher than YTD overtime budget of \$902,064. The overtime for June resulted in a decrease of 22% or \$22K as compared to May, from \$101,303 in May to \$79,393 in June.
- Direct Labor reimbursement is \$2.6M, which is 2.3% or \$57K increase from the FY20 budget. (This means that although OT expense is 22.5% over budget YTD, this projected budget shortfall is covered by the direct labor reimbursement.)

Direct Labor Revenue	\$2,577,754
Operations Overtime	\$1,105,458
Variance	\$1,472,296

YTD OPERATING REVENUES MINUS YTD EXPENSES

- Total Net Income YTD is \$4.6M. The YTD Income is 8.7% lower than net income projections for FY2020. For the months of April and May, the cargo throughput revenues is averaging a decrease of 19% or \$415K and in other cargo related revenues category, the result is an average decrease of 15% or \$278K. Although the Port's non-operating revenues is showing increases as compared to the projections and the operating expenses resulting to 10% decrease as compared to budget, the decrease in operating revenues for the past two months is one of the primary reasons in the -8.7% net income result as compared to the net income projection in the nine months of the fiscal year.

11. **PAG Docket 20-05 OEA Additional \$800K.** Board Resolution No. 2020-03, adopted on June 9, 2020, petitioned the PUC to review and approve supplemental Office of Economic Adjustment (OEA) grant funding of \$800K for additional port modernization initiatives in support of the 2020 Master Plan update. This work will be done by WSP, who is the Port's owner agent. The Port received a favorable recommendation by the Administrative Law Judge on July 27, 2020, for PUC Commissioners to approve the Port's petition. A PUC Hearing is scheduled for this evening at 6:30 pm. Management will be in attendance.

12. **Guam Shipyard-Hotel Wharf.** On July 10, 2020, Guam Shipyard (GSY) requested permission from the Port to conduct specific lifting and vessel deconstruction activities at Hotel Wharf on the following:

- Kiwi Barge – the Port has entered into a short term, time-specific lease with Smithbridge; the purpose of which is to lift, stage, and deconstruct the Kiwi barge. Smithbridge has engaged with GSY to perform certain critical services to complete the project. The Port's approval to proceed, as planned, comes in the form of the approved short term, time-specific lease. This operation is anticipated to be completed on or before August 9, 2020.

- YON-286 Barge – the dismantling of the barge would occur at a point nearing completion of the Kiwi operation. GSY is to provide the Port with specific timelines on the YON operation at that time.

13. **Adopt-A-School Program.** Port Operations provided assistance to JP Torres Success Academy school in the relocation of their office materials, classroom furniture, supplies and electronic equipment due to the deterioration of its facility in Santa Rita. Items, furnishings and equipment were relocated to Southern High School and Tiyan. This project began on July 24, 2020 and was completed yesterday. Job well done to Transportation and Stevedoring division. Also, thanks to APL for donating two 20-foot containers for this program.

14. **Grant Opportunities**

- a. OEA Defense Community Infrastructure Program. The Port submitted its application to this program on June 27, 2020. The request was titled Wharves Service Life Extension–Ground Improvements. The project seeks to rehabilitate and upgrade F4 and F6 wharves by strengthening the soils inland of the bulkhead structures. The total project cost is \$10.8M.
- b. EDA Grant Application. The U.S. Department of Commerce requested additional information relative to the Port’s grant application to install a fuel pipeline system to connect F1 and Golf piers. The Port responded on June 15, 2020. The Port’s proposed project is for \$3.6M in EDA funding under the Economic Adjustment Assistance disaster recovery program.
- c. Department of Agriculture Grant. The Port signed an MOU on July 23, 2020. The MOU is subject to review and approval by BBMR, AG’s Office, and Governor Lou Leon Guerrero. This grant for \$500K is to support the repair work of Agat Marina Dock B.
- d. Office of Insular Affairs. The Port was not awarded the Technical Assistance Program. However, OIA informed the Port of training opportunities available on Guam through Graduate School USA, which offers free training courses organized by the Attorney General’s office and the Office of Public Accountability. The Maintenance Assistance Program award will be announced in August.
- e. Gantry Crane Acquisition.
 - USDA Direct Loan. *No new development.* As guided by USDA, the Port continues to develop its application on the acquisition of one Ship-to-Shore Gantry Crane by way of a direct loan.
 - EDA Grant. *No new development.* The Port continues to develop its grant application for two (2) STS gantry cranes.
 - FEMA – COVID-19 Public Assistance. The Port submitted two projects. The first was “Safety and Sanitation of Port Authority of Guam Public Facilities” on June 19, 2020 which would fund additional PPEs, supplies, and materials.

This is inclusive of handwashing stations. Upon FEMA review, this project is eligible to be awarded \$16,440.22 in federal funds (75% of the total project cost at \$21,920.29). The second project was “Overtime Labor for Continuity of Port Operations” on July 28, 2020 which would reimburse labor costs. The Port requested \$7.3M in federal funds (75% of total labor costs at \$9,818,975.50). This total encompasses mid-March through mid-July. Both projects are currently under review by FEMA.

- MARAD Port Infrastructure Development Program Grant Application. *No new development.* The Port submitted a Comprehensive Acquisition of Container Yard Equipment application to MARAD for review to the tune of \$7.4M, which includes:
 - 2 ea. 80,000 Lbs. Top Lifters
 - 5 ea. 12,000 Lbs. Forklifts
 - 1 ea. 275 Ton Telescopic Crane
 - 10 ea. Tractor Trailers
 - 2 ea. 40-Plug Mobile Reefer Generators
 - 1 ea. 150 Ft. Telescopic Man Lift

15. **Port Revenue Bonds Project Status.** As of July 24, 2020, the attachment provides information on the status of the revenue bond projects that consist of rehabilitation of hotel wharf, golf pier repairs and improvements, waterline replacement/relocation, EQMR building, and warehouse 1 repair/upgrades, new admin annex building, and other priority projects.

V. OLD BUSINESS

There were no old business discussed.

VI. NEW BUSINESS

1. **Resolution No. 2020-05 General Reserve Fund Account:** The Vice Chairman made motion to approve Resolution No. 2020-05 relative to establishing a general reserve fund account for the Port Authority of Guam, seconded by Director Koki. Motion was unanimously approved.

2. **Resolution No. 2020-06 Retired Port Police Chief Thomas C. Tamares:** The Vice Chairman made motion to approve Resolution No. 2020-06 relative to memorializing and recognizing the late Thomas Cusi Tamares for his contributions to the Port Authority of Guam and his selfless service as a public servant to the people of Guam. Motion was seconded by Director Koki and was unanimously approved.

3. **South Pacific Petroleum Corporation (SPPC); Lot 2:** South Pacific Petroleum Corporation (SPPC) request to exercise their option to renew their Sublease Agreement for the 4th of 7 successive terms of 10-years, to be effective from October 1, 2019 – October 1, 2029 for the fuel tank farm on Parcel One, Lot 2, the Pipeline Easement, and Pumphouse. Similarly, the

Board at its meeting of June 9, 2020 had approved Mobil's Parcel One, Lot 1 valuation rate at a 14.5% increase. SPPC is aware of this approval and has formally agreed to apply the same valuation rate applied towards Mobil's Lot 1. Recommendation is being requested for the Port to apply the 14.5% increase comprising SPPC's Lot 2, pipeline easement, and the pumphouse. Director Koki made motion to approve the option to renew the Sublease Agreement for South Pacific Petroleum Corporation's Parcel One, Lot 1, pipeline easement, and pumphouse at a valuation rate of 14.5% increase, seconded by the Vice Chairman. Motion was unanimously approved.

4. **Employee Incentive Event – Port Week:** The General Manager mentioned that the Port Authority will be celebrating 45 years of service to the people of Guam and the Micronesia Region on October 19-23, 2020. For this event, there exist a variety of functions and activities which include the Opening Ceremony and Grand Finale that requires planning and preparation. As such, Board approval is being requested to authorize the transfer of funds under the Port Incentive Awards account to PAGGMA association who will handle the disbursement of funds allotted for the Port Week event. The Vice Chairman made motion to authorize the transfer of funds under the Port Incentive Awards account to PAGGMA association for purposes of the Port Week event, seconded by Director Koki. Motion was unanimously approved.

5. **Performance Evaluation – Deputy General Manager:** The Vice Chairman made motion to accept the performance evaluation of Mr. Luis R. Baza, Deputy General Manager of Administration and Finance, seconded by Director Koki. Motion was unanimously approved. The period of evaluation covers December 13, 2019 to June 12, 2020.

VII. ADJOURNMENT

There being no further business to discuss, it was moved by the Vice Chairman and seconded by Director Koki to adjourn the meeting at 3:45 p.m. The motion was unanimously passed.



Digitally signed by Isa Koki
Date: 2020.09.25 11:06:28
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ISA MARIE C. KOKI, Board Secretary
Board of Directors

APPROVED BY:



FRANCISCO G. SANTOS, Chairman
Board of Directors





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General Manager's Report for Board of Directors
September 24, 2020

1. **Approaches to Help Safeguard Against COVID-19.** We continue to provide for a workplace environment that is in line with the Governor's emergency declaration and guidelines.
 - **Port Clinic.** As of this morning, the Port Clinic visits totaled 26,163 with zero fevers or any COVID-19 symptoms recorded.
 - **Port E-Advisories.**
 - Port E-Advisory No. 12 (August 14) – Due to a significant increase in the number of COVID-19 cases, the Governor signed Executive Order 2020-27 declaring Pandemic Condition of Readiness (PCOR) 1, effective August 16 thru August 29. Port employees were reminded of the precautionary measures and practices in place.
 - Port E-Advisory No. 13 (August 14) – Change made to the operational hours of the Port Clinic from 24/7 to 5am-10pm daily. Employees were encouraged to continue getting screened on a daily basis.
 - Port E-Advisory No. 14 (August 18) – First port employee tested positive for COVID-19. Immediate protocols were taken in close coordination with DPHSS.
 - Port E-Advisory No. 15 (August 21) – Stay-At-Home Order. Governor signed Executive Order 2020-28 ordering Guam residents to stop the spread of COVID-19 by staying home, effective August 21, 2020. Division heads were advised to stagger their respective personnel without hampering the day-to-day operation, where practical.
 - Port E-Advisory No. 16 (August 24) – Two other port employees tested positive for COVID-19, bringing the Port's total to three employees affected. Immediate protocols were taken in close coordination with DPHSS.
 - Port E-Advisory No. 17 (August 26) – One other employee tested positive for COVID-19, bringing the Port's total to four employees

- affected. Immediate protocols were taken in close coordination with DPHSS.
- Port E-Advisory No. 18 (August 27) – The Port formed a Contact Tracing Team, certified nationally through courses conducted by the Association of State and Territorial Health Officials. The contact tracing work is done in conjunction with DPHSS.
 - Port E-Advisory No. 19 (August 28) – One other employee tested positive for COVID-19, bringing the Port's total to five employees affected. Immediate protocols were taken in close coordination with DPHSS.
 - Port E-Advisory No. 20 (September 8) – Port employees were reminded of the social distancing guidelines while at the workplace.
 - Port E-Advisory No. 21 (September 8) – One other employee tested positive for COVID-19, bringing the Port's total to six employees affected. Immediate protocols were taken in close coordination with DPHSS.
 - Port E-Advisory No. 22 (September 8) – Five Customs employees assigned to the Customs Field Office at the Port Authority have tested positive for COVID-19. DPHSS is handling these cases and conducting contact tracing.
 - Port E-Advisory No. 23 (September 10) – One other employee tested positive for COVID-19, bringing the Port's total to seven employees affected. Immediate protocols were taken in close coordination with DPHSS.

Six of the seven employees who tested positive for COVID-19 have since reported back to work. They have all fared well during their quarantine period and have been cleared by DPHSS. The remaining employee has been under quarantine for over a week now is also doing well.

2. **Port Authority Table Top Exercise COVID-19.** We recently conducted a COVID-19 tabletop exercise (TTX) on August 20 & 28, 2020. The purpose of the TTX was to assess, practice, train, and improve the PAG Management Team's overall performance in its preparation, response, and recovery functions during a pandemic

influenza situation affecting the Port of Guam. The COVID-19-scenario based exercise allowed Management and Division Heads to test and validate the Port's COVID-19 Response Annex, communications/notification protocols, policies, procedures, interagency collaboration, and personnel roles and responsibilities. The lessons learned and after-action report provided guidance on how the Port will improve its emergency management and response capabilities through the following: Strengthen Management Team roles and responsibilities; Update the Port's COVID-19 Response Annex and Enhance communications/notification processes. It is our plan to conduct similar hazard-scenario based exercises in the future.

3. **Superior Court Case No. SP0097-20.** As reported at the last board meeting, Atty. Thomas Fisher petitioned Superior Court on July 15, 2020 for a Writ of Mandamus to compel the Port to comply with the Sunshine Reform Act of 1999. Fisher claims that the Port failed to comply with his FOIA request regarding legal services. However, we had provided Fisher well over 60 pages of information in response to his FOIA request within the mandated time frame prescribed under the Sunshine Act. A Remote Hearing before the Honorable Anita Sukola was held on July 24, 2020, and as a result, additional documents on the former Port Staff Attorney was provided to Fisher. The Port was represented by Deputy Attorney General James Canto.

The Port complied with the FOIA request timely and had provided Fisher with the documents on July 8, 2020, and additional documents on July 24, 2020. In a court hearing held remotely on August 3, 2020, discussions addressed the matter of Fisher personally inspecting the documents at the Port Authority. On August 4, 2020, Fisher personally inspected the documents at the Port and also requested copies to be made.

In its decision and order rendered on September 10, 2020, and after reviewing the record, the parties' arguments, and all applicable legal authorities, the court denied Fisher's request to impose sanctions on the Port. Furthermore, it would not be appropriate to impose a \$1,000.00 fine, or any other sanctions to the Port Authority.

4. **In-House Port Attorney.** Still in active recruitment.

5. **Training & Development.** Trainings were held during the months of July and August for port employees in the divisions of Stevedoring, Transportation, Terminal, Equipment Maintenance, Facility Maintenance, Supply Warehouse, Port Police, Safety and Harbor Master. These trainings are in accordance with OSHA Regulations 29 CFR Part 1918, Section 1918.98 (a) (1) and Part 1917, Section 1917.28 App A & B. The training focuses on the Qualifications of Machinery Operators and Supervisory Training; Health Hazard Definitions and Hazard Determination.

Types of training include:

- 40-Hour Crane Certification – 14 participants
- 8-Hour Crane Re-Certification – 22 participants
- Forklift Safety Training – 151 participants
- 8-Hour Hazardous Awareness – 74 participants

6. **General Manager's Notes for YTD Finances, as of August 31, 2020.** We are providing the following summary:

REVENUES AND CARGO THROUGHPUT:

- The Port's Total Operating revenue for August, 2020 is \$49.7 million, which is -4.7% or \$2.4M lower compared to YTD August FY20 budget projection of \$52.1M.
- The total number of containers handled as of August, 2020 is 77,147, which 2.3% lower or 1,804 fewer containers compared to last year's August, 2019 total.

OPERATING EXPENSES:

- Overall spending YTD (Actual versus Budget for FY2020) is 9.5% less, or \$4.5M in YTD cost avoidances.

OVERTIME EXPENSE AND DIRECT LABOR REVENUE:

- Overtime YTD for Division involved in Operations is \$1,290,764, which is 17% higher than YTD overtime budget of \$1,102,521. The overtime for

August resulted in a decrease of 23% or \$24K as compared to July, from \$104,917 in July to \$80,393 in August.

- Direct Labor reimbursement is \$3.1M, which is 1.3% or \$39K increase from the FY20 budget. (This means that although OT expense is 17% over budget YTD, this projected budget shortfall is covered by the direct labor reimbursement.) Here is the breakdown:

Direct Labor	
Revenue	\$3,119,612
Operations	
Overtime	\$1,290,764
Variance	<u>\$1,828,848</u>

YTD OPERATING REVENUES MINUS YTD EXPENSES

- Total Net Income YTD is \$4.3M. The YTD Income is 30.3% lower than net income projections for FY2020. For the months of April and May, the cargo throughput revenues is averaging a decrease of 19% or \$415K and in other cargo related revenues category, the result is an average decrease of 15% or \$278K. The decrease in operating revenues for the past several months is one of the primary reasons in the -30.3% net income result as compared to the net income projection in the eleven months of the fiscal year.
7. **PAG Docket 20-05 OEA Additional \$800K.** On July 30, 2020, I attended the PUC hearing on Docket 20-05 relative to the additional OEA funding of \$800K. At this hearing, PUC Commissioners adopted the findings of the PUC Administrative Law Judge and hereby ordered the following: PAG's Petition for review and approval of an additional \$800,000.00 to its Owners/Agent Engineering ("OAE") Services contract is hereby approved, and PAG is hereby authorized to expend an additional \$800,000.00 for its OAE Services contract solely for the projects itemized in its petition.
 8. **Guam Shipyard-Hotel Wharf.** On July 10, 2020, Guam Shipyard (GSY) requested permission from the Port to conduct specific lifting and vessel deconstruction activities at Hotel Wharf on the following:

- **Kiwi Barge** – The deconstruction of the Kiwi barge operation was completed on September 2, 2020. The Port has entered into a short term, time-specific lease with Smithbridge; the purpose of which is to lift, stage, and deconstruct the Kiwi barge. Smithbridge has engaged with GSY to perform certain critical services to complete the project. The Port's approval to proceed, as planned, comes in the form of the approved short term, time-specific lease.
- **YON-286 Barge** – With the completion of the Kiwi barge operation, GSY has yet to submit a disposal plan and specific timelines for the dismantling of YON-286 barge. Follow up with GSY continues.

9. Grant Opportunities

- OEA Defense Community Infrastructure Program.** Unfortunately, the Port was not awarded this grant. The DCIP was an OEA pilot program with a funding level of \$50M for the entire nation. Although the Port's project was on Tier 1, other priority projects determined by OEA was funded. This project seeks to rehabilitate and upgrade F4 and F6 wharves by strengthening the soils inland of the bulkhead structures; totaling a project cost of \$10.8M. The Port will resubmit an updated application should there be a next round of DCIP funding.
- EDA Grant Application.** The U.S. Department of Commerce requested additional information on the Port's grant application to install a fuel pipeline system to connect F1 and Golf piers. The Port responded on June 15, 2020. The Port's proposed project is for \$3.016M in EDA funding under the Economic Adjustment Assistance disaster recovery program. The final stage of EDA's grant award is dependent upon the receipt of the Guam State Historic Preservation Office approved consultation letter and finalization of the Port's A&E and CM services budgets.
- Department of Agriculture Grant. *No new development.*** The Port signed an MOU on July 23, 2020. The MOU is subject to review and approval by BBMR, AG's Office, and Governor Lou Leon Guerrero. This grant for \$500K is to support the repair work of Agat Marina Dock B.

- d. **Office of Insular Affairs.** OIA has awarded the Port \$240,325.00 under the Maintenance Assistance Program (MAP) for the upgrade of the Welding Shop. Project components include concrete and spalling repair; acquisition and installation of 3 roll up doors; acquisition of welding machines.
- e. **Gantry Crane Acquisition.**
- i. USDA Direct Loan. The final draft application for the direct loan is anticipated to be completed on October 7, 2020. Purpose is to attempt acquisition of one Ship-to-Shore Gantry Crane.
 - ii. EDA Grant. Through EDA grant, the Port also anticipates the final draft application to be completed on October 7, 2020 for two (2) STS gantry cranes.
- f. **FEMA – COVID-19 Public Assistance.** The Port submitted two projects.
1. Safety and Sanitation of PAG Public Facilities. FEMA has approved PAG reimbursement of \$21,920.29 for the cost associated with PPEs, supplies, and materials. This is inclusive of handwashing stations.
 2. Overtime Labor for Continuity of Port Operations. PAG is seeking reimbursement for labor costs in the amount of \$7.3M in federal funds. Currently under review by FEMA.
- g. **MARAD Port Infrastructure Development Program Grant Application.** *No new development.* The Port submitted a Comprehensive Acquisition of Container Yard Equipment application to MARAD for review to the tune of \$7.4M, which includes:
- 2 ea. 80,000 Lbs. Top Lifters
 - 5 ea. 12,000 Lbs. Forklifts
 - 1 ea. 275 Ton Telescopic Crane
 - 10 ea. Tractor Trailers
 - 2 ea. 40-Plug Mobile Reefer Generators
 - 1 ea. 150 Ft. Telescopic Man Lift

10. **Port Revenue Bonds Project Status.** As of September 18, 2020, the attachment provides information on the status of the revenue bond projects that consist of rehabilitation of hotel wharf, golf pier repairs and improvements, waterline replacement/relocation, EQMR building, and warehouse 1 repair/upgrades, new admin annex building, and other priority projects.

11. **Relative to the Port's Annual Insurance Coverage.** From the Port's insurance vendor: "The upcoming renewal has been quite challenging with the continued hardening market situation which carried over from the past couple years. There have been increasing difficulties in the market with people trying to reduce their current line share or come off the placement altogether, even with premium increases and despite a clean year.

To add to this, the Covid shutdown has made matters worse. Trying to contact underwriters who are working from home still remains difficult. Some Lloyd's syndicates have no intention to return to the office until January 2021. Many in the market have gone risk adverse since Lockdown started. There is no opportunity to have face-to-face meetings to give underwriters a level of comfort with regards to PAG's risk.

We now attach a summary of the options that underwriters have put up for the renewal. We confirm that all the markets on the program are "A" rated as required by Port.

You have additional properties that have been included in this year's renewal as follows:

- i. Property – Increase in values by \$6,700,139.44
- ii. Auto – additional (3) vehicles (note, these 3 additional vehicles were acquired through GSA surplus)

This along with the hard market situation has resulted in a slight increase in the overall premiums as presented in the attached. Underwriters are standing by for renewal instructions and hope to hear from PAG by the end of the week."

As you can see, if we went with the current \$1M deductible, our insurance premium will increase by \$435,373.46 or 14.66%. We asked for other options, i.e., increased deductible. Our insurance vendor came back with several options with a deductible ranging from \$2.35M, \$4M and \$5M. Looking at a \$2.35M deductible, the Port's insurance premium will total \$3,237,937.41, representing an increase of \$266,790.81 or 8.98%.

This information comes after the proposed budget was prepared and submitted, so this increase is not reflected in the proposed budget. We seek your approval to select the option of a \$2.35M deductible. Our current cash position will allow for greater deductible and will help to mitigate the premium increase, but still requiring us to an additional fund \$266,790.81 by choosing this option.

Therefore, we are proposing the following amendment to our proposed budget:
Increase the insurance premium from our proposed budget of \$2,988,000.00 to \$3,237,937.41 (a difference of \$249,937.00). This reduces our projected net income to \$897,692.00 and our debt service credit ratio to 1.42%.

Respectfully submitted,


Rory J. Respicio
General Manager

AM Insurance

JOSE D. LEON GUERRERO COMMERCIAL PORT

FY2021 INSURANCE RENEWAL TERMS

POLICY DESCRIPTION	CARRIERS	COVERAGE (LIMITS OF LIABILITY)	FY2020 PREMIUM	FY2021 PREMIUM
PROPERTY INSURANCE <i>All Risks of Physical Loss or Damage to:</i> FY2020 Property & Equipment Values: \$237,580,181.49 FY2021 Property & Equipment Values: \$244,280,320.93 3% INCREASE in Values: \$6,700,139.44 (2) 2003 Patrol Boats valued at \$300,000 each vessel Deductible: \$50,000 each & every loss... But \$1,000,000 for Eq, Fid & Windstrm	DB Insurance	combined single limit, any one occur Personal Property in Transit any one conveyance - \$250,000 Valuable Papers, Denial of Access, Suppliers' and Customers', Debts Removal & Mold - \$1,000,000 Boiler & Machinery Breakdown and Denial of Access - \$5,000,000	\$2,587,076.00 <u>Deductible Options:</u> \$1 MIL for Windstrm \$4 MIL for Windstrm \$5 MIL for Windstrm	\$2,853,866.81 (\$2.35Mill Ded) <u>Annual Premium:</u> \$3,022,449.46 \$2,719,094.95 \$2,675,198.98
MARINE LIABILITY INSURANCE Port and Terminal Liability Insurance Deductible: \$15,000 each accident	AIG	any one accident &/or occurrence \$50,000,000 <u>SUBLIMITS:</u> \$1,000,000-Fire Extension Liability, Infringement of Personal Rights, Fines & Duty, Cross Liability, Action Over Indemitees, \$500,000-Advice and Information, \$250,000 Wrongful Delivery of Cargo	\$283,560.00	\$283,560.00
DIRECTORS & OFFICERS LIABILITY INSURANCE Sublimit: Employment Practices Liability (EPL) Deductible: \$10,000 aoo, \$75,000 EPL	Moylans-Dongbu	Occurrence/Aggregate \$5,000,000 \$2,000,000	\$55,575.00	\$55,575.00
AUTOMOBILE INSURANCE FY2020 Total Vehicles: 68 FY2021 Total Vehicles: 65 Deductible: \$1,000 fro of Comprehensive, Collision & Typhoon	Moylans-Dongbu	Combined Single Limit \$2,000,000	\$31,481.48	\$32,584.60
CRIME INSURANCE Coverage: Employee Dishonesty, Loss Inside/Outside the Premises, Money Orders & Counterfeit Paper Currency, Depositors Forgery Including Check Forgery, Third Party Computer Fraud, Credit Card Forgery, Incoming Check Forgery Deductible: \$50,000 all coverages EXCEPT fro Loss Inside Premises and Loss Outside Premise which will be at \$10,000	Moylans-Dongbu	any one claim & in all \$1,000,000 <u>SUBLIMIT:</u> \$100,000 sub-limit per situation	\$12,351.00	\$12,351.00
INSURANCE PREMIUM TOTAL			\$2,970,043.48	\$3,237,937.41

Premium Difference : \$267,893.93
 Percentage Increase : 9%

"Confidential and Proprietary"

**FY-2021
PROPOSED BUDGET
GRAND SUMMARY**

FY-2021 PROPOSED BUDGET			
		9/8-9/11 Changes	24-Sep Changes
DESCRIPTION		3/1/2020 to 7/31/2020	3/1/2020 to 7/31/2020
			Insurance \$250,000.00
1	Cargo Revenues	36,813,190	36,813,190
2	Non Cargo Revenues	11,250,343	11,250,343
3	TOTAL REVENUES	48,063,533	48,063,533
4			
5	Divisional - Salaries & Benefits		
6	Management & Employee Salaries	19,404,424	19,404,424
9	Holiday Work	334,172	334,172
10	Sick Leave Used	0	0
11	Annual Leave Taken	0	0
13	Comp Time Taken	0	0
14	Typhoon Salaries	160,855	160,855
15	Vacancies	947,200	947,200
16	Regular Salaries	20,846,651	20,846,651
18	Increment 2021	966,543	966,543
20	Night Differential/Hazard Pay	607,910	607,910
21	Overtime	2,047,326	2,047,326
22	Retirement (27.13%)	4,960,243	4,960,243
23	Death & Disability	176,204	176,204
24	Hospital	1,144,530	1,144,530
25	Life	66,551	66,551
26	Dental	83,934	83,934
27	Medicare	270,796	270,796
28	Vacancy Benefits	352,800	352,800
31	Increment Benefits 2021	511,722	511,722
32	SUB-TOTAL	32,035,209	32,035,209
33			
34	Other Divisional Expense		
35	Office Supplies	55,000	55,000
36	Operational Supplies	989,200	989,200
37	Gas, Diesel	350,000	350,000
38	Equipment	408,960	408,960
39	Contractual	955,938	955,938
40	Miscellaneous	69,748	69,748
41	Training	75,000	75,000
42	Travel	140,000	140,000
43	SUB-TOTAL	3,043,846	3,043,846
44			
45	TOTAL DIVISIONAL EXPENSE	35,079,055	35,079,055
46			
47	General Expense		
48	OTHER BENEFITS	50,000	50,000
49	OTHER PERSONNEL COSTS	80,000	80,000
50	COMMUNICATIONS	263,404	263,404
51	UTILITIES	1,560,000	1,560,000
52	GENERAL INSURANCE	2,878,000	3,128,000
53	REPAIRS AND MAINTENANCE	117,000	117,000
54	DEPRECIATION EXPENSE	5,487,401	5,487,401
55	DAMAGE, SHORTAGE, WRITEOFF	37,000	37,000

**FY-2021
PROPOSED BUDGET
GRAND SUMMARY**

			Insurance \$250,000.00
	DESCRIPTION	3/1/2020 to 7/31/2020	3/1/2020 to 7/31/2020
56	MISCELLANEOUS	132,500	132,500
57	AGENCY & MANAGEMENT FEE'S	732,735	732,735
58	PROFESSIONAL SERVICES	886,160	886,160
59	OTHER CONTRACTUAL	330,000	330,000
61	TYPHOON EXPENSE	0	0
62	SUBTOTAL GENERAL EXPENSE	12,554,200	12,804,200
63			
64	GRAND TOTAL EXPENSE	47,633,255	47,883,255
65			
66	OPERATING INCOME/LOSS	430,278	180,278
67			
68	OTHER INCOME/EXPENSE		
69	Non-Operating Expense	7,649,594	7,649,594
70	Federal Reimbursements	6,416,971	6,416,971
71	Insurance Reimbursements	0	0
72	Miscellaneous Income	1,950,037	1,950,037
73	TOTAL OTHER INCOME/EXPENSE	717,414	717,414
74			
75	NET INCOME/LOSS	1,147,692	897,692
76			
77	CRANE NET INCOME/LOSS	(169,148)	(169,148)
78	FMF NET INCOME/LOSS	1,373,897	1,373,897
79	TOTAL NET INCOME/LOSS	2,352,440	2,102,440
	Other Available Monies	1,806,249	1,806,249
	Net Revenues and Other Avail Monies	8,441,341	8,191,341
	Total Annual Debt Service	5,752,385	5,752,385
	Debt Service Ratio	1.47	1.42

**2018 Port Revenue Bonds Status Report
As of September 18, 2020**

Bond Project	Total Award Amount	Total Draw Down	Total Remaining Balance	PROCUREMENT I/FB/RFP/PO Number	Status
Rehabilitation of "H" Wharf (Federal Share & Port Share)	\$10,000,000.00 \$13,774,255.00	\$0.00 \$556,265.50	\$10,000,000.00 \$13,217,989.50	PO No. 16332-0F - Coral Relocation at \$482,700.00 to WSP awarded on February 18, 2020. RFP No. 2020-002 - CM Services	The Port's Negotiation Team is currently in the final stages of working with the selected contractor on a negotiated CM services. \$ amount for this project. After the completion of this task and having gone through legal review, the CM Contractor will assist the Port in the construction procurement process. Anticipated Completion Date: 12/31/2022
Golf Pier Repairs and Improvements	\$2,000,000.00	\$354,876.53	\$1,645,123.47	RFP No. 2019-02: A&E Design for \$484,000.17 awarded to NC Macario	A&E Design completed, Construction Management services going through procurement process. Anticipated Completion Date: 12/31/2022
Waterline Replacement and Relocation and EQMR Building and Warehouse 1 Repairs and Upgrades	\$11,628,800.00	\$356,156.03	\$11,272,643.97	RFP No. 2019-03: A&E Design for \$1,406,427.48 awarded to NC Macario	35% design submitted on July 10, 2020. 65% delivered on September 2, 2020. NC Macario recently submitted a request for the 100% completion from its Oct. 16th deadline to Dec. 4, 2020 citing the companies adherence to COVID-19 restrictions. Anticipated Completion Date: 09/30/2023.
Other Priority Projects - Repair of F-1 Fuel Pier - Repair of F-3, F-4, F-5, and F-6 waterfront facilities - Installation of connectivity fuel line connecting Golf Pier and F-1 - Upgrade of the Port's IT system and integration of TOS and FMS	\$7,480,745.00	\$0.00	\$7,480,745.00		1. Of the \$7.48 Million re-programmed bond funds, the Port's financial management system EnterpriseOne totals roughly \$2.1 M; the purchase order is currently pending final signatures. 2. The initial task that the Port will address with regards to wharves service life extension is a comprehensive updated conditional assessment of F1 to F6. 3. As part of Task Order 10 (existing OAE technical services support), the Port's TOS upgrade is going through its assessment process.
New Admin. Annex Building	\$10,445,000.00	\$0.00	\$10,445,000.00		Of the six (6) original bond-funded projects, this was deemed as the lowest priority. Management has requested its OAE (through Task Order #10) to update the 2010 Admin Annex design and to incorporate a comprehensive conditional assessment Scope of the existing Admin. Bldg.
Grand Total	\$55,328,800.00	\$1,267,298.06	\$54,061,501.94		



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Website: www.portguam.com



Lourdes A. Leon Guerrero
Governor of Guam
Joshua F. Tenorio
Lieutenant Governor

September 18, 2020

MEMORANDUM

TO: Port Board of Directors

FROM: Rory J. Respicio, General Manager
Dominic G. Muna, Deputy General Manager for Operations
Luis R. Baza, Deputy General Manager for Administration and Finance

SUBJECT: Presentation of Proposed FY21 Budget

Hafa Adai! We are pleased to present for your consideration the proposed budget for the Jose D. Leon Guerrero Commercial Port for Fiscal Year 2021. At the outset, Chairman Santos, Vice Chairman Taimanglo, Madam Secretary Koki, and Director Taitano, we thank you for the recognizable guidance and support provided to us. In turn, your board policies enable us to carry out the Port's fundamental mission to ensure the continuity of the supply chain flowing into Guam and throughout our region.

We are meeting this mission, despite the on-going COVID-19 Pandemic, while ensuring the safety and security of all Port employees, our industry partners, tenants, and customers we serve daily. We are grateful for the strong partnership and synergy fostered with the Port's Users Group, as well as the leadership from Governor Lou Leon Guerrero and Lt. Governor Josh Tenorio; our legislative oversight Chair Senator Clynt Ridgell and members of the 35th Guam Legislature.

Our Journey

The FY19 budget included salaries and benefits that were not budgeted by \$2 million due to implementing a 25th market percentile salary. Through prudent fiscal management, strong internal controls, and cost containment, we managed to maintain the initial budget expense figure, absorbing the \$2 million *shortfall* and allocating \$3.1 million for past personnel issues. Because of these measures, the Port finished FY19 with a net income of \$3.5 million. The Port went from a loss of \$103 thousand in FY18 to earning nearly \$7.5 million in just one year.

In the face of all the financial challenges the Port experienced in FY19, we were able to accomplish a Debt Service Coverage Ratio (DSCR) of 2.3%, almost a 100% increase as compared to the bond indenture requirement of a 1.25% ratio. We notably improved our Daily Cash on Hand from 869 days to 966 days.

Revenue Projection for FY21

The Port's revenue projection for FY21 is based on the revenue collected from March 2020 through July 2020 and extrapolated over 12 months. We also projected federal reimbursements,

providing us with a conservative revenue projection of \$48,063,533, which is roughly \$1.0M million less from last year's revenue estimate. The proposed FY21 budget is aligned with the Leon Guerrero Tenorio Administration and Board's vision, goals, and it keeps the Port fiscally responsible. This proposed budget was prepared with a "zero-based budgeting" mindset, provides fiscal discipline in developing realistic spending plans, and identifies continued potential cost savings.

This proposed budget represents our best estimation of the resources, operational, and capital requirements for the upcoming fiscal year. More importantly, this proposed budget builds our financial posture, meeting our operational needs, and exceeding the minimum requirements of the bond raters. Ultimately, this proposed budget represents our collective desire to keeping the Port moving forward, even as our island community faces unprecedented challenges created by the COVID-19 Pandemic.

In formulating the projected revenues for FY21, we factored in the impact of the COVID-19 Pandemic to our current cash inflow. Our team created three scenarios composed of the revenue numbers on (1) the normal months of the fiscal year (October to July); (2) the months when the Pandemic started worldwide (January to July); and (3) the months when the Pandemic had an impact in Guam (March to July). You will note that the revenue projection we chose, scenario 3, was the most conservative, leaving us with an even more significant challenge to provide a realistic and responsible budget proposal.

This revenue projection is based on the current financial collections, in an economic environment where Guam's tourism industry is temporarily halted, and without any assumptions made to the impending military buildup construction. As you know, these are two of the three factors historically used to make budgetary assumptions for revenue projections. The third determinant factor is federal grants and aide deposited into our island's economy, currently totaling \$1.5 billion.

Budget Process Overview

Our Zero-based budgeting process started in July and was done in collaboration with all of our division heads. The Port uses the bottom-up approach by allowing each division to submit its budget request, followed by one-on-one sessions to deliberate their respective budget submissions. The initial phase was led by Luis R. Baza, Deputy General Manager for Administration and Finance, and supported by Jojo Guevara, Financial Affairs Controller, Francine Rocio, HR Administrator, and Vince Bamba, Budget Analyst. In formulating this budget, our team took stock of the Port's current fiscal health and other considerations and challenges, all of which will have a budgetary impact for the upcoming fiscal year.

These challenges include:

- The Port borrowed \$76 million in the bond market and is bound to adhere to the Bond provisions for 30 years;

- The recent rating review by Moody's placing the Port on Credit Watch. Although the financial reports that the Port provided were positive, the primary reason for categorizing the agency in a negative outlook was due to Moody's concern the impact on Government of Guam revenues with a prolonged decline in tourism activity;
- FY21 Total Debt Service (Net Capital Interest) has increased by 83%, from \$3.1 million to \$5.8 million. This amount will be the debt service for the next 8 years.
- Timely completion of bond projects and within overall budget;
- Investment and maintenance on Capital Equipment; and
- Impact of the Pandemic in the Port's Revenues and Operating Expenses.

Although our team was able to decrease the overall request by \$5.6 million, unfortunately, it would have resulted in a net negative income of \$537,109 and place our DSCR to 1.22%. Additional budget cuts were made to ensure that the final numbers resulted in a positive net income and accomplished a debt service coverage ratio that is within the minimum condition set by the Port's bond rating agencies. We achieved this proposal by (1) using the FY20 actual expenses; (2) budgeting a \$2.7 million increase for the debt service; (3) creating a salary and benefits vacancy pool; (4) making budget provisions to meet our statutory requirements in the personnel category, and (5) by truly budgeting for overtime based on actual overtime expenses. We also set out as a financial goal to meet the Port's expenses for FY21 using the current monthly remittance of \$4.6 million, which is remitted to the Port monthly by the Port's trustee.

At the beginning of this budget process, our team initially allocated \$2.3 million to fund vacancies. However, based on all of the new and vacancy requests from our division heads, the total amount ballooned to \$3.7 million. This request was sanitized by identifying new and vacant positions with a new total of \$2.1 million if all of these new and vacant positions were to be filled. We have determined that the initial \$2.3 million set aside to fund new and vacant positions is not financially achievable. In order to adequately maintain the Port's human resources needs, our budget proposal seeks to allocate \$300 thousand to fund the Temporary Staffing initiative previously approved by the board and sets aside \$1.3 million into a newly created vacancy pool to support new and vacant position on an as-needed basis.

Special message to Port Employees in light of COVID-19 Pandemic

Mr. Chairman and Board members, we would like to take this opportunity to express our most profound appreciation to our *Port Strong* family for their dedication and commitment to duty. This amazing and fierce *Port Strong* spirit and the determination we see on the faces of these employees to not let the people of Guam down during this Pandemic is so powerful that it's almost impossible to explain. Even amid the fear and uncertainty, the Port remains fully operational. Every single day, we are proud and inspired by their dedication and love for our island community.


Conclusion

In consultation with the Port management team, this proposed FY21 budget is our recommendation to the Board of Directors for your disposition. We would like to extend our gratitude to the Port management team for their participation during this budget process.

The Port faces significant challenges, but with our challenges comes great opportunity. We are deeply grateful to work with a solid management team with so much energy and talent to keep the Port fully operational and to maintain our current levels of high workforce morale, productivity, and efficiencies. Even in the most difficult of times, as what we are experiencing these past 6 months, the Port carries out its mission to safely, responsibly, and environmentally manage its assets in order to protect the supply chain, meet the Port's employee's needs, and, most significantly, to do our part to foster economic growth and job creation.

We trust that you will give this budget proposal your utmost consideration, and deem it acceptable for adoption. *Si Yu'os ma'ase!*

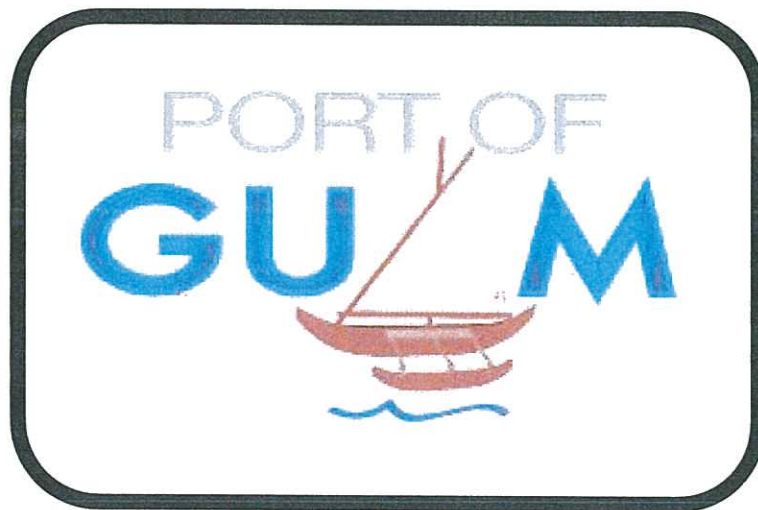

Rory J. Respicio
General Manager


Dominic G. Muna
Deputy General Manager


Luis R. Baza
Deputy General Manager

Jose D. Leon Guerrero
Commercial Port

FY 2021
Proposed Budget



To Be Presented:

September 24, 2020 – Meeting of the Board of Directors

**PORT AUTHORITY OF GUAM
JOSE D. LEON GUERRERO COMMERCIAL PORT**

**FY-2021
PROPOSED BUDGET**

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**FY-2021
PROPOSED BUDGET
GRAND SUMMARY**

		FY-2021 Proposed Budget	FY-2020 Approved Budget	FY-2020 Antcpd EOY	FY-21 Prop vs FY-20 Appr	FY-21 Prop vs FY-20 Antcpd EOY
	DESCRIPTION					
1	Cargo Revenues	36,813,190	39,214,743	38,187,533	-2,401,553	-1,374,343
2	Non Cargo Revenues	11,250,343	9,841,424	10,019,953	1,408,918	1,230,390
3	TOTAL REVENUES	48,063,533	49,056,167	48,207,486	-992,634	-143,953
4						
5	Divisional - Salaries & Benefits					
6	Management & Employee Salaries	19,404,424	16,760,952	17,417,603	2,643,472	1,986,820
9	Holiday Work	334,172	191,143	171,018	143,030	163,154
10	Sick Leave Used	0	601,179	658,795	-601,179	-658,795
11	Annual Leave Taken	0	1,221,380	1,021,914	-1,221,380	-1,021,914
13	Comp Time Taken	0	70	232,749	-70	-232,749
14	Typhoon Salaries	160,855	288,051	160,855	-127,197	0
15	Vacancies	947,200	2,411,873	0	-1,464,673	947,200
16	Regular Salaries	20,846,651	21,474,647	21,885,133	-627,996	-1,038,482
18	Increment 2021	966,543	915,013	0	51,530	966,543
20	Night Differential/Hazard Pay	607,910	607,910	1,047,028	0	-439,118
21	Overtime	2,047,326	1,925,500	2,257,950	121,826	-210,624
22	Retirement (27.13%)	4,960,243	5,089,208	5,356,918	-128,965	-396,676
23	Death & Disability	176,204	78,498	80,087	97,706	96,117
24	Hospital	1,144,530	1,009,784	1,142,006	134,746	2,524
25	Life	66,551	60,096	62,384	6,456	4,167
26	Dental	83,934	72,091	83,595	11,843	339
27	Medicare	270,796	281,454	303,237	-10,657	-32,440
28	Vacancy Benefits	352,800	832,682	0	-479,882	352,800
31	Increment Benefits 2021	511,722	257,792	0	253,930	511,722
32	SUB-TOTAL	32,035,209	32,604,673	32,218,338	-569,464	-183,128
33						
34	Other Divisional Expense					
35	Office Supplies	55,000	54,000	30,474	1,000	24,526
36	Operational Supplies	989,200	986,200	570,653	3,000	418,547
37	Gas, Diesel	350,000	350,000	362,223	0	-12,223
38	Equipment	408,960	355,054	176,532	53,906	232,428
39	Contractual	955,938	923,838	857,772	32,100	98,166
40	Miscellaneous	69,748	66,748	17,273	3,000	52,475
41	Training	75,000	75,000	40,490	0	34,510
42	Travel	140,000	140,000	113,854	0	26,146
43	SUB-TOTAL	3,043,846	2,950,840	2,169,272	93,006	874,574
44						
45	TOTAL DIVISIONAL EXPENSE	35,079,055	35,555,513	34,387,609	-476,458	691,446
46						
47	General Expense					
48	OTHER BENEFITS	50,000	50,000	22,601	0	27,399
49	OTHER PERSONNEL COSTS	80,000	80,000	13,494	0	66,506
50	COMMUNICATIONS	263,404	318,604	116,677	-55,200	146,727
51	UTILITIES	1,560,000	1,706,000	1,419,375	-146,000	140,625
52	GENERAL INSURANCE	2,878,000	2,878,000	2,902,684	0	-24,684
53	REPAIRS AND MAINTENANCE	117,000	137,000	98,022	-20,000	18,978
54	DEPRECIATION EXPENSE	5,487,401	5,000,000	5,487,401	487,401	0
55	DAMAGE, SHORTAGE, WRITEOFF	37,000	37,000	98	0	36,902
56	MISCELLANEOUS	132,500	185,500	57,303	-53,000	75,197
57	AGENCY & MANAGEMENT FEE'S	732,735	733,857	940,852	-1,122	-208,117
58	PROFESSIONAL SERVICES	886,160	1,299,785	385,564	-413,625	500,596
59	OTHER CONTRACTUAL	330,000	30,000	6,576	300,000	323,424
61	TYPHOON EXPENSE	0	0	21,412	0	-21,412
62	SUBTOTAL GENERAL EXPENSE	12,554,200	12,455,746	11,472,060	98,454	1,082,140

**FY-2021
PROPOSED BUDGET
GRAND SUMMARY**

	FY-2021 Proposed Budget	FY-2020 Approved Budget	FY-2020 Antcpd EOY	FY-21 Prop vs FY-20 Appr	FY-21 Prop vs FY-20 Antcpd EOY	
63						
64	GRAND TOTAL EXPENSE	47,633,255	48,011,259	45,859,669	-378,004	1,773,586
65						
66	OPERATING INCOME/LOSS	430,278	1,044,908	2,347,817	-614,630	-1,917,539
67						
68	OTHER INCOME/EXPENSE					
69	<i>Non-Operating Expense</i>	7,649,594	7,510,756	5,077,091	138,838	2,572,503
70	<i>Federal Reimbursements</i>	6,416,971	7,300,434	3,183,185	-883,463	3,233,786
71	<i>Insurance Reimbursements</i>	0	0	0	0	0
72	<i>Miscellaneous Income</i>	1,950,037	1,950,037	983,907	0	966,130
73	TOTAL OTHER INCOME/EXPENSE	717,414	1,739,714	-909,999	-1,022,301	1,627,413
74						
75	NET INCOME/LOSS	1,147,692	2,784,623	1,437,818	-1,636,931	-290,126
76						
77	CRANE NET INCOME/LOSS	(169,148)	962,444		-1,131,592	
78	FMF NET INCOME/LOSS	1,373,897	1,391,600			
79	TOTAL NET INCOME/LOSS	2,352,440	5,138,666		-2,768,523	

**FY-2021
PROPOSED BUDGET
REVENUES**

	FY-2021 Proposed Budget	FY-2020 Approved Budget	FY-2020 Antcpd EOY	FY-21 Prop vs FY-20 Appr	FY-21 Prop vs FY-20Antcpd EOY	
CARGO REVENUES						
1	CT-Containers	22,179,220	22,702,064	22,411,109	-522,844	-231,889
2	CT Breakbulk	856,603	1,834,486	1,237,946	-977,883	-381,343
3	CT Unitized	14,636	19,518	26,362	-4,882	-11,726
5	CT Ro/Ro	182,628	579,881	381,453	-397,253	-198,825
6	CT Devan/Stuff	58,824	108,702	67,373	-49,878	-8,550
7	CT Heavylift	31,686	91,635	47,499	-59,949	-15,813
8	CT Longlength	710	9,334	4,599	-8,624	-3,889
9	OUT-OF-GAUGE CARGO	200,970	150,599	169,217	50,371	31,754
10	CARGO THROUGHPUT REVENUES	23,525,277	25,496,219	24,345,558	-1,970,942	-820,281
11						
12	OTHER CARGO RELATED REVENUES					
15	Transshipment Container	2,442,829	2,115,864	2,280,333	326,965	162,496
16	Overstow Container	259,746	357,140	279,102	-97,394	-19,357
17	Shifted Container	2,940	3,839	2,156	-899	784
18	Rigged Container	49,725	49,142	46,491	583	3,234
19	REEFER CNTR-PLUG/UNPLUG	142,309	133,313	145,001	8,996	-2,693
20	Direct Labor Billed	3,259,469	3,360,405	3,536,255	-100,936	-276,786
21	Equipment Rental	280,040	282,579	285,861	-2,539	-5,821
22	Port Entry Fee&Dockage	557,897	554,842	580,614	3,055	-22,717
23	Wharfage	5,399,233	5,932,079	5,770,702	-532,846	-371,469
24	Fuel Surcharge*	688,202	705,393	692,639	-17,191	-4,437
25	Maritime Security Fee*	205,524	223,928	222,821	-18,404	-17,297
26	OTHER CARGO RELATED REVENUES	13,287,913	13,718,524	13,841,975	-430,611	-554,062
27						
28	TOTAL CARGO REVENUES	36,813,190	39,214,743	38,187,533	-2,401,553	-1,374,343
29						
30	FACILITIES REVENUES					
31						
32	Facility Usage					
33	Facility-Usage-MOBIL	800,763	1,256,585	1,145,296	-455,822	-344,533
35	Facility-Usage-TRISTAR	2,744,081	2,563,384	3,071,894	180,697	-327,813
36	Cement Thruput	143,136	116,200	134,190	26,936	8,946
37	Facility Usage	3,687,981	3,936,169	4,351,381	-248,188	-663,400
38						
39	Space Rental	1,268,186	1,259,385	1,282,309	8,801	-14,123
42	Lease Income-GEDA	1,074,481	1,055,255	1,130,312	19,226	-55,831
44	Common Area Maintenance	33,630	44,922	34,754	-11,292	-1,124
45	Security Surcharge Rental	117,422	47,882	90,850	69,540	26,572
46						
47	Marina Revenues					
48	Water and Landside Activity	8,844	4,713	2,790	4,131	6,054
49	Gregorio D. Perez	62,734	62,814	62,165	-80	569
50	Agat Marina	236,048	216,516	228,328	19,532	7,720
51	Marina Revenues	307,626	284,043	293,283	23,583	14,343
52						
53	Harbor of Refuge	38,678	41,588	37,331	-2,910	1,347
54	Demurrage	3,082,100	2,431,333	2,577,344	650,767	504,757
55						
56	TOTAL FACILITY REVENUES	9,610,103	9,100,577	9,797,564	509,526	-187,460
57						
58	OTHER FEES & SERVICES					
61	Materials Used	1,342	0	839	1,342	503
62	Passenger Service	17,260	51,155	64,911	-33,895	-47,651
64	Bunker Services	14,271	21,048	13,660	-6,777	612
65	Special Services	87,161	153,808	115,595	-66,647	-28,434
66	Elect. Power	20,524	33,772	22,842	-13,248	-2,318
67	TOTAL OTHER FEES & SERVICES	140,558	259,784	217,846	-119,226	-77,288
68						
69	ADMINISTRATIVE FEES & SERVICES					
70	PAG Documentation	3,000	6,333	3,375	-3,333	-375
71	I.D. Badges	300	1,060	743	-760	-443

**FY-2021
PROPOSED BUDGET
REVENUES**

	DESCRIPTION	FY-2021 Proposed Budget	FY-2020 Approved Budget	FY-2020 Antcpd EOY	FY-21 Prop vs FY-20 Appr	FY-21 Prop vs FY-20Antcpd EOY
72	Police Reports	12	27	8	-15	5
75	Violation of Regulation Penalty	684	643	418	41	266
78	TOTAL ADMINISTRATIVE FEES & SERVICES	3,996	8,063	4,543	-734	-172
79						
80	OTHER INCOME/EXPENSE					
85						
86	OTHER REIMBURSEMENTS					
89	OAE Technical Services	1,480,685	458,000	0	1,022,685	1,480,685
91	Office of Highway Safety - A Dai He Hao	15,000	15,000	0	0	15,000
93	TOTAL OTHER REIMBURSMENTS	1,495,685	473,000	0	1,022,685	1,495,685
94						
99	TOTAL OTHER INCOME/EXPENSE	1,495,685	473,000	0	1,022,685	1,495,685
100						
101	TOTAL NON CARGO REVENUES	11,250,343	9,841,424	10,019,953	1,412,252	1,230,765
102						
103	TOTAL CARGO/NON-CARGO REVENUES	48,063,533	49,056,167	48,207,486	-989,301	-143,578
104						
105	REIMBURSEMENTS					
106	FEDERAL REIMBURSEMENT					
107	Miscellaneous Expense			19,441	0	-19,441
108	MARAD	1,583,694	2,844,530	0	-1,260,836	1,583,694
109	US DOT TIGER	2,500,000	3,000,000	0	-500,000	2,500,000
111	DOD \$50M Modernization			2,730,936	0	-2,730,936
113	Fed Reim-DOI Fish&Wild	576,742	641,742	0	-65,000	576,742
117	Fed Reim-HS 2016 PSGP			0	0	0
118	Fed Reim-HS 2017 PSGP			109,497	0	-109,497
119	Fed Reim-HS 2018 PSGP	508,073		61,044	508,073	447,029
120	Fed Reim-OEA Owners		224,482	254,540	-224,482	-254,540
128	Fed Reim-FEMA	248,137	589,680	7,728	-341,543	240,409
129	Fed Reim-FEMA Typhoon			0	0	0
130	Hazard Mitigation	240,776		0	240,776	240,776
131	OIA	120,163		0	120,163	120,163
132	EDA	639,387	0	0	639,387	639,387
133	FEDERAL REIMBURSEMENT	6,416,971	7,300,434	3,183,185	-883,463	3,233,786
134						
135	INSURANCE SETTLEMENTS					
136	Insurance Settlement-Other	0	0	0	0	0
138	INSURANCE SETTLEMENTS	0	0	0	0	0
139						
140	TOTAL REIMBURSEMENTS	6,416,971	7,300,434	3,183,185	-883,463	3,233,786
141						
142	MISCELLANEOUS INCOME					
144	Interest Income-Billing	83,674	83,674	44,142	0	39,532
145	Interest Income-Bond	1,671,057	1,671,057	820,023	0	851,033
146	Interest Income-Investment	195,306	195,306	74,839	0	120,466
147	Miscellaneous Income	0	0	44,902	0	-44,902
148	Gain <Loss> on Asset	0	0	0	0	0
149	MISCELLANEOUS INCOME	1,950,037	1,950,037	983,907	0	966,130
150						
151	-----					
152	GRAND TOTAL REVENUES	56,430,541	58,306,638	52,374,578	-1,872,763	4,056,338
	Crane Surcharge*	5,750,993	5,928,725	9,201,589	-177,731	-3,450,596
	Facility Maintenance Fee	1,861,046	1,878,749	2,977,673	-17,703	-1,116,627

**FY-2021
PROPOSED BUDGET
GENERAL EXPENSE**

	FY-2021 Proposed Budget	FY-2020 Approved Budget	FY-2020 Antcpd EOY	FY-21 Prop vs FY-20 Appr	FY-21 Prop vs FY-20Antcpd EOY	
GENERAL EXPENSE						
1	OTHER BENEFITS					
2	Recognition Awards	50,000	50,000	22,601	0	27,399
5	TOTAL OTHER BENEFITS	50,000	50,000	22,601	0	27,399
6						
7	OTHER PERSONNEL COSTS					
8	Workmen's Compensation	65,000	65,000	11,908	0	53,092
9	Drug Program	15,000	15,000	1,586	0	13,414
10	TOTAL OTHER PERSONNEL COSTS	80,000	80,000	13,494	0	66,506
11						
12	COMMUNICATIONS					
13	Long Distance	650	650	47	0	603
14	Telephone	75,754	75,754	106,519	0	-30,765
15	Telephone System Maintenance	37,000	37,000	7,654	0	29,346
16	Internet Access	150,000	205,200	2,457	-55,200	147,543
18	TOTAL COMMUNICATIONS	263,404	318,604	116,677	-55,200	146,727
19						
20	UTILITIES					
21	Water	400,000	400,000	344,979	0	55,021
22	Power	1,060,000	1,160,000	986,884	-100,000	73,116
23	Trash Removal	100,000	146,000	87,513	-46,000	12,487
24	TOTAL UTILITIES	1,560,000	1,706,000	1,419,375	-146,000	140,625
25						
26	GENERAL INSURANCE					
27	Insurance	2,728,000	2,728,000	2,715,402	0	12,598
28	Workmen's Compensation Insurance	150,000	150,000	187,282	0	-37,282
29	TOTAL GENERAL INSURANCE	2,878,000	2,878,000	2,902,684	0	-24,684
30						
31	REPAIRS AND MAINTENANCE					
32	Maintenance-PAG Gulf Pier	72,000	72,000	72,000	0	0
33	Maintenance-PAG F1 Pier	40,000	60,000	26,022	-20,000	13,978
34	Building Maintenance	5,000	5,000	0	0	5,000
36	TOTAL REPAIRS AND MAINTENANCE	117,000	137,000	98,022	-20,000	18,978
37						
38	DEPRECIATION EXPENSE					
39	Depreciation	5,487,401	5,000,000	5,487,401	487,401	0
40	TOTAL DEPRECIATION EXPENSE	5,487,401	5,000,000	5,487,401	487,401	0
41						
42	DAMAGE, SHORTAGE, WRITEOFF					
43	Inventory Loss/Writ	1,500	1,500	0	0	1,500
44	Bad Debt Writeoff	10,000	10,000	0	0	10,000
46	Penalty-Noncompliance	10,000	10,000	0	0	10,000
47	Claims Cargo Shortage	10,000	10,000	0	0	10,000
48	Claims-Legal Settlement	5,000	5,000	98	0	4,902
49	Claims-Other Damage	500	500	0	0	500
50	TOTAL DAMAGE, SHORTAGE, WRITEOFF	37,000	37,000	98	0	36,902
51						
52	MISCELLANEOUS					
53	Contingencies	40,000	50,000	0	-10,000	40,000
54	Natural Disaster Emergency Fund	30,000	50,000	0	-20,000	30,000
55	Board of Director's Expense	6,500	6,500	4,615	0	1,885
56	Deep Draft Wharf	0	0	351	0	-351
57	I.D. TWIC	12,000	15,000	10,619	-3,000	1,381
58	Pump Out Station	5,000	9,000	0	-4,000	5,000
59	GPS/Track Me Guam	39,000	55,000	41,718	-16,000	-2,718
60	TOTAL MISCELLANEOUS	132,500	185,500	57,303	-53,000	75,197
61						
62	AGENCY & MANAGEMENT FEE'S					
63	Agency Fees	7,500	8,622	7,321	-1,122	179
64	Mobil Manager's Fee	105,412	105,412	81,821	0	23,592

**FY-2021
PROPOSED BUDGET
GENERAL EXPENSE**

	FY-2021 Proposed Budget	FY-2020 Approved Budget	FY-2020 Antcpd EOY	FY-21 Prop vs FY-20 Appr	FY-21 Prop vs FY-20Antcpd EOY	
65	Tristar Manager's Fee	619,823	619,823	851,711	0	-231,887
66	TOTAL AGENCY & MANAGEMENT FEE'S	732,735	733,857	940,852	-1,122	-208,117
67						
68	PROFESSIONAL SERVICES					
69	Audit & Accounting Fees	49,000	49,000	73,500	0	-24,500
70	Environmental Compliance-SWPP	180,000	200,000	39,951	-20,000	140,049
71	G4S M&S	130,000	180,000	129,169	-50,000	831
74	Owner's Agent Engineer (WSP)	100,000	95,000	2,794	5,000	97,206
76	Position Class, Compensation & Benefits Study	0	54,000	0	-54,000	0
77	Insurance Consultants (Risk Manager)	0	40,000	0	-40,000	0
78	PUC Consultant/Legal	50,000	100,000	35,526	-50,000	14,474
79	PUC Assessment Fee	100,000	123,125	99,825	-23,125	175
83	Legal Counsel	200,000	300,000	1,500	-100,000	198,500
84	Bank Service Fee - BOG	2,160	2,160	2,082	0	78
85	Bank Service Fee - BOG CC	0	0	1,215	0	-1,215
88	Fire Sprinkler/Alarm Certification	75,000	113,000	0	-38,000	75,000
89	TOTAL PROFESSIONAL SERVICES	886,160	1,299,785	385,564	-370,125	500,596
90						
91	OTHER CONTRACTUAL					
92	Temporary Staffing	300,000	0	0	0	0
93	Equipment Rental	10,000	10,000	0	0	10,000
94	Medical Exams	20,000	20,000	6,576	0	13,424
95	TOTAL OTHER CONTRACTUAL	330,000	30,000	6,576	0	23,424
101						
102	TYPHOON/EMERGENCY EXPENSE					
106	Typhoon Preparation			782	0	-782
108	COVID-19 Expense			18,338		
109	TOTAL TYPHOON/EMERGENCY EXPENSE	0	0	19,120	0	-782
110						
111	TOTAL GENERAL EXPENSE	12,554,200	12,412,246	11,469,767	-158,046	802,771
112						
113	NON-OPERATING EXPENSE					
118						
119	INTEREST EXPENSE					
120	Miscellaneous Expense	10,000	23,000	-19,990	-13,000	29,990
121	Bond Annual Fees	43,500	43,500	13,500	0	30,000
122	Bond Interest General Expense	2,991,215	2,991,215	2,023,424	0	967,791
126	TOTAL INTEREST EXPENSE	3,044,715	3,014,215	2,016,934	-13,000	1,027,781
127						
128	RETIREMENT GOVT CONTRIBUTION					
129	Retirement COLA Benefits	660,000	660,000	654,000	0	6,000
130	Retirees Gov't Contribution (Med,Den,Life)	1,650,000	1,960,000	1,562,739	-310,000	87,261
131	Retirement Supplemental Benefits	447,819	493,157	397,819	-45,338	50,000
133	TOTAL RETIREMENT GOVT CONTRIBUTION	2,757,819	3,113,157	2,614,558	-355,338	143,261
134						
135	FEDERAL EXPENSES					
136	Homeland Security	15,000	314,400	39,873	-299,400	-24,873
137	MARAD	195,444	222,389	390,745	-26,945	-195,301
138	FEMA PSGP	145,931	442,214	0	-296,283	145,931
139	U.S. DOH-FEMA EMI		6,700	4,786	-6,700	-4,786
140	OAE Technical Services	1,480,685	289,181	0	1,191,504	1,480,685
141	Office of Highway Safety - A Dai He Hao		15,000	0	-15,000	0
142	TOTAL FEDERAL EXPENSES	1,837,060	1,289,884	435,404	547,176	1,401,656
143						
144	GAIN (LOSS) OM ASSET					
145	Loss on Asset Disposals	10,000	50,000	10,195	-40,000	-195
146	TOTAL GAIN (LOSS) OM ASSET	10,000	50,000	10,195	-40,000	-195
147						
148	TOTAL NON-OPERATING EXPENSE	7,649,594	7,510,756	5,077,091	138,838	2,572,503
149						
150	TOTAL NON DIVISIONAL/GENERAL EXPENSE	20,203,794	19,923,002	16,546,858	-19,208	3,375,274

**FY-2021
PROPOSED BUDGET
CRANES**

		FY-2021 Proposed Budget	FY-2020 Approved Budget	FY-2020 Antcpd EOY	FY-21 Prop vs FY-20 Appr	FY-21 Prop vs FY-20 Antcpd EOY
	CRANE REVENUES					
1	Crane Surcharge*	5,750,993	5,928,725	5,750,993	-177,731	0
2	TOTAL CRANE REVENUES	5,750,993	5,928,725	5,750,993	-177,731	0
3						
4	GANTRY GENERAL EXPENSE					
6	Insurance	260,000	260,000	260,000	0	0
7	TOTAL GENERAL EXPENSE	260,000	260,000	260,000	0	0
8						
9	REPAIRS AND MAINTENANCE- SUB					
10	Crane Maintenance Division	2,998,488	1,203,111	1,126,199	1,795,377	1,872,289
15	GANTRY 4, 5 & 6 Corrosion	80,000	200,000	5,358	-120,000	74,642
17	GANTRY 4, 5 & 6 Fuel	200,000	270,000	191,531	-70,000	8,469
19	GANTRY 4, 5 & 6 Materials/Parts	500,000	757,000	308,729	-257,000	191,271
20	GANTRY 4, 5 & 6 Outside Labor/Services	60,000	90,000	46,538	-30,000	13,463
24	Professional Services	10,000	25,000	0	-15,000	10,000
25	Machine Shop	15,000	30,000	13,965	-15,000	1,035
26	Rewinding Motors & Generators	10,000	25,000	2,700	-15,000	7,300
27	Trolley Wheels 8 ea	20,000	40,000	0	-20,000	20,000
29	TOTAL REPAIRS AND MAINTENANCE- SUB	3,893,488	2,640,111	1,695,019	1,253,377	2,198,469
30						
31	DEPRECIATION EXPENSE					
32	Depreciation	890,484	810,000	890,484	80,484	0
33	TOTAL DEPRECIATION EXPENSE	890,484	810,000	890,484	80,484	0
34						
35	PROFESSIONAL SERVICES					
36	PMC Management Fee-Cranes	400,000	750,000	347,064	-350,000	52,936
37	Caterpillar Service Contract	70,000	90,000	67,500	-20,000	2,500
38	Crane Certification	25,000	35,000	0	-10,000	25,000
39	TOTAL PROFESSIONAL SERVICES	495,000	875,000	414,564	-380,000	80,436
40						
41	TOTAL GENERAL EXPENSE-CRANE	5,538,972	4,585,111	3,260,067	953,861	2,278,905
42						
43	INTEREST EXPENSE					
44	Bond Interest Crane Expense	381,170	381,170	437,828	0	-56,658
45	TOTAL INTEREST EXPENSE	381,170	381,170	437,828	0	-56,658
46						
47	TOTAL NON-OPERATING EXPENSE	381,170	381,170	437,828	0	-56,658
48						
49	TOTAL NON DIVISIONAL/GENERAL EXPENSE	5,920,142	4,966,281	3,697,895	953,861	2,222,246
50						
51	TOTAL NET INCOME/LOSS	(169,148)	962,444		-1,131,592	
53	Crane Reserve Fund 9.5%	546,344	563,229			

**FY-2021
PROPOSED BUDGET
CRANES**

55	GANTRY 3, 4, 5 & 6 CIP's				Status	Funding
56						
57	Crane 5 Trolley Rail Replacement				<i>Proposed</i>	CRANE
58	1 Radiator Assembly				<i>Proposed</i>	CRANE
59	Operators Cab Replacement				<i>Proposed</i>	CRANE
60	Operators Cab Replacement				<i>Proposed</i>	CRANE
61	Elevator Assembly 3ea				<i>Proposed</i>	CRANE
62	Spare C 32 generator				<i>Proposed</i>	CRANE
63	1 Radiator Assembly				<i>Proposed</i>	CRANE
64	Turbo After cooler 2ea				<i>Proposed</i>	CRANE
65	Demolition				<i>Proposed</i>	CRANE
66	2 Each Hoist Motors				<i>Proposed</i>	CRANE
67	Operators Cab				<i>Proposed</i>	CRANE
68	ABB Annual Tune Up for G4, G5, & G6				<i>Proposed</i>	CRANE
69	GE Motors Annual Tune Up for G4, G5, & G6				<i>Proposed</i>	CRANE
70	NDT Testing Services				<i>Proposed</i>	CRANE
71	Radiator Assembly				<i>Proposed</i>	CRANE
72	AC Replacement 6ea				<i>Proposed</i>	CRANE
73	Engine Overhaul 2ea				<i>Proposed</i>	CRANE
74	Install fence around shop two area				<i>Proposed</i>	CRANE
75					<i>Proposed</i>	CRANE
76	Roof for over resistor Bank Panel				<i>Proposed</i>	CRANE

**FY-2021
PROPOSED BUDGET
CRANE DIVISION**

BUSINESS UNIT: 411	SECTION: CRANE MAINTENANCE				
OBJECT CLASSIFICATION/ITEM	FY-2021 Proposed Budget	FY-2020 Approved Budget	FY-2020 Antcpd EOY	FY-21 Prop vs FY-20 Appr	FY-21 Prop vs FY-20 Antcpd EOY
PERSONNEL SERVICES					
Management & Employee Salaries	639,475	573,188	576,029	66,287	63,446
Holiday Work	16,986	15,734	16,986	1,252	0
Sick Leave Used		13,327	41,057	-13,327	-41,057
Annual Leave Taken		49,418	45,011	-49,418	-45,011
Comp Time Taken	-	-	0	0	0
Typhoon Salaries	9,043	9,150	9,043	-107	0
Vacancies	31,716	31,716	0	0	31,716
Regular Salaries	697,221	692,533	688,127	4,687	9,094
Increment 2021	33,865	31,719	0	2,146	33,865
Night Differential/Hazard Pay	53,207	53,207	66,217	0	-13,009
Overtime	110,000	120,000	103,915	-10,000	6,085
TOTAL PERSONNEL SERVICES	894,293	897,460	858,259	-3,167	36,034
Retirement (27.13%)					
PERSONNEL BENEFITS					
	169,845	176,270	178,585	-6,425	-8,741
Death & Disability	5,437	2,363	2,356	3,074	3,080
Hospital Insurance	49,283	52,317	49,283	-3,034	0
Life Insurance	2,053	2,068	2,223	-14	-169
Dental Insurance	2,995	3,010	2,995	-16	0
Medicare	9,272	11,515	11,823	-2,242	-2,551
Vacancy Benefits	11,096	11,096	0	0	11,096
Increment Benefits 2021	17,522	9,014	0	8,508	17,522
TOTAL PERSONNEL BENEFITS	267,502	267,651	247,264	-149	20,238
MATERIALS & SUPPLIES					
Operational Supplies	20,000	25,000	16,866	-5,000	3,134
TOTAL MATERIALS & SUPPLIES	20,000	25,000	16,866	-5,000	3,134
Furnishing & Equipment					
Office Equipment	1,250	1,750	824	-500	427
Power & Hand Tools	1,500	2,500	274	-1,000	1,226
Safety Equipment	2,500	3,750	1,320	-1,250	1,180
Shop Equipment	3,000	5,000	1,391	-2,000	1,609
TOTAL FURNISHING & EQUIPMENT	8,250	13,000	3,809	-4,750	4,441
Overhead Allocation					
OH-Benefits	507,405	0	0	507,405	507,405
OH-Overtime	135,972	0	0	135,972	135,972
OH-Salaries & Wages	1,165,066	0	0	1,165,066	1,165,066
TOTAL OVERHEAD ALLOCATION	1,808,443	0	0	1,808,443	1,808,443
DEPARTMENT TOTAL	2,998,488	1,203,111	1,126,199	1,795,377	1,872,289

**FY-2021
PROPOSED BUDGET
FACILITY MAINTENANCE FEE**

	FY-2021 Proposed Budget	FY-2020 Approved Budget	FY-2020 Antcpd EOY	FY-21 Prop vs FY-20 Appr	FY-21 Prop vs FY-20 Antcpd EOY
DESCRIPTION					
FMF REVENUES					
1 Facility Maintenance Fee	1,861,046	1,878,749	1,861,046	-17,703	0
2 TOTAL FMF REVENUES	1,861,046	1,878,749	1,861,046	-17,703	0
3					
4 FMF GENERAL EXPENSE					
5 2018 Bond Int Exp-FMF	487,149		494,954	487,149	-7,805
6 Cathodic Services		40,000	0	-40,000	0
7 Other FMF Small Projects		447,149	0	-447,149	0
8 TOTAL REPAIRS AND MAINTENANCE	487,149	487,149	494,954	0	-7,805
9					
10 TOTAL FMF GENERAL EXPENSE	487,149	487,149	494,954	0	-7,805
11					
12 TOTAL NET INCOME/LOSS	1,373,897	1,391,600	-1,366,092	17,703	-7,805
FACILITY MAINTENANCE CAPITAL IMPROVEMENT PROJECTS					
A.) The following are list of projects that are currently ongoing, in the planning and design stage and future construction projects. Please note they are not in any order of priority					
DESCRIPTION				Status	Funding
13 Old Gate House Demolition/Renovation				Proposed	FMF
14 Installation Of Additional Reefer Outlets - 61 ea - 480 Volts At Container Yard Area "S"				Proposed	FMF
15 Remove and Replace Terminal Gate Booths 1, 2, & 3				Proposed	FMF
16 Disposal of Assets (Gantry's, RTG's, and MHC)				Proposed	FMF

**FY-2021
PROPOSED BUDGET
DIVISIONAL SUMMARY**

SECTION	BUSINESS UNIT	FY-2021 Proposed Budget	FY-2020 Approved Budget	FY-2020 Antcpd EOY	FY-21 Prop vs FY-20 Appr	FY-21 Prop vs FY-20 Antcpd EOY
General Mgr/Deputy Gen. Mgr	101	762,865	1,026,575	807,101	-263,711	-44,236
Harbor Master	121	1,073,316	1,171,031	1,002,799	-97,714	70,517
Port Police	122	3,459,027	3,849,127	3,166,770	-390,101	292,257
Occupational & Safety	123	996,493	876,945	830,699	119,548	165,794
Strategic Planning	145	656,674	511,219	622,875	145,455	33,799
Public Relations/Marketing	150	397,635	322,989	199,119	74,645	198,516
Operations Manager	300	773,079	531,549	339,723	241,530	433,355
Stevedoring	310-313	4,436,461	4,793,630	6,224,271	-357,169	-1,787,809
Terminal	320	3,253,370	3,123,414	3,057,447	129,956	195,923
Transportation	330-333	6,003,843	5,868,329	5,366,373	135,514	637,469
Maintenance	400-414,430	2,772,896	4,449,507	4,250,630	-1,676,611	-1,477,734
Facility Maintenance	420-423	2,110,013	2,276,281	1,953,585	-166,269	156,428
Corporate Services	600	499,646	410,641	277,836	89,006	221,810
Administrative Services	610	362,698	287,099	312,438	75,599	50,260
Human Resources	620	950,107	919,381	723,254	30,726	226,853
Procurement/Supply	630-632	946,495	843,252	884,891	103,242	61,604
Engineering/CIP	640	551,077	485,896	554,928	65,181	-3,850
Commercial	650	613,619	579,274	528,811	34,345	84,808
Information Technology	670	1,191,611	1,170,504	1,201,035	21,106	-9,424
Finance	675-685,140	1,968,131	2,058,868	2,083,023	-90,738	-114,892
Vacancies/Benefits		1,300,000	3,244,555	0	-1,944,555	1,300,000
TOTAL DIVISION/SECTION EXPENSE		35,079,055	38,800,068	34,387,609	-3,721,013	691,446

**FY-2021
PROPOSED BUDGET**

BUSINESS UNIT: 101	SECTION: GENERAL MANAGER'S OFFICE				
OBJECT CLASSIFICATION/ITEM	FY-2021 Proposed Budget	FY-2020 Approved Budget	FY-2020 Antcpd EOY	FY-21 Prop vs FY-20 Appr	FY-21 Prop vs FY-20 Antcpd EOY
PERSONNEL SERVICES					
Management & Employee Salaries	524,014	633,762	574,055	-109,748	-50,041
Holiday Work	-	-	0	0	0
Sick Leave Used	-	31,965	7,603	-31,965	-7,603
Annual Leave Taken	-	78,720	30,489	-78,720	-30,489
Comp Time Taken	-	-	0	0	0
Typhoon Salaries	2,950	3,393	2,950	-443	0
Vacancies	-	-	0	0	0
Regular Salaries	526,965	747,841	615,098	-220,876	-88,133
Increment 2021	25,595	35,896	0	-10,301	25,595
Night Differential/Hazard Pay	-	-	5,706	0	-5,706
Overtime	-	-	0	0	0
TOTAL PERSONNEL SERVICES	552,560	783,737	620,804	-231,177	-68,244
PERSONNEL BENEFITS					
Retirement (27.13%)	139,178	173,714	161,743	-34,536	-22,565
Death & Disability	1,977	2,471	1,056	-494	921
Hospital Insurance	7,888	8,907	7,888	-1,019	0
Life Insurance	747	933	758	-187	-11
Dental Insurance	898	1,184	898	-286	0
Medicare	7,598	9,190	8,623	-1,591	-1,025
Vacancy Benefits	-	-	0	0	0
Increment Benefits 2021	14,358	8,779	0	5,579	14,358
TOTAL PERSONNEL BENEFITS	172,644	205,178	180,966	-32,534	-8,322
MATERIALS & SUPPLIES					
Office Supplies	4,000	4,000	1,804	0	2,196
TOTAL MATERIALS & SUPPLIES	4,000	4,000	1,804	0	2,196
CONTRACTUALS					
Professional Services	100	100	285	0	-185
TOTAL CONTRACTUALS	100	100	285	0	-185
Furnishing & Equipment					
Office Equipment	-	-	203	0	-203
TOTAL FURNISHING & EQUIPMENT	-	-	203	0	-203
Miscellaneous					
Dues & Subscriptions	26,060	26,060	1,539	0	24,521
Miscellaneous Others	7,500	7,500	1,500	0	6,000
TOTAL MISCELLANEOUS	33,560	33,560	3,039	0	30,521
DEPARTMENT TOTAL	762,865	1,026,575	807,101	-263,711	-44,236

**FY-2021
PROPOSED BUDGET**

BUSINESS UNIT: 121	SECTION: HARBOR MASTER DIVISION				
OBJECT CLASSIFICATION/ITEM	FY-2021 Proposed Budget	FY-2020 Approved Budget	FY-2020 Antcpd EOY	FY-21 Prop vs FY-20 Appr	FY-21 Prop vs FY-20 Antcpd EOY
PERSONNEL SERVICES					
Management & Employee Salaries	670,238	608,109	574,433	62,130	95,806
Holiday Work	20,222	22,212	20,222	-1,990	0
Sick Leave Used		6,990	57,171	-6,990	-57,171
Annual Leave Taken		20,536	45,302	-20,536	-45,302
Comp Time Taken	-	-	-	0	0
Typhoon Salaries	6,741	21,805	6,741	-15,064	0
Vacancies	-	105,206	-	-105,206	0
Regular Salaries	697,202	784,858	703,869	-87,657	-6,667
Increment 2021	33,864	32,623	-	1,241	33,864
Night Differential/Hazard Pay	18,790	18,790	29,295	0	-10,505
Overtime	13,762	7,000	13,234	6,762	528
TOTAL PERSONNEL SERVICES	763,617	843,271	746,398	-79,654	17,220
PERSONNEL BENEFITS					
Retirement (27.13%)	178,015	173,116	180,046	4,899	-2,031
Death & Disability	4,943	1,975	1,999	2,968	2,944
Hospital Insurance	30,323	30,566	30,323	-243	0
Life Insurance	1,867	1,869	1,844	-2	23
Dental Insurance	2,268	2,055	2,268	213	0
Medicare	9,718	9,662	10,148	56	-429
Vacancy Benefits	-	35,542	-	-35,542	0
Increment Benefits 2021	18,365	8,773	-	9,592	18,365
TOTAL PERSONNEL BENEFITS	245,499	263,560	226,628	-18,060	18,871
MATERIALS & SUPPLIES					
Office Supplies	1,500	1,500	44	0	1,456
Operational Supplies	700	700	205	0	495
TOTAL MATERIALS & SUPPLIES	2,200	2,200	248	0	1,952
CONTRACTUALS					
Communication Maintenance	6,000	6,000	5,603	0	398
Underwater Diving Services	50,000	50,000	20,475	0	29,525
TOTAL CONTRACTUALS	56,000	56,000	26,078	0	29,923
Furnishing & Equipment					
Communication Equipment	4,000	4,000	1,680	0	2,320
Office Equipment	2,000	2,000	1,768	0	232
TOTAL FURNISHING & EQUIPMENT	6,000	6,000	3,448	0	2,552
DEPARTMENT TOTAL	1,073,316	1,171,031	1,002,799	-97,714	70,517

**FY-2021
PROPOSED BUDGET**

BUSINESS UNIT: 122	SECTION: PORT POLICE DIVISION				
OBJECT CLASSIFICATION/ITEM	FY-2021 Proposed Budget	FY-2020 Approved Budget	FY-2020 Antcpd EOY	FY-21 Prop vs FY-20 Appr	FY-21 Prop vs FY-20 Antcpd EOY
PERSONNEL SERVICES					
Management & Employee Salaries	1,889,863	1,626,282	1,654,096	263,582	235,767
Holiday Work	54,283	51,307	54,283	2,976	0
Sick Leave Used		41,851	52,920	-41,851	-52,920
Annual Leave Taken		130,159	83,919	-130,159	-83,919
Comp Time Taken	-	-	0	0	0
Typhoon Salaries	31,489	61,100	31,489	-29,611	0
Vacancies	-	351,931	0	-351,931	0
Regular Salaries	1,975,636	2,262,630	1,876,708	-286,995	98,928
Increment 2021	95,959	91,714	0	4,246	95,959
Night Differential/Hazard Pay	65,528	65,528	116,499	0	-50,970
Overtime	347,636	350,000	409,425	-2,364	-61,789
TOTAL PERSONNEL SERVICES	2,484,759	2,769,872	2,402,632	-285,113	82,128
PERSONNEL BENEFITS					
Retirement (27.13%)	480,072	488,714	473,086	-8,642	6,986
Death & Disability	15,816	13,019	13,273	2,797	2,543
Hospital Insurance	135,863	130,476	135,863	5,387	0
Life Insurance	5,974	6,477	6,467	-503	-493
Dental Insurance	8,807	9,828	8,807	-1,021	0
Medicare	26,209	32,103	33,463	-5,895	-7,254
Vacancy Benefits	-	121,639	0	-121,639	0
Increment Benefits 2021	49,526	24,999	0	24,527	49,526
TOTAL PERSONNEL BENEFITS	722,267	827,255	670,958	-104,987	51,309
MATERIALS & SUPPLIES					
Office Supplies	4,000	4,000	871	0	3,129
Operational Supplies	140,000	140,000	38,040	0	101,960
TOTAL MATERIALS & SUPPLIES	144,000	144,000	38,911	0	105,089
CONTRACTUALS					
Professional Services	100,000	100,000	54,269	0	45,731
TOTAL CONTRACTUALS	100,000	100,000	54,269	0	45,731
Furnishing & Equipment					
Office Equipment	4,000	4,000	0	0	4,000
Safety Equipment	4,000	4,000	0	0	4,000
TOTAL FURNISHING & EQUIPMENT	8,000	8,000	0	0	8,000
DEPARTMENT TOTAL	3,459,027	3,849,127	3,166,770	-390,101	292,257

**FY-2021
PROPOSED BUDGET**

BUSINESS UNIT: 123		SECTION: OCCUPATIONAL HEALTH AND SAFETY DIVISION			
OBJECT CLASSIFICATION/ITEM	FY-2021 Proposed Budget	FY-2020 Approved Budget	FY-2020 Antcpd EOY	FY-21 Prop vs FY-20 Appr	FY-21 Prop vs FY-20 Antcpd EOY
PERSONNEL SERVICES					
Management & Employee Salaries	474,822	338,923	396,750	135,899	78,072
Holiday Work	2,288	4,203	2,288	-1,915	0
Sick Leave Used		3,207	0	-3,207	0
Annual Leave Taken		10,174	21,452	-10,174	-21,452
Comp Time Taken	-	-	0	0	0
Typhoon Salaries	9,456	15,675	9,456	-6,219	0
Vacancies	-	67,067	0	-67,067	0
Regular Salaries	486,566	439,248	429,946	47,319	56,620
Increment 2021	23,633	17,865	0	5,769	23,633
Night Differential/Hazard Pay	7,329	7,329	23,252	0	-15,923
Overtime	60,000	20,000	117,950	40,000	-57,950
TOTAL PERSONNEL SERVICES	577,529	484,441	571,148	93,087	6,381
PERSONNEL BENEFITS					
Retirement (27.13%)	126,113	98,513	124,702	27,600	1,410
Death & Disability	4,448	633	1,539	3,815	2,909
Hospital Insurance	26,136	18,083	26,136	8,053	0
Life Insurance	1,680	1,119	1,466	561	214
Dental Insurance	1,692	1,281	1,692	411	0
Medicare	6,885	5,635	8,233	1,249	-1,348
Vacancy Benefits	-	23,240	0	-23,240	0
Increment Benefits 2021	13,010	4,999	0	8,011	13,010
TOTAL PERSONNEL BENEFITS	179,965	153,504	163,769	26,461	16,196
MATERIALS & SUPPLIES					
Office Supplies	4,000	4,000	1,346	0	2,654
Operational Supplies	25,000	25,000	60,561	0	-35,561
Operational Supplies Environmental	60,000	60,000	0	0	60,000
TOTAL MATERIALS & SUPPLIES	89,000	89,000	61,907	0	27,093
Furnishing & Equipment					
Office Equipment	10,000	10,000	0	0	10,000
Safety Equipment	140,000	140,000	33,875	0	106,125
TOTAL FURNISHING & EQUIPMENT	150,000	150,000	33,875	0	116,125
Miscellaneous					
Dues & Subscriptions	-	-	0	0	0
TOTAL MISCELLANEOUS	-	-	0	0	0
DEPARTMENT TOTAL	996,493	876,945	830,699	119,548	165,794

**FY-2021
PROPOSED BUDGET**

BUSINESS UNIT: 145	SECTION: STRATEGIC PLANNING DIVISION				
OBJECT CLASSIFICATION/ITEM	FY-2021 Proposed Budget	FY-2020 Approved Budget	FY-2020 Antcpd EOY	FY-21 Prop vs FY-20 Appr	FY-21 Prop vs FY-20 Antcpd EOY
PERSONNEL SERVICES					
Management & Employee Salaries	465,858	330,752	437,386	135,105	28,472
Holiday Work	-	-	0	0	0
Sick Leave Used	-	3,535	8,255	-3,535	-8,255
Annual Leave Taken	-	13,038	18,608	-13,038	-18,608
Comp Time Taken	-	-	0	0	0
Typhoon Salaries	1,918	2,710	1,918	-792	0
Vacancies	-	19,333	0	-19,333	0
Regular Salaries	467,775	369,368	466,166	98,407	1,610
Increment 2021	22,720	16,802	0	5,919	22,720
Night Differential/Hazard Pay	-	-	9,964	0	-9,964
Overtime	-	-	0	0	0
TOTAL PERSONNEL SERVICES	490,496	386,169	476,129	104,326	14,367
PERSONNEL BENEFITS					
Retirement (27.13%)	123,732	96,831	123,608	26,901	124
Death & Disability	2,966	453	1,149	2,513	1,816
Hospital Insurance	12,732	6,545	12,732	6,186	0
Life Insurance	1,120	679	1,050	441	70
Dental Insurance	1,522	591	1,522	930	0
Medicare	6,755	4,282	6,029	2,473	726
Vacancy Benefits	-	6,227	0	-6,227	0
Increment Benefits 2021	12,765	4,853	0	7,911	12,765
TOTAL PERSONNEL BENEFITS	161,591	120,461	146,090	41,129	15,501
MATERIALS & SUPPLIES					
Office Supplies	800	800	656	0	144
Operational Supplies	500	500	0	0	500
TOTAL MATERIALS & SUPPLIES	1,300	1,300	656	0	644
Furnishing & Equipment					
Office Equipment	800	800	0	0	800
Safety Equipment	300	300	0	0	300
TOTAL FURNISHING & EQUIPMENT	1,100	1,100	0	0	1,100
Miscellaneous					
Dues & Subscriptions	2,188	2,188	0	0	2,188
TOTAL MISCELLANEOUS	2,188	2,188	0	0	2,188
DEPARTMENT TOTAL	656,674	511,219	622,875	145,455	33,799

**FY-2021
PROPOSED BUDGET**

BUSINESS UNIT: 150	SECTION: MARKETING/PUBLIC RELATIONS DIVISION				
OBJECT CLASSIFICATION/ITEM	FY-2021 Proposed Budget	FY-2020 Approved Budget	FY-2020 Antcpd EOY	FY-21 Prop vs FY-20 Appr	FY-21 Prop vs FY-20 Antcpd EOY
PERSONNEL SERVICES					
Management & Employee Salaries	255,431	47,075	106,415	208,355	149,016
Holiday Work	-	-	0	0	0
Sick Leave Used		434	4,059	-434	-4,059
Annual Leave Taken		4,240	50,006	-4,240	-50,006
Comp Time Taken	-	-	0	0	0
Typhoon Salaries	515	334	515	181	0
Vacancies	-	177,733	0	-177,733	0
Regular Salaries	255,946	229,816	160,995	26,130	94,950
Increment 2021	12,432	2,500	0	9,932	12,432
Night Differential/Hazard Pay	-	-	2,274	0	-2,274
Overtime	-	-	0	0	0
TOTAL PERSONNEL SERVICES	268,377	232,316	163,269	36,061	105,108
PERSONNEL BENEFITS					
Retirement (27.13%)	67,842	14,112	30,674	53,731	37,169
Death & Disability	1,977	-	468	1,977	1,509
Hospital Insurance	2,425	1,594	2,425	831	0
Life Insurance	747	189	262	558	485
Dental Insurance	364	232	364	132	0
Medicare	3,704	665	1,583	3,039	2,121
Vacancy Benefits	-	56,473	0	-56,473	0
Increment Benefits 2021	6,999	709	0	6,290	6,999
TOTAL PERSONNEL BENEFITS	84,057	73,973	35,775	10,084	48,282
MATERIALS & SUPPLIES					
Office Supplies	2,000	1,000	75	1,000	1,925
Operational Supplies	3,000			0	0
TOTAL MATERIALS & SUPPLIES	5,000	1,000	75	1,000	1,925
CONTRACTUALS					
Advertising	11,000		0	0	0
Other Contractual Services	25,000	15,000	0	10,000	25,000
TOTAL CONTRACTUALS	36,000	15,000	0	10,000	25,000
Furnishing & Equipment					
Office Equipment	1,200	700	0	500	1,200
TOTAL FURNISHING & EQUIPMENT	1,200	700	0	500	1,200
Miscellaneous					
Dues & Subscriptions	3,000		0	0	0
TOTAL MISCELLANEOUS	3,000	-	0	0	0
DEPARTMENT TOTAL	397,635	322,989	199,119	57,645	181,516

**FY-2021
PROPOSED BUDGET**

BUSINESS UNIT: 300	SECTION: OPERATIONS MANAGER				
OBJECT	FY-2021 Proposed Budget	FY-2020 Approved Budget	FY-2020 Antcpd EOY	FY-21 Prop vs FY-20 Appr	FY-21 Prop vs FY-20 Antcpd EOY
CLASSIFICATION/ITEM					
PERSONNEL SERVICES					
Management & Employee Salaries	507,190	343,826	0	163,364	507,190
Holiday Work	-	-	0	0	0
Sick Leave Used		14,488	3,034	-14,488	-3,034
Annual Leave Taken		19,339	8,684	-19,339	-8,684
Comp Time Taken	-	-	232,749	0	-232,749
Typhoon Salaries	1,409	2,347	1,409	-938	0
Vacancies	-	-	0	0	0
Regular Salaries	508,599	379,999	245,875	128,600	262,723
Increment 2021	24,703	18,240	0	6,463	24,703
Night Differential/Hazard Pay	53	53	5,412	0	-5,359
Overtime	-	-	12	0	-12
TOTAL PERSONNEL SERVICES	533,356	398,293	251,300	135,063	282,056
PERSONNEL BENEFITS					
Retirement (27.13%)	134,710	102,325	65,499	32,385	69,211
Death & Disability	2,718	-	0	2,718	2,718
Hospital Insurance	14,343	10,178	11,819	4,166	2,524
Life Insurance	1,027	944	756	83	271
Dental Insurance	1,113	600	774	513	339
Medicare	7,354	3,000	3,244	4,355	4,110
Vacancy Benefits	-	-	0	0	0
Increment Benefits 2021	13,897	5,056	0	8,842	13,897
TOTAL PERSONNEL BENEFITS	175,163	122,102	82,092	53,061	93,071
MATERIALS & SUPPLIES					
Office Supplies	200	200	26	0	174
TOTAL MATERIALS & SUPPLIES	200	200	26	0	174
Furnishing & Equipment					
Office Equipment	10,360	10,360	6,306	0	4,054
Safety Equipment	54,000	594	0	53,406	54,000
TOTAL FURNISHING & EQUIPMENT	64,360	10,954	6,306	53,406	58,054
DEPARTMENT TOTAL	773,079	531,549	339,723	241,530	433,355

**FY-2021
PROPOSED BUDGET**

BUSINESS UNIT: 310-313	SECTION: STEVEDORING DIVISON				
OBJECT CLASSIFICATION/ITEM	FY-2021 Proposed Budget	FY-2020 Approved Budget	FY-2020 Antcpd EOY	FY-21 Prop vs FY-20 Appr	FY-21 Prop vs FY-20 Antcpd EOY
PERSONNEL SERVICES					
Management & Employee Salaries	2,678,975	2,095,950	2,222,199	583,026	456,776
Holiday Work	19,562	19,563	19,562	-1	0
Sick Leave Used		105,143	71,932	-105,143	-71,932
Annual Leave Taken		193,782	102,004	-193,782	-102,004
Comp Time Taken	-	-	0	0	0
Typhoon Salaries	24,597	22,028	24,597	2,568	0
Vacancies	-	622,143	0	-622,143	0
Regular Salaries	2,723,134	3,058,609	2,440,294	-335,475	282,840
Increment 2021	132,266	116,950	0	15,316	132,266
Night Differential/Hazard Pay	149,367	149,367	206,318	0	-56,951
Overtime	393,000	345,000	470,569	48,000	-77,569
TOTAL PERSONNEL SERVICES	3,397,767	3,669,926	3,117,180	-272,159	280,587
PERSONNEL BENEFITS					
Retirement (27.13%)	711,536	643,131	646,396	68,405	65,140
Death & Disability	27,184	13,378	12,918	13,807	14,266
Hospital Insurance	162,459	148,466	162,459	13,994	0
Life Insurance	10,267	8,249	8,357	2,018	1,911
Dental Insurance	10,997	10,660	10,997	337	0
Medicare	38,845	40,095	42,557	-1,250	-3,712
Vacancy Benefits	-	222,931	0	-222,931	0
Increment Benefits 2021	73,405	32,795	0	40,611	73,405
TOTAL PERSONNEL BENEFITS	1,034,694	1,119,704	883,683	-85,010	151,011
MATERIALS & SUPPLIES					
Office Supplies	1,000	1,000	247	0	753
Operational Supplies	2,000	2,000	658	0	1,342
TOTAL MATERIALS & SUPPLIES	3,000	3,000	905	0	2,095
Furnishing & Equipment					
Safety Equipment	1,000	1,000	303	0	697
TOTAL FURNISHING & EQUIPMENT	1,000	1,000	303	0	697
DEPARTMENT TOTAL	4,436,461	4,793,630	4,002,072	-357,169	434,389

**FY-2021
PROPOSED BUDGET**

BUSINESS UNIT: 320	SECTION: TERMINAL DIVISION				
OBJECT CLASSIFICATION/ITEM	FY-2021 Proposed Budget	FY-2020 Approved Budget	FY-2020 Antcpd EOY	FY-21 Prop vs FY-20 Appr	FY-21 Prop vs FY-20 Antcpd EOY
PERSONNEL SERVICES					
Management & Employee Salaries	1,996,197	1,672,473	1,761,170	323,723	235,027
Holiday Work	20,240	22,789	20,240	-2,550	0
Sick Leave Used		53,574	68,669	-53,574	-68,669
Annual Leave Taken		110,177	92,122	-110,177	-92,122
Comp Time Taken	-	-	0	0	0
Typhoon Salaries	15,095	21,387	15,095	-6,293	0
Vacancies	-	98,381	0	-98,381	0
Regular Salaries	2,031,531	1,978,781	1,957,295	52,750	74,236
Increment 2021	98,674	90,259	0	8,415	98,674
Night Differential/Hazard Pay	55,205	55,205	114,272	0	-59,067
Overtime	288,000	260,000	267,733	28,000	20,267
TOTAL PERSONNEL SERVICES	2,473,410	2,384,245	2,339,300	89,165	134,110
PERSONNEL BENEFITS					
Retirement (27.13%)	530,190	514,073	538,251	16,117	-8,061
Death & Disability	19,770	7,804	8,270	11,966	11,501
Hospital Insurance	120,530	103,881	120,530	16,649	0
Life Insurance	7,467	6,797	7,501	670	-33
Dental Insurance	8,460	7,213	8,460	1,247	0
Medicare	28,945	28,584	30,807	360	-1,863
Vacancy Benefits	-	34,867	0	-34,867	0
Increment Benefits 2021	54,697	26,048	0	28,649	54,697
TOTAL PERSONNEL BENEFITS	770,060	729,269	713,819	40,791	56,241
MATERIALS & SUPPLIES					
Office Supplies	4,000	4,000	686	0	3,314
Operational Supplies	5,000	5,000	3,642	0	1,358
TOTAL MATERIALS & SUPPLIES	9,000	9,000	4,328	0	4,672
Furnishing & Equipment					
Office Equipment	-		0	0	0
Safety Equipment	900	900	0	0	900
TOTAL FURNISHING & EQUIPMENT	900	900	0	0	900
DEPARTMENT TOTAL	3,253,370	3,123,414	3,057,447	129,956	195,923

**FY-2021
PROPOSED BUDGET**

BUSINESS UNIT: 330-333	SECTION: TRANSPORTATION DIVISION				
OBJECT CLASSIFICATION/ITEM	FY-2021 Proposed Budget	FY-2020 Approved Budget	FY-2020 Antcpd EOY	FY-21 Prop vs FY-20 Appr	FY-21 Prop vs FY-20 Antcpd EOY
PERSONNEL SERVICES					
Management & Employee Salaries	3,217,707	2,581,732	2,847,784	635,975	369,923
Holiday Work	197,000	60,000	33,846	137,000	163,154
Sick Leave Used		136,231	89,571	-136,231	-89,571
Annual Leave Taken		182,886	130,242	-182,886	-130,242
Comp Time Taken	-	-	0	0	0
Typhoon Salaries	-	52,602	0	-52,602	0
Vacancies	-	334,809	0	-334,809	0
Regular Salaries	3,414,707	3,348,260	3,101,443	66,447	313,264
Increment 2021	165,857	144,646	0	21,211	165,857
Night Differential/Hazard Pay	167,987	167,987	267,385	0	-99,398
Overtime	634,400	600,000	609,884	34,400	24,516
TOTAL PERSONNEL SERVICES	4,382,951	4,260,893	3,978,712	122,058	404,239
PERSONNEL BENEFITS					
Retirement (27.13%)	854,623	809,854	852,865	44,769	1,758
Death & Disability	31,138	14,421	15,776	16,717	15,362
Hospital Insurance	215,540	190,046	215,540	25,494	0
Life Insurance	11,761	10,066	10,214	1,694	1,546
Dental Insurance	15,006	13,223	15,006	1,783	0
Medicare	46,657	49,353	54,873	-2,697	-8,216
Vacancy Benefits	-	121,230	0	-121,230	0
Increment Benefits 2021	88,167	41,242	0	46,925	88,167
TOTAL PERSONNEL BENEFITS	1,262,892	1,249,435	1,164,274	13,456	98,618
MATERIALS & SUPPLIES					
Office Supplies	2,000	2,000	1,564	0	436
Operational Supplies	1,000	1,000	535	0	465
Gas	100,000	100,000	53,307	0	46,693
Diesel	250,000	250,000	164,637	0	85,363
TOTAL MATERIALS & SUPPLIES	353,000	353,000	220,043	0	132,957
Furnishing & Equipment					
Office Equipment			0	0	0
Safety Equipment	5,000	5,000	3,345	0	1,655
TOTAL FURNISHING & EQUIPMENT	5,000	5,000	3,345	0	1,655
DEPARTMENT TOTAL	6,003,843	5,868,329	5,366,373	135,514	637,469

**FY-2021
PROPOSED BUDGET**

BUSINESS UNIT: 400-414,430	SECTION: MAINTENANCE DIVISION				
OBJECT CLASSIFICATION/ITEM	FY-2021 Proposed Budget	FY-2020 Approved Budget	FY-2020 Antcpd EOY	FY-21 Prop vs FY-20 Appr	FY-21 Prop vs FY-20 Antcpd EOY
PERSONNEL SERVICES					
Management & Employee Salaries	1,426,760	2,195,456	2,155,037	-768,696	-728,277
Holiday Work	11,780	3,211	11,780	8,569	0
Sick Leave Used		70,671	112,967	-70,671	-112,967
Annual Leave Taken		161,730	133,338	-161,730	-133,338
Comp Time Taken	-	-	0	0	0
Typhoon Salaries	31,149	40,918	31,149	-9,768	0
Vacancies	-	34,238	0	-34,238	0
Regular Salaries	1,469,690	2,506,224	2,444,271	-1,036,534	-974,582
Increment 2021	71,385	118,655	0	-47,271	71,385
Night Differential/Hazard Pay	128,248	128,248	148,680	0	-20,433
Overtime	80,028	170,000	175,593	-89,972	-95,565
TOTAL PERSONNEL SERVICES	1,749,350	2,923,127	2,768,544	-1,173,777	-1,019,194
PERSONNEL BENEFITS					
Retirement (27.13%)	207,251	679,510	757,154	-472,259	-549,903
Death & Disability	21,253	6,933	5,982	14,320	15,271
Hospital Insurance	137,609	137,156	137,609	452	0
Life Insurance	8,027	8,057	8,387	-30	-359
Dental Insurance	10,711	9,176	10,711	1,534	0
Medicare	11,315	33,500	33,193	-22,185	-21,878
Vacancy Benefits	-	11,824	0	-11,824	0
Increment Benefits 2021	21,381	34,224	0	-12,843	21,381
TOTAL PERSONNEL BENEFITS	417,546	920,381	953,035	-502,835	-535,489
MATERIALS & SUPPLIES					
Office Supplies	2,000	2,000	1,192	0	808
Operational Supplies	300,000	300,000	319,418	0	-19,418
Operational Supplies Toplifter	200,000	200,000	144,279	0	55,721
TOTAL MATERIALS & SUPPLIES	502,000	502,000	464,889	0	37,111
CONTRACTUALS					
Air Conditioning Repair	15,000	15,000	12,480	0	2,520
Hydraulic Hose Replacement	15,000	15,000	16,625	0	-1,625
Machine Shop Services	5,000	5,000	0	0	5,000
Starter & Alternator Services	15,000	15,000	5,685	0	9,315
Tire Repairs	15,000	15,000	18,823	0	-3,823
Windshield Glass Repairs	5,000	5,000	0	0	5,000
TOTAL CONTRACTUALS	70,000	70,000	53,612	0	16,388
Furnishing & Equipment					
Office Equipment	4,000	4,000	0	0	4,000
Power & Hand Tools	7,000	7,000	4,091	0	2,909
Safety Equipment	8,000	8,000	5,537	0	2,463
Shop Equipment	15,000	15,000	922	0	14,078
TOTAL FURNISHING & EQUIPMENT	34,000	34,000	10,550	0	23,450
DEPARTMENT TOTAL	2,772,896	4,449,507	4,250,630	-1,676,611	-1,477,734

**FY-2021
PROPOSED BUDGET**

BUSINESS UNIT: 420-423	SECTION: FACILITY DIVISION				
OBJECT CLASSIFICATION/ITEM	FY-2021 Proposed Budget	FY-2020 Approved Budget	FY-2020 Antcpd EOY	FY-21 Prop vs FY-20 Appr	FY-21 Prop vs FY-20 Antcpd EOY
PERSONNEL SERVICES					
Management & Employee Salaries	1,150,144	1,048,735	1,029,074	101,409	121,070
Holiday Work	4,933	3,511	4,933	1,422	0
Sick Leave Used		39,240	47,046	-39,240	-47,046
Annual Leave Taken		94,437	75,112	-94,437	-75,112
Comp Time Taken	-	-	0	0	0
Typhoon Salaries	14,462	15,425	14,462	-963	0
Vacancies	-	112,345	0	-112,345	0
Regular Salaries	1,169,539	1,313,693	1,170,627	-144,154	-1,088
Increment 2021	56,806	57,665	0	-859	56,806
Night Differential/Hazard Pay	15,284	15,284	38,289	0	-23,005
Overtime	115,000	115,000	111,482	0	3,518
TOTAL PERSONNEL SERVICES	1,356,629	1,501,642	1,320,398	-145,012	36,231
PERSONNEL BENEFITS					
Retirement (27.13%)	305,478	321,410	306,365	-15,931	-887
Death & Disability	12,851	7,094	7,635	5,757	5,216
Hospital Insurance	99,585	86,937	99,585	12,648	0
Life Insurance	4,854	4,862	4,808	-8	45
Dental Insurance	7,024	5,447	7,024	1,577	0
Medicare	16,677	17,670	17,847	-993	-1,170
Vacancy Benefits	-	39,545	0	-39,545	0
Increment Benefits 2021	31,515	16,276	0	15,239	31,515
TOTAL PERSONNEL BENEFITS	477,983	499,240	443,264	-21,256	34,719
MATERIALS & SUPPLIES					
Office Supplies	1,500	1,500	0	0	1,500
Operational Supplies	200,000	200,000	131,364	0	68,636
TOTAL MATERIALS & SUPPLIES	201,500	201,500	131,364	0	70,136
CONTRACTUALS					
Professional Services	40,000	40,000	18,305	0	21,695
TOTAL CONTRACTUALS	40,000	40,000	18,305	0	21,695
Furnishing & Equipment					
Office Equipment	900	900	28,635	0	-27,735
Power & Hand Tools	3,000	3,000	1,978	0	1,022
Safety Equipment	3,000	3,000	0	0	3,000
Shop Equipment	7,000	7,000	4,390	0	2,610
Marina Maintenance Agat	10,000	10,000	5,250	0	4,750
Marina Maintenance GDP	10,000	10,000	0	0	10,000
TOTAL FURNISHING & EQUIPMENT	33,900	33,900	40,254	0	-6,354
DEPARTMENT TOTAL	2,110,013	2,276,281	1,953,585	-166,269	156,428

**FY-2021
PROPOSED BUDGET**

BUSINESS UNIT: 600	SECTION: CORPORATE SERVICES MANAGER				
OBJECT CLASSIFICATION/ITEM	FY-2021 Proposed Budget	FY-2020 Approved Budget	FY-2020 Antcpd EOY	FY-21 Prop vs FY-20 Appr	FY-21 Prop vs FY-20 Antcpd EOY
PERSONNEL SERVICES					
Management & Employee Salaries	357,240	179,634	207,852	177,606	149,388
Holiday Work	-	-	0	0	0
Sick Leave Used	-	919	3,994	-919	-3,994
Annual Leave Taken	-	1,618	7,176	-1,618	-7,176
Comp Time Taken	-	-	0	0	0
Typhoon Salaries	607	304	607	303	0
Vacancies	-	119,142	0	-119,142	0
Regular Salaries	357,847	301,617	219,629	56,229	138,218
Increment 2021	17,381	8,759	0	8,622	17,381
Night Differential/Hazard Pay	-	-	2,913	0	-2,913
Overtime	-	-	0	0	0
TOTAL PERSONNEL SERVICES	375,228	310,376	222,541	64,852	152,687
PERSONNEL BENEFITS					
Retirement (27.13%)	94,883	49,238	42,783	45,645	52,100
Death & Disability	1,483	494	495	989	988
Hospital Insurance	8,578	4,156	8,578	4,422	0
Life Insurance	560	560	412	0	148
Dental Insurance	646	449	646	197	0
Medicare	5,180	2,605	2,337	2,575	2,843
Vacancy Benefits	-	36,974	0	-36,974	0
Increment Benefits 2021	9,789	2,488	0	7,300	9,789
TOTAL PERSONNEL BENEFITS	121,118	96,964	55,250	24,154	65,868
MATERIALS & SUPPLIES					
Office Supplies	3,000	3,000	45	0	2,955
TOTAL MATERIALS & SUPPLIES	3,000	3,000	45	0	2,955
Furnishing & Equipment					
Office Equipment	300	300	0	0	300
TOTAL FURNISHING & EQUIPMENT	300	300	0	0	300
DEPARTMENT TOTAL	499,646	410,641	277,836	89,006	221,810

**FY-2021
PROPOSED BUDGET**

BUSINESS UNIT: 610	SECTION: GENERAL ADMINISTRATION DIVISION				
OBJECT CLASSIFICATION/ITEM	FY-2021 Proposed Budget	FY-2020 Approved Budget	FY-2020 Antcpd EOY	FY-21 Prop vs FY-20 Appr	FY-21 Prop vs FY-20 Antcpd EOY
PERSONNEL SERVICES					
Management & Employee Salaries	235,872	183,180	196,321	52,692	39,551
Holiday Work	-	-	0	0	0
Sick Leave Used		2,886	10,154	-2,886	-10,154
Annual Leave Taken		7,716	8,384	-7,716	-8,384
Comp Time Taken	-	-	0	0	0
Typhoon Salaries	838	1,496	838	-658	0
Vacancies	-		0	0	0
Regular Salaries	236,710	195,278	215,696	41,432	21,013
Increment 2021	11,497	9,373	0	2,124	11,497
Night Differential/Hazard Pay	35	35	4,465	0	-4,431
Overtime	-	-	0	0	0
TOTAL PERSONNEL SERVICES	248,242	204,686	220,162	43,556	28,080
PERSONNEL BENEFITS					
Retirement (27.13%)	62,648	52,561	55,586	10,086	7,061
Death & Disability	2,471	494	525	1,977	1,946
Hospital Insurance	17,492	13,601	17,492	3,891	0
Life Insurance	933	817	846	116	87
Dental Insurance	1,179	941	1,179	238	0
Medicare	3,420	2,601	2,890	819	530
Vacancy Benefits	-	-	0	0	0
Increment Benefits 2021	6,463	2,648	0	3,815	6,463
TOTAL PERSONNEL BENEFITS	94,607	73,664	78,519	20,943	16,087
MATERIALS & SUPPLIES					
Office Supplies	6,000	6,000	6,489	0	-489
TOTAL MATERIALS & SUPPLIES	6,000	6,000	6,489	0	-489
CONTRACTUALS					
Equipment Rental	650	650	1,866	0	-1,216
Professional Services	12,000	900	5,402	11,100	6,598
TOTAL CONTRACTUALS	12,650	1,550	7,268	11,100	5,382
Furnishing & Equipment					
Office Equipment	1,200	1,200	0	0	1,200
TOTAL FURNISHING & EQUIPMENT	1,200	1,200	0	0	1,200
DEPARTMENT TOTAL	362,698	287,099	312,438	75,599	50,260

**FY-2021
PROPOSED BUDGET**

BUSINESS UNIT: 620	SECTION: HUMAN RESOURCES DIVISION				
OBJECT CLASSIFICATION/ITEM	FY-2021 Proposed Budget	FY-2020 Approved Budget	FY-2020 Antcpd EOY	FY-21 Prop vs FY-20 Appr	FY-21 Prop vs FY-20 Antcpd EOY
PERSONNEL SERVICES					
Management & Employee Salaries	515,409	250,590	366,661	264,820	148,748
Holiday Work	1,676	-	1,676	1,676	0
Sick Leave Used		26,185	9,711	-26,185	-9,711
Annual Leave Taken		12,887	10,796	-12,887	-10,796
Comp Time Taken	-	-	0	0	0
Typhoon Salaries	2,015	4,637	2,015	-2,622	0
Vacancies	-	219,511	0	-219,511	0
Regular Salaries	519,100	513,810	390,859	5,290	128,242
Increment 2021	25,213	14,126	0	11,087	25,213
Night Differential/Hazard Pay	84	84	9,657	0	-9,572
Overtime	3,500	3,500	6,521	0	-3,021
TOTAL PERSONNEL SERVICES	547,898	531,521	407,036	16,377	140,862
PERSONNEL BENEFITS					
Retirement (27.13%)	136,893	78,552	132,170	58,341	4,723
Death & Disability	3,460	1,482	1,481	1,978	1,978
Hospital Insurance	19,793	9,186	19,793	10,607	0
Life Insurance	1,307	918	1,089	389	217
Dental Insurance	1,661	1,020	1,661	641	0
Medicare	7,473	4,114	4,305	3,359	3,168
Vacancy Benefits	-	71,120	0	-71,120	0
Increment Benefits 2021	14,122	3,968	0	10,155	14,122
TOTAL PERSONNEL BENEFITS	184,709	170,360	160,499	14,349	24,210
MATERIALS & SUPPLIES					
Office Supplies	1,000	1,000	1,374	0	-374
Uniforms	-	-	0	0	0
TOTAL MATERIALS & SUPPLIES	1,000	1,000	1,374	0	-374
TRAINING & TRAVEL					
Training	75,000	75,000	40,490	0	34,510
Travel	140,000	140,000	113,854	0	26,146
TOTAL TRAINING & TRAVEL	215,000	215,000	154,345	0	60,655
Furnishing & Equipment					
Office Equipment	500	500	0	0	500
TOTAL FURNISHING & EQUIPMENT	500	500	0	0	500
Miscellaneous					
Dues & Subscriptions	1,000	1,000	0	0	1,000
TOTAL MISCELLANEOUS	1,000	1,000	0	0	1,000
DEPARTMENT TOTAL	950,107	919,381	723,254	30,726	226,853

**FY-2021
PROPOSED BUDGET**

BUSINESS UNIT: 630-632	SECTION: PROCUREMENT/SUPPLY DIVISION				
OBJECT CLASSIFICATION/ITEM	FY-2021 Proposed Budget	FY-2020 Approved Budget	FY-2020 Antcpd EOY	FY-21 Prop vs FY-20 Appr	FY-21 Prop vs FY-20 Antcpd EOY
PERSONNEL SERVICES					
Management & Employee Salaries	590,262	478,240	517,902	112,022	72,361
Holiday Work	-	-	0	0	0
Sick Leave Used		10,800	28,918	-10,800	-28,918
Annual Leave Taken		30,908	23,794	-30,908	-23,794
Comp Time Taken	-	-	0	0	0
Typhoon Salaries	3,486	3,724	3,486	-238	0
Vacancies	-	8,380	0	-8,380	0
Regular Salaries	593,748	532,052	574,100	61,697	19,648
Increment 2021	28,839	25,136	0	3,703	28,839
Night Differential/Hazard Pay	-	-	12,744	0	-12,744
Overtime	-	-	270	0	-270
TOTAL PERSONNEL SERVICES	622,587	557,188	587,114	65,399	35,473
PERSONNEL BENEFITS					
Retirement (27.13%)	156,774	140,381	151,491	16,393	5,283
Death & Disability	4,943	2,268	2,227	2,674	2,716
Hospital Insurance	36,265	26,487	36,265	9,778	0
Life Insurance	1,867	1,656	1,771	210	95
Dental Insurance	2,827	1,940	2,827	887	0
Medicare	8,559	6,706	7,445	1,853	1,114
Vacancy Benefits	-	3,066	0	-3,066	0
Increment Benefits 2021	16,174	7,060	0	9,113	16,174
TOTAL PERSONNEL BENEFITS	227,407	189,564	202,026	37,843	25,381
MATERIALS & SUPPLIES					
Office Supplies	3,500	3,500	2,044	0	1,456
TOTAL MATERIALS & SUPPLIES	3,500	3,500	2,044	0	1,456
CONTRACTUALS					
Advertising	15,000	15,000	19,125	0	-4,125
Equipment Rental	59,000	59,000	59,379	0	-379
TOTAL CONTRACTUALS	74,000	74,000	78,504	0	-4,504
Furnishing & Equipment					
Office Equipment	3,000	3,000	2,228	0	773
TOTAL FURNISHING & EQUIPMENT	3,000	3,000	2,228	0	773
Miscellaneous					
Drinking Water	16,000	16,000	12,976	0	3,024
TOTAL MISCELLANEOUS	16,000	16,000	12,976	0	3,024
DEPARTMENT TOTAL	946,495	843,252	884,891	103,242	61,604

**FY-2021
PROPOSED BUDGET**

BUSINESS UNIT: 640	SECTION: ENGINEERING/CIP DIVISION				
OBJECT CLASSIFICATION/ITEM	FY-2021 Proposed Budget	FY-2020 Approved Budget	FY-2020 Antcpd EOY	FY-21 Prop vs FY-20 Appr	FY-21 Prop vs FY-20 Antcpd EOY
PERSONNEL SERVICES					
Management & Employee Salaries	339,227	306,192	326,214	33,036	13,013
Holiday Work	2,189	1,655	2,189	534	0
Sick Leave Used		2,754	1,452	-2,754	-1,452
Annual Leave Taken		10,883	39,574	-10,883	-39,574
Comp Time Taken	-	-	0	0	0
Typhoon Salaries	1,750	2,069	1,750	-319	0
Vacancies	-	3,120	0	-3,120	0
Regular Salaries	343,166	326,673	371,178	16,494	-28,012
Increment 2021	16,668	15,531	0	1,138	16,668
Night Differential/Hazard Pay	-	-	7,062	0	-7,062
Overtime	70,000	20,000	51,803	50,000	18,197
TOTAL PERSONNEL SERVICES	429,834	362,203	430,043	67,631	-208
PERSONNEL BENEFITS					
Retirement (27.13%)	90,099	97,559	108,553	-7,460	-18,454
Death & Disability	1,977	494	497	1,483	1,480
Hospital Insurance	8,274	6,891	8,274	1,383	0
Life Insurance	747	725	694	22	53
Dental Insurance	1,132	981	1,132	151	0
Medicare	4,919	5,119	5,710	-200	-791
Vacancy Benefits	-	2,195	0	-2,195	0
Increment Benefits 2021	9,295	4,929	0	4,366	9,295
TOTAL PERSONNEL BENEFITS	116,443	118,893	124,860	-2,450	-8,417
MATERIALS & SUPPLIES					
Office Supplies	1,500	1,500	0	0	1,500
TOTAL MATERIALS & SUPPLIES	1,500	1,500	0	0	1,500
CONTRACTUALS					
Blue Print Services	2,000	2,000	25	0	1,975
TOTAL CONTRACTUALS	2,000	2,000	25	0	1,975
Furnishing & Equipment					
Office Equipment	1,000	1,000	0	0	1,000
TOTAL FURNISHING & EQUIPMENT	1,000	1,000	0	0	1,000
Miscellaneous					
Dues & Subscriptions	300	300	0	0	300
TOTAL MISCELLANEOUS	300	300	0	0	300
DEPARTMENT TOTAL	551,077	485,896	554,928	65,181	-3,850

**FY-2021
PROPOSED BUDGET**

BUSINESS UNIT: 650	SECTION: COMMERCIAL DIVISION				
OBJECT CLASSIFICATION/ITEM	FY-2021 Proposed Budget	FY-2020 Approved Budget	FY-2020 Antcpd EOY	FY-21 Prop vs FY-20 Appr	FY-21 Prop vs FY-20 Antcpd EOY
PERSONNEL SERVICES					
Management & Employee Salaries	376,938	325,513	309,415	51,425	67,523
Holiday Work	-	-	0	0	0
Sick Leave Used		14,128	21,427	-14,128	-21,427
Annual Leave Taken		25,644	46,758	-25,644	-46,758
Comp Time Taken	-	-	0	0	0
Typhoon Salaries	2,777	2,734	2,777	43	0
Vacancies	-	-	0	0	0
Regular Salaries	379,715	368,019	380,377	11,696	-662
Increment 2021	18,443	17,665	0	778	18,443
Night Differential/Hazard Pay	-	-	7,243	0	-7,243
Overtime	10,000	-	178	10,000	9,822
TOTAL PERSONNEL SERVICES	408,158	385,684	387,798	22,474	20,360
PERSONNEL BENEFITS					
Retirement (27.13%)	100,115	98,286	99,936	1,829	178
Death & Disability	2,471	494	497	1,977	1,975
Hospital Insurance	13,075	11,449	13,075	1,626	0
Life Insurance	933	944	945	-11	-12
Dental Insurance	1,073	863	1,073	210	0
Medicare	5,466	4,615	4,912	851	553
Vacancy Benefits	-	-	0	0	0
Increment Benefits 2021	10,328	4,939	0	5,389	10,328
TOTAL PERSONNEL BENEFITS	133,461	121,590	120,439	11,871	13,023
MATERIALS & SUPPLIES					
Office Supplies	2,000	2,000	1,450	0	550
TOTAL MATERIALS & SUPPLIES	2,000	2,000	1,450	0	550
CONTRACTUALS					
Appraisal Services	40,000	40,000	19,125	0	20,875
Equipment Rental	10,000	10,000	0	0	10,000
Printing Services	5,000	5,000	0	0	5,000
Surveyor Services	15,000	15,000	0	0	15,000
TOTAL CONTRACTUALS	70,000	70,000	19,125	0	50,875
Furnishing & Equipment					
Office Equipment	-	-	0	0	0
TOTAL FURNISHING & EQUIPMENT	-	-	0	0	0
DEPARTMENT TOTAL	613,619	579,274	528,811	34,345	84,808

**FY-2021
PROPOSED BUDGET**

BUSINESS UNIT: 670		SECTION: INFORMATION TECHNOLOGY DIVISION			
OBJECT CLASSIFICATION/ITEM	FY-2021 Proposed Budget	FY-2020 Approved Budget	FY-2020 Antcpd EOY	FY-21 Prop vs FY-20 Appr	FY-21 Prop vs FY-20 Antcpd EOY
PERSONNEL SERVICES					
Management & Employee Salaries	465,920	377,864	416,787	88,056	49,133
Holiday Work	-	1,048	0	-1,048	0
Sick Leave Used	-	18,228	22,690	-18,228	-22,690
Annual Leave Taken	-	52,253	29,399	-52,253	-29,399
Comp Time Taken	-	-	0	0	0
Typhoon Salaries	2,331	4,568	2,331	-2,237	0
Vacancies	-	-	0	0	0
Regular Salaries	468,251	453,962	471,207	14,289	-2,956
Increment 2021	22,744	21,790	0	953	22,744
Night Differential/Hazard Pay	-	-	10,148	0	-10,148
Overtime	22,000	25,000	17,242	-3,000	4,758
TOTAL PERSONNEL SERVICES	512,994	500,752	498,597	12,242	14,397
PERSONNEL BENEFITS					
Retirement (27.13%)	123,748	126,549	128,730	-2,801	-4,982
Death & Disability	2,966	-	0	2,966	2,966
Hospital Insurance	19,087	17,575	19,087	1,512	0
Life Insurance	1,120	1,100	1,119	20	1
Dental Insurance	1,173	939	1,173	233	0
Medicare	6,756	6,215	6,404	541	352
Vacancy Benefits	-	-	0	0	0
Increment Benefits 2021	12,766	6,373	0	6,394	12,766
TOTAL PERSONNEL BENEFITS	167,616	158,752	156,514	8,864	11,103
MATERIALS & SUPPLIES					
Office Supplies	1,000	1,000	2,429	0	-1,429
Operational Supplies	52,000	52,000	16,230	0	35,770
TOTAL MATERIALS & SUPPLIES	53,000	53,000	18,659	0	34,341
CONTRACTUALS					
Computer Maintenance	160,000	160,000	227,923	0	-67,923
Professional Services	195,000	195,000	225,000	0	-30,000
TOTAL CONTRACTUALS	355,000	355,000	452,923	0	-97,923
Furnishing & Equipment					
Office Equipment	500	500	0	0	500
Computer Equipment	90,000	90,000	74,342	0	15,658
TOTAL FURNISHING & EQUIPMENT	90,500	90,500	74,342	0	16,158
Miscellaneous					
Dues & Subscriptions	12,500	12,500	0	0	12,500
TOTAL MISCELLANEOUS	12,500	12,500	0	0	12,500
DEPARTMENT TOTAL	1,191,611	1,170,504	1,201,035	21,106	-9,424

**FY-2021
PROPOSED BUDGET**

BUSINESS UNIT: 675-685, 140	SECTION: FINANCE DIVISION				
OBJECT	FY-2021 Proposed Budget	FY-2020 Approved Budget	FY-2020 Antcpd EOY	FY-21 Prop vs FY-20 Appr	FY-21 Prop vs FY-20 Antcpd EOY
CLASSIFICATION/ITEM					
PERSONNEL SERVICES					
Management & Employee Salaries	1,266,355	1,136,664	1,318,054	129,692	-51,698
Holiday Work	-	1,644	0	-1,644	0
Sick Leave Used		17,948	37,222	-17,948	-37,222
Annual Leave Taken		60,253	64,756	-60,253	-64,756
Comp Time Taken	-	70	0	-70	0
Typhoon Salaries	7,270	8,796	7,270	-1,525	0
Vacancies	-	138,535	0	-138,535	0
Regular Salaries	1,273,625	1,363,909	1,427,302	-90,283	-153,676
Increment 2021	61,862	58,817.95	0	3,044	61,862
Night Differential/Hazard Pay	-	-	25,451	0	-25,451
Overtime	10,000	10,000	6,054	0	3,946
TOTAL PERSONNEL SERVICES	1,345,487	1,432,727	1,458,807	-87,240	-113,320
PERSONNEL BENEFITS					
Retirement (27.13%)	336,344	330,779	377,281	5,565	-40,937
Death & Disability	9,391	4,589	4,300	4,801	5,091
Hospital Insurance	56,532	47,603	56,532	8,929	0
Life Insurance	3,547	3,134	3,638	413	-91
Dental Insurance	5,381	3,468	5,381	1,913	0
Medicare	18,362	15,739	18,635	2,623	-273
Vacancy Benefits	-	45,808	0	-45,808	0
Increment Benefits 2021	34,699	16,633	0	18,066	34,699
TOTAL PERSONNEL BENEFITS	464,255	467,754	465,767	-3,498	-1,511
MATERIALS & SUPPLIES					
Office Supplies	10,000	10,000	8,133	0	1,867
TOTAL MATERIALS & SUPPLIES	10,000	10,000	8,133	0	1,867
CONTRACTUALS					
Communication Maintenance	140,188	140,188	147,379	0	-7,191
TOTAL CONTRACTUALS	140,188	140,188	147,379	0	-7,191
Furnishing & Equipment					
Office Equipment	7,000	7,000	1,679	0	5,322
TOTAL FURNISHING & EQUIPMENT	7,000	7,000	1,679	0	5,322
Miscellaneous					
Dues & Subscriptions	1,200	1,200	1,259	0	-59
TOTAL MISCELLANEOUS	1,200	1,200	1,259	0	-59
DEPARTMENT TOTAL	1,968,131	2,058,868	2,083,023	-90,738	-114,892

**FY-2021
PROPOSED BUDGET
CAPITAL IMPROVEMENT PROJECTS**

A.) The following are list of projects that are currently ongoing, in the planning and design stage and future construction projects. Please note they are not in any order of priority		
	Description	Category
<u>Internally Funded PAG Projects:</u>		
1	Door Installation	Operations Manager
2	Window Seal Structure Change	Harbor Master
3	Renovation to Procurement Office Conference Room	Procurement
4	Gate Operating System (GOS), Autogate System	InfoTech
5	Differential Global Positioning System (DGPS)	InfoTech
6	Remote Reefer Control System	InfoTech
7	Vehicle Mounted Terminals (VMT)	InfoTech
8	NAVIS BI Module	InfoTech
9	Voice Over IP (VOIP) Assessment	InfoTech
10	Voice Over IP (VOIP) Installation	InfoTech
11	TOS Upgrade	InfoTech
12	Agat Marina - New Fence Lining/Entrance	Commercial
13	New Construction - Agat Marina Bathrooms	Commercial
14	Canopy setup for Concrete Slab - Agat Marina	Commercial
15	Replacement of existing 124 Reefer Receptacles	Facility
16	Partial Repair of PAG Admin Roof Slab	Engineering
17	Shutters for 2nd Floor High Tower	Engineering
18	Fendering F-1 Fuel Pier	Engineering
19	ADA - American Disabilities Act	Engineering
20	Mobil Pipeline & Pier Maintenance	Engineering
21	Installation of Dock "B" Agat Marina	Engineering
22	Other Small Projects	Engineering
23	Supply & Install Automatic Turnstile Gates	Engineering
24	Repair All Concrete Spalling CFS Building and Welders Shop	Engineering
25	Installation of CanopyFronting Building Maintenance Bay	Engineering
26	Kantech Upgrade Replacement	Engineering
27	ITCF Integrator	Engineering
28	Block of Hours/IBM MS Windows Support	Engineering
29	Harbor of Safe Refuge-Marine Drive Repair	Engineering
30	A/E & CM Services for Various Port Facilities and Projects	Engineering
<u>Externally Funded On-Going PAG Projects:</u>		
<u>BOND PROJECTS:</u>		
	Rehabilitation of H-Wharf and Access Road	
	Golf Pier Repair	
	Waterline Replacement & Relocation	
	EQMR Building Repair	
	Warehouse 1 Building Repair	
	Enterprise One Full Upgrade	
	New Admin Building Construction	

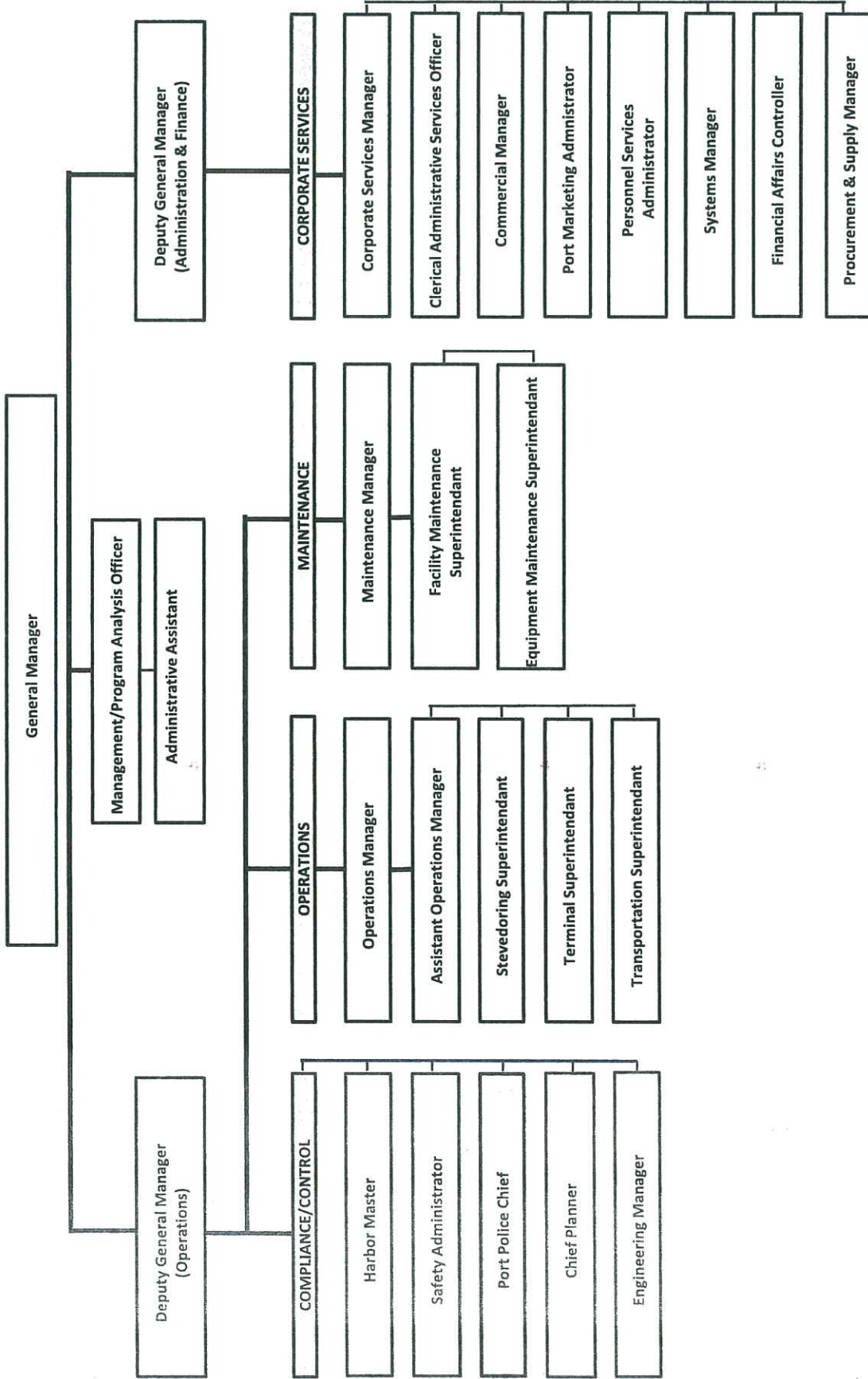
**FY-2021
PROPOSED BUDGET
FEDERAL CIP'S**

A.) The following are list of projects that are currently ongoing, in the planning and design stage and future construction projects. Please note they are not in any order of priority		
	Description	Category
Federal Funded CIP Projects:		
1	Sub Total Modernization Active Grants:	
2	Port Enterprise Fund - Port of Guam Construction Deficiencies and Equipment Purchases	MARAD
3	Owner's Agent Engineer Support Services	OEA
4	PAG Master Plan Update	OEA
5	Supplemental Award to the Master Plan	OEA
6	Rehabilitation of "H" Wharf	US DOT TIGER
7	Sub Total Security Active Grants:	
8	Acquisition & Installation of Additional Cameras at Strategic Port Facilities.	FEMA PSGP
9	Refurbishment and Hardening of Load Center Buildings Housing Prime Power Generators	FEMA PSGP
10	Maintenance and Sustainment Contract for Prime Power Generators	FEMA PSGP
11	Replacement CCTV System Existing Analog Cameras with Digital IP Cameras	FEMA PSGP
12	IDEN Technology Redundant Interoperable Communications System Service	FEMA PSGP
13	Maintenance and Sustainment Contract for FEMA-acquired AS&E ZBV Backscatter X-Ray Van	FEMA PSGP
14	Acquisition & Installation of a Prime Power Generator & Components at Load Center 3	FEMA PSGP
15	Sub Total Marina & Harbor of Refuge Active Grants:	
16	Renovation of the Guam Harbor of Refuge Phase 2 - A/E Design, Repairs to Mooring, Acquisition of Pump out System & Shelter/Housing	DOI/F&WS/DOA/DAWR
17	Harbor of Refuge Moorage Repairs - Phase 3	DOI/F&WS/DOA/DAWR
18	Harbor of Refuge Moorage Repairs - Phase 4	DOI/F&WS/DOA/DAWR
19	Harbor of Refuge Moorage Repairs - Phase 5	DOI/F&WS/DOA/DAWR
20	Sub Total Port Police Active Grants:	
21	Highway Safety Funds - Operation Adaihe Hào (Watch Out!)	DPW/OHS
22	Sub Total Public Assistance Active Grants:	
23	Wharf Arch and Fenders F4 to F6 and Cylindrical Fenders at F3	FEMA/Typhoon Mangkhut
24	Pendant and Flood Lights EQMR, Hagåtña Marina	FEMA/Typhoon Mangkhut
25	Horizon Building- Roof vents	FEMA/Typhoon Mangkhut
26	Warehouse 1	FEMA/Typhoon Mangkhut
27	Window Seals Harbor Master's Office, Gate House Admin.	FEMA/Typhoon Mangkhut
28	Agat Marina - Pedestals	FEMA/Typhoon Mangkhut
29	Port Complex Facility Wide A/C Units	FEMA/Typhoon Mangkhut
30	Sub Total Proposed Future Grants Matching, Cost Share OR Supplemental Funding :	
31	Agat Marina Dock B Repairs COST SHARE 50% of the total project amount	DOI/F&WS/DOA/DAWR
32	Hazard Mitigation Grant Program Warehouse 1 (9 Roll up doors)	Hazard Mitigation
33	Hazard Mitigation Grant Program- Fendering Systems (F3 Cylindrical, F4-F6 Arch Fenders)	Hazard Mitigation
34	Agat Marina Maintenance of Public Boat Ramps	DOI/F&WS/DOA/DAWR
35	Maintenance Support Project for Port Authority of Guam Welding Shop	OIA
36	Installation of Fuel Pipeline for F1 Pier and Golf Pier Connectivity	EDA
37	Comprehensive Acquisition of Specialized Container Yard Equipment	MARAD

**FY-2021
PROPOSED BUDGET
EQUIPMENTS**

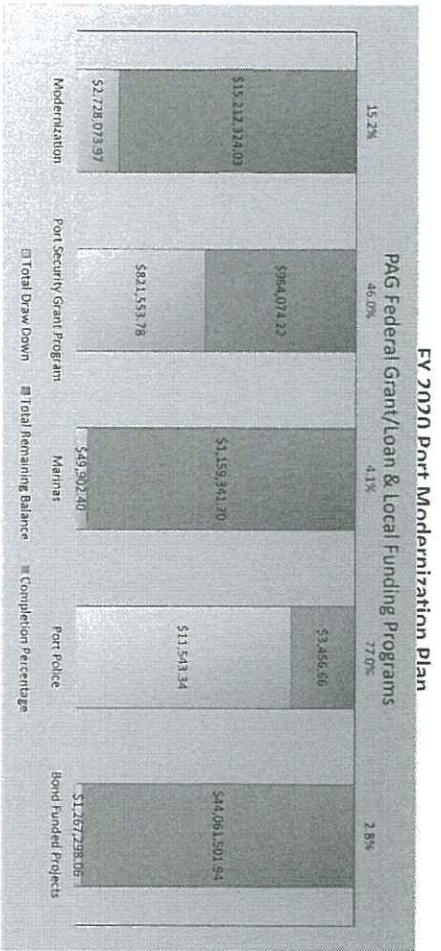
Bus Unit	Section	Description
<u>FY-2021 PROPOSED</u>		
122	Port Police	Weapon Lockers
122	Port Police	Officer Lockers
122	Port Police	Generator
122	Port Police	Boat Trailer
122	Port Police	Vehicles
145	Planning	65" Smart TV with HDMI cords and accessories
150	Marketing	Office Furniture/Filing Cabinets
150	Marketing	DSLR Camera with bag & accessories
150	Marketing	4inch Ring Light with Lighting kit & Stand
310	Stevedore SI Office	Office Desktop Computer x8
310	Stevedore SI Office	Wire Ropes & Web Slings
330	Transportation	2 Seater Electric Golf Cart x3
330	Transportation	FED GSA Vehicles
411	Crane Maintenance	Hydraulic Hose Crimper
411	Crane Maintenance	Shop Mule (Diesel)
411	Crane Maintenance	HEAVY DUTY Transportation (Pick up Truck) Official
412	Preventive Maintenance	150' Articulating Boom Manlift
412	Preventive Maintenance	Sheet Metal/Plate Bender
412	Preventive Maintenance	5 Ton Forklift
412	Preventive Maintenance	Personnel Lockers
412	Preventive Maintenance	LATHE MACHINE
412	Preventive Maintenance	Heavy Duty Pick-Up (Utility)
412	Preventive Maintenance	Sandblaster
412	Preventive Maintenance	Spiderlift
413	Fleet Maintenance	Solvent Base Parts Wash Station (2)
413	Fleet Maintenance	Hydraulic Heavy Duty Car Lift
413	Fleet Maintenance	Personnel Lockers
413	Fleet Maintenance	Heavy Duty Shelves
413	Fleet Maintenance	Portable Compressor
413	Fleet Maintenance	HEAVY DUTY PICK UP
414	Welders Maintenance	HEAVY DUTY UTILITY SERVICE TRUCK
414	Welders Maintenance	Heavy Duty Drill Press
420	Facility	Crew Cab Truck with Standard Bed Length
420	Facility	UTV diesel driven-, 4 passenger, bed and towing capable
420	Facility	Plate Compactor
420	Facility	Replacement of Tarp Cover at Canopies "B" and "C"
420	Facility	Riding Mower
423	Electrical/Refrigeration	Port Air Conditioners
630	Procurement	Workstation
630	Procurement	Mid-Back Office Chairs
640	Engineering	Golf Cart

PORT AUTHORITY OF GUAM
Jose D. Leon Guerrero Commercial Port
FY-2021
ORGANIZATIONAL CHART



**FY-2021
PROPOSED BUDGET
VACANCIES**

	Position			Pay	Grade
	Number	NAME	POSITION TITLE	Grade	Step
	-----	-----	-----		
		12 Months			
1	8202	GENERAL MANAGER'S OFFICE	Port Attorney IV	PP	5A
1	314	HARBOR MASTER	Marine Traffic Controller	JJ	6A
1	316	HARBOR MASTER	Administrative Aide	EE	8B
1	401	PORT POLICE	Assistant Port Police Chief	LL	8A
1	412	PORT POLICE	Port Police Supervisor	KK	9B
1	465	PORT POLICE	Port Police I	GG	7D
1	NEW	PORT POLICE	Port Police I	GG	7D
1	456	PORT POLICE	Security Guard (Armed)	EE	6A
1	468	PORT POLICE	Security Guard (Armed)	EE	6A
1	NEW	ENGINEERING	Port Civil Engineer	NN	10D
1	NEW	FINANCE	Tariff Technician	II	8A
1	924	FINANCE	Accountant II	KK	5B
1	2104	PROCUREMENT/SUPPLY	Buyer II	HH	7A
1	3001	OPERATIONS MANAGER	Operations Manager	PP	6C
1	3009	OPERATIONS MANAGER	Assistant Operations Manager	OO	6D
1	4200	STEVEDORING	Stevedore Leader	HH	13D
1	4310	STEVEDORING	Winch Operator	GG	9A
1	4348	STEVEDORING	Stevedore	FF	9C
1	4317	STEVEDORING	Stevedore	FF	9C
1	4221	STEVEDORING	Rigger Leader	GG	8B
1	NEW	HUMAN RESOURCES	Personnel Specialist I	HH	5C
1	5316	TERMINAL	Cargo Checker	GG	6D
1	6230	TRANSPORTATION	Planner II	JJ	5D
1	6218	TRANSPORTATION	Crane Operator	II	15B
1	6368	TRANSPORTATION	Equipment Operator II	GG	6C
1	8100	FACILITY	Electrician Supervisor	KK	8A
1	8111	FACILITY	Electrician II	II	6D
1	NEW	FACILITY	Maintenance Custodian	CC	4D
1	8311	FACILITY	Plumber II	HH	8A
1	9113	CRANE	Crane Mechanic II	II	7A
1	9216	MAINTENANCE	Heavy Equipment Mechanic II	II	6C
1	9309	MAINTENANCE	Preventive Maint. Mechanic	II	6B
32					



Grant Program	Total Draw Down	Total Remaining Balance	PROCUREMENT REF/REF/PO Number	Status
Modernization	\$17,940,398.00	\$2,728,073.97	\$15,212,324.03	
DTMA9161600007 - Rehabilitation of "H" Wharf	\$10,000,000.00	\$0.00	\$10,000,000.00	Construction Management Services proposals pending review. No Cost Extension through September 30, 2021 approved on May 12, 2020.
GR882-18-01 - Owner's Agent Engineer Support Services	\$900,000.00	\$850,155.05	\$49,844.95	The current draw down amount is attributed to the GR882-19-04 grant award. Award Number GR882-20-06 MOA and Work Request are being processed.
GR882-19-04 - Owner's Agent Engineer Support Services	\$1,600,000.00	\$5,242.92	\$1,594,757.08	Request are being processed. As previously reported, Projects 1 through 4 have been completed.
Port Enterprise Fund - Port of Guam Construction Deficiencies and Equipment Purchases	\$2,844,530.00	\$1,872,676.00	\$971,854.00	
Port Enterprise Fund - Port of Guam Construction Deficiencies and Equipment Purchases	\$2,844,530.00	\$1,872,676.00	\$971,854.00	Project 1 - FB No. PAG-CIP-019-001 for \$139,449.00 awarded to American Builder LLC
				Project 2 - FB No. PAG-CP-019-002 for \$82,940.00 awarded to Highway Safety Services LLC
				Project 3 - PO No. 15449-OF for \$10,311 awarded to AB Mer Construction
				Project 4 - PO No. 15213-OS for \$1,639,976 awarded to Morrice Equipment LLC
EPA Disaster Supplemental Grant Program - Installation of Fuel Pipeline System for Ft. Pier and Golf Pier Connectivity	\$2,355,543.00	\$0.00	\$2,355,543.00	
EPA Disaster Supplemental Grant Program - Installation of Fuel Pipeline System for Ft. Pier and Golf Pier Connectivity	\$2,355,543.00	\$0.00	\$2,355,543.00	Grant application submitted to Grants.gov. Awaiting review by EDA.
D20AP00136 - Port Authority of Guam - Welding Shop	\$240,325.00	\$0.00	\$240,325.00	
D20AP00136 - Port Authority of Guam - Welding Shop	\$240,325.00	\$0.00	\$240,325.00	Notice of Award presented to the Port on August 27, 2020. NTP pending NEPA process.
Marinas	\$1,209,243.60	\$49,902.40	\$1,159,341.20	

Grant Program	Total Draw Down	Total Remaining Balance	PROCUREMENT IFB/RFP/PO Number	Status
F14AP00191 - Harbor of Refuge Moorage Repairs - Phase 2	\$56,484.60	\$14,765.40		MOU is subject to review and approval by BBMR, AG's Office, and the Governor.
F16AP00261 - Harbor of Refuge Moorage Repairs - Phase 3	\$200,000.00	\$11,895.00		MOU is subject to review and approval by BBMR, AG's Office, and the Governor.
F17AP00486 - Harbor of Refuge Moorage Repairs - Phase 4	\$200,000.00	\$13,194.00		MOU is subject to review and approval by BBMR, AG's Office, and the Governor.

Grant Program	Total Draw Down	Total Remaining Balance	PROCUREMENT IEB/RFP/PO Number	Status
F19AP00334 - Harbor of Refuge Moorage Repairs - Phase 5	\$200,000.00	\$10,048.00	\$189,952.00	MOU is subject to review and approval by BBMR, AG's Office, and the Governor.
F19AF01199 - Guam Fisheries Development: Construction of Agat Marina's Dock B	\$512,759.00	\$0.00	\$512,759.00	MOU is subject to review and approval by BBMR, AG's Office, and the Governor.
F19AF01210 - Repair of Agat Marina's Boat Ramp Bumpers	\$40,000.00	\$0.00	\$40,000.00	MOU is subject to review and approval by BBMR, AG's Office, and the Governor.
Port Security Grant Program	\$1,785,628.00	\$821,553.78	\$964,074.22	
EMW-2016-PU-00523-S01 - Acquisition & Installation of Additional Cameras at Strategic Port Facilities	\$130,983.00	\$0.00	\$130,983.00	Project pending procurement process.
EMW-2016-PU-00523-S01 - Upgrade & Refurbishment of Existing Damaged Security Light Poles at Strategic Port Locations	\$356,412.00	\$356,412.00	\$0.00	Project completed.
EMW-2017-PU-00177-S01 - Maintenance and Sustainment Contract for Prime Power Generators	\$179,550.00	\$33,633.44	\$145,916.56	Project is ongoing.
EMW-2017-PU-00177-S01 - Refurbishment and Hardening of Load Center Buildings Housing Prime Power Generators	\$384,469.00	\$716,492.80	\$107,976.20	Project is ongoing.
EMW-2017-PU-00177-S01 - US Coast Guard Multi Agency National Association of State Boating Law Administrators (NASBLA) Training for Port Police	\$56,250.00	\$54,749.00	\$1,501.00	Project completed on August 2018. Further draw downs are the result of M&A.
EMW-2018-PU-00441-S01 - IDEN Technology Redundant Interoperable Communications System Monthly Service	\$94,944.00	\$49,525.01	\$45,418.99	Monthly service is being provided by local company (Connect).
EMW-2018-PU-00441-S01 - Maintenance and Sustainment Contract for FEMA-acquired AS&E ZBV Backscatter X-Ray Van	\$195,669.00	\$26,860.16	\$168,808.84	Maintenance services ongoing, pending draw down.
EMW-2018-PU-00441-S01 - Replacement CCTV System Existing Analog Cameras with Digital IP Cameras	\$160,867.00	\$23,881.37	\$136,985.63	Project pending procurement process.
EMW-2019-PU-00295-S01 - Acquisition & Installation of Prime Power Generator & Components for Load Center 3	\$226,484.00	\$0.00	\$226,484.00	EHP Review has been reviewed and approved by FEMA. Planning will work with Engineering on the development of the SOW.
Port Police	\$15,000.00	\$11,543.34	\$3,456.66	
PT20-03-03PAG - Operation A dai He Hao (Watch Out)	\$15,000.00	\$11,543.34	\$3,456.66	Speed enforcement activities concluded on July 27, 2020. Pending reimbursement.
Bond Funded Projects	\$45,328,800.00	\$1,267,298.06	\$44,061,501.94	
New Administration Building	\$10,445,000.00	\$0.00	\$10,445,000.00	Status Quo - Of the six (6) original bond-funded projects, this was deemed as the lowest priority. Management has requested its DAE (through Trak Order #10) to update the 2010 Admin Annex design and to incorporate a comprehensive conditional assessment. Scope of the existing Admin. Bldg. 35% design submitted on July 10, 2020. 65% delivered on September 2, 2020. NC Macarao recently submitted a request for the 100% completion from its Oct. 16th deadline to Dec. 4, 2020 citing the companies adherence to COVID-19 restrictions. A&E Design completed; Construction Management services going through procurement process.
Waterline Replacement and Relocation and EQMR Building and Warehouse 1 Repairs and Upgrades	\$11,628,800.00	\$356,156.03	\$11,272,643.97	RFP No. 2019-03
Golf Pier Repairs and Improvements	\$2,000,000.00	\$354,876.53	\$1,645,123.47	RFP No. 2019-02 - A&E design for \$484,000 awarded to NC Macarao

Grant Program	Total Draw Down	Total Remaining Balance	PROCUREMENT #FY#RFP/PQ Number	Status
Rehabilitation of "H" Wharf (Port Share)	\$13,274,255.00	\$556,265.50	\$13,217,989.50	PO No. 16332-OF for Coral Relocation at \$482,700.00 to WSP awarded on February 18, 2020.
Other Priority Projects	\$7,480,745.00	\$0.00	\$7,480,745.00	RFP No. 2020-002 - Construction Management Services
Grand Total	\$66,279,069.60	\$4,878,371.55	\$61,400,698.05	
Grant Funding Total	\$20,950,269.60	\$3,611,073.49	\$17,339,196.11	

The Port's Negotiation Team is currently in the final stages of working with the selected contractor on a negotiated CM services amount for this project. After the completion of this task and having gone through legal review, the CM contractor will assist the Port in the construction procurement process.

1. Of the \$7.48 Million re-programmed bond funds, the Port's financial management system EnterpriseOne totals roughly \$2.1 M; the purchase order is currently pending final signatures. 2. The initial task that the Port will address with regards to wharves service life extension is a comprehensive updated conditional assessment of F1 to F6. 3. As part of Task Order 10 (existing OAE technical services support), the Port's TOS upgrade is going through its assessment process.

PORT AUTHORITY OF GUAM
CONTRACT SUMMARY UPDATE

No.	Consultant/Vendor	Type of Service	Solicitation Method Reference No.	Division	Contract Term	Initial Term	Expiration After Options	Next Renewal Due Date	Annual Amount (Comments / Notes)
PROFESSIONAL SERVICES									
1	G4S	Implementation & Integration of TOS	RFP-013-004	IT	5 years	2014 to 2019	2019		FULL TERM
2	A1 - Guam WEBZ	Web Development, Hosting, Support and Maintenance Svcs	RFP-014-006	IT	3 yrs w/ options NTE 5yr	04/01/2020 to 03/31/2023 w/ 2 1yr options	03/31/25	03/31/23	Fees based on rates
3	RFP-Cancelled	Classification/Compensation Position Maintenance	RFP-019-006	HR	Active procurement				NOLA sent 12/11/19
4	AM Insurance	Insurance Coverages	GSA/PAG-020-17	Finance	5 years	10/01/2017 to 09/30/2022	09/30/22	09/30/20	Premium based
5	AM Insurance	Workers Compensation Coverages	GSA/PAG-018-17	Finance/Safety	3-years				cost negotiations ongoing
6	Matson	Matson-Technical Support Services	RFP-016-003	EQMR	Extended to Nov 3, 2020	11/4/16 to 11/3/17	11/03/20	n/a	490,000.00
7	Only one (1) offer - Bank of Guam	Banking Services		Finance	5 years				Active Procurement
8		Risk Management Consultant	RFP	Finance					
9	OMEGA Safety	OSHA Training & Certification Services for Maritime Terminal Operations	RFP-017-003	Human Resources	3yr w/ 2 1-yr options NTE 5 years	8/13/2018 to 8/13/2021	08/13/23	08/13/21	Fees based on rates
10	Pacific Human Resources, Inc.	Drug Free Workplace Program	RFP-020-003	Human Resources					Pending Contract approval to form
11	W.Nick Captain/ Captain Real Estate	Real Estate Appraisal Services	RFP-016-001	Commercial	3yrs w/ 2 option	4/11/16 to 4/19/20	04/10/21		Fees based on rates
12	TakeCare dba: FHP	Medical Examination Services	RFP-017-002	Human Resources	3 yr. w/ 2 options NTE 5 years	9/21/17 to 9/20/20	09/20/22	09/20/21	Renewal option in progress
13	Trident Cross LLC.	Underwater Assessment & Inspection Services	IFB/PAG-006-20	Harbor/Mstr	1 Year	08/20/20 to 08/19/20	08/19/20		IDIQ - Indefinite Quantity Bid \$24,894.00
14		M & O of F-1 Fuel Pier Facility	RFP-019-004	Commercial	Active Procurement				Active Procurement
15		Environmental Consulting Services- SWPP Compliance		Environmental					
16	Deloitte & Touche	Annual Independent Audit Services	RFP-018-003	Fiscal	FY18, FY19, FY20, w/ 1yr Option	FY18, FY19, FY20, w/ 1yr Option	12/31/2022	12/31/2021	\$45,000.00
17	Parsons Brinckerhoff /WSP	OAE - Owner Agent Engineer	RFP-015-003	Planning	1 yr w/ 4 options NTE 5 yrs	currently in final option year.	09/08/20	EXPIRED	\$2.58mil
18	N.C. Macario & Associates	A/E Design and Consulting Services Golf Pier	RFP 019-002	Engineering	1/6/2020 to 1/5/2023	3 years w/2 options	1/5/2025	1/5/2023	\$484K

PORT AUTHORITY OF GUAM
CONTRACT SUMMARY UPDATE

No.	Consultant/Vendor	Type of Service	Solicitation Method Reference No.	Division	Contract Term	Initial Term	Expiration After Options	Next Renewal Due Date	Annual Amount (Comments / Notes)
19	N.C. Macario & Associates	A/E Design and Consulting Services EQMR, Warehouse No.1, Waterline	RFP 019-003	Engineering	Notice to Proceed Issued Feb. 17, 2020	3 years w/2 options			\$1.4 MIL
20		Legal Services	RFP-020-001	GM		STAY OF PROCUREMENT			Active Procurement
21									NOIA sent 6/5/20
CONSTRUCTION CONTRACTS									
No.	Consultant/Vendor	Type of Service	Solicitation Method Reference No.	Division	Contract Term	Initial Term	Expiration After Options	Next Renewal Due Date	Annual Amount (Comments / Notes)
1	Murphy Enterprises Inc.	Load Center Refurbishment Hardening Project	IFB-019-003	CIP	243 Calendar Days	1/6/2020 to 9/7/2020	9/7/2020		NTP issued, Start date: Jan. 6, 2020 *Change Order 1 - extension thru Jan 30, 2021

Port Authority of Guam
Capital Improvement Projects
Engineering Division
Summary Status

As of September 15, 2020

Fact Sheet No. 95

Project:	Refurbishment and Hardening of Load Center Buildings 1,2,3 and 4.
Project No.:	IFB-PAG-CIP-019-003
Project Amount:	\$314,450.00
Amount Paid:	\$236,349.00
Funding Source:	PSGP 2017
Contractor:	Murphy Enterprises Inc.
Construction Manager:	PAG Engineering/CIP Division
Notice to Proceed:	January 6,2020
Project Completion:	(September 5, 2020 Old) New Completion Date January 31, 2021
Work Status:	As of September 15, 2020, Murphy Enterprise current work progress is at 84%. Awaits arrival of Long lead materials such as transformers, Aluminum doors, and louvers.

Project:	A/E Services for Golf Pier Repair
Project No.:	RFP-PAG-019-002
Project Amount:	\$484,017.13
Amount Paid to date	\$354,876.53 Remaining balance of \$129,140.00 is to be paid as post design services.
Funding Source:	PAG Bond Project
Designer:	N.C. Macario and Associates
Construction Manager:	TBD
Notice to Proceed:	January 6, 2020
Design Completion:	6 months (July 5, 2020)- Completed
Work Status:	Final Design was completed and submitted on July 6, 2020. Project cost estimate was presented to PAG Management in the amount of \$5,345,000.00. This figure does not include CM Services.

Project:	A/E Services for EQMR & Warehouse I Building and Relocation of PAG Water Line
Project No.:	RFP-PAG-019-003
Project Amount:	\$1,406,427.48
Amount Paid to date:	\$356,156.03
Funding Source:	PAG Bond Funding
Designer:	N.C. Macario and Associates
Construction Manager:	TBD
Notice to Proceed:	February 17, 2020
Project Completion:	8 months (October 16,2020)
Work Status:	As of September 15, 2020, N.C. Macario submitted the 65% Design submittal on September 8,2020, PAG Engineering is reviewing the 65% submittals is commenting on Wh.1, EQMR Bldgs. Review comments on the Waterline Project has already been submitted to designer.

Project:	New Administration Annex Building
Project No.:	TBD
Project Amount:	TBD
Funding Source:	PAG Bond Project -Pending
Contractor:	TBD
Construction Manager:	TBD
Notice to Proceed:	TBD
Project Completion:	TBD
Work Status:	Pending

Project:	Remove and Replace One (1) Ea. Roll-up Door and Remove and Install Two (2) Ea. Stainless Steel Roof Vent in Wh.1
Project No.:	Request for Quotation (RFQ)
Project Amount:	\$48,000.00
Amount Paid to date:	\$30,240.00
Funding Source:	FEMA (Typhoon Mangkhut) PAG
Contractor:	Pro Pacific Builders Corporation
Construction Manager:	PAG Engineering/CIP Div.
Notice to Proceed:	March 30, 2020
Project Completion:	August 30, 2020
Work Status:	As of September 15, 2020- PAG Engineering and Pro Pacific Builders conducted a final inspection on September 11, 2020. All punch list items have been corrected. Construction progress is at 100 %. Awaits pending close-out document delays due to PCOR 1 by Dept. of Public Health and Social Services.

Project:	Repainting of PAG North CMU Wall Phase II Project and Port Various Buildings
Project No.:	TBD
Project Amount:	\$195,844.55
Amount Paid:	\$00
Funding Source:	Marad
Contractor:	Pro Pacific Builders Corp.
Construction Manager:	PAG Engineering/CIP Division
Notice to Proceed:	TBD
Project Completion:	6 months
Work Status:	Procurement Issued Intent to Award to Pro Pacific Builders (PBB). Pending Procurement to issue Contract and Purchase Order prior in order to issue Official Notice to Proceed.

Project: Harbor of Refuge Pump Station and Installation of Waste Water Injector Pump
Project No.: TBD
Project Amount: TBD
Funding Source: Dept. of Agriculture Fish and Wild Life Boating Grant
Contractor: TBD
Construction Manager: PAG Engineering/CIP Division
Notice to Proceed: TBD
Project Completion: TBD
Work Status: Pending Planning Division to produce MOU Approval.

Project: Harbor of Refuge Installation of Mooring Blocks
Project No.: TBD
Project Amount: TBD
Funding Source: Dept. of Agriculture Fish and Wild Life Boating Grant
Contractor: TBD
Construction Manager: PAG Engineering/CIP Division
Notice to Proceed: TBD
Project Completion: TBD
Work Status: Pending Planning Division to produce MOU Approval.

Project: Rehabilitation of H-Wharf and Access Road
Project No.: TBD
Project Amount: TBD
Funding Source: Tiger Grant and PAG Revenue Bond
Contractor: TBD
Construction Manager: GHD Engineering (Negotiation Phase)
Notice to Proceed: TBD
Project Completion: TBD
Work Status: As of September PAG Procurement selected GHD Engineering for RFP C.M. Services. GHD cost proposal was submitted for review by negotiating panel. Negotiation is progressing.

Project: Repair of Concrete Spalling in CFS and Welding Shop Building
Project No.: TBD
Project Amount: TBD
Funding Source: PAG 2020 Budget
Contractor: TBD
Construction Manager: PAG Engineering/CIP Division
Notice to Proceed: TBD
Project Completion: TBD
Work Status: TBD

Project:	Supply and Install Automatic Turnstile Gate at Port Police Chain-link Gate Entrance
Project No.:	TBD
Project Amount:	TBD
Funding Source:	PAG 2020 Budget
Contractor:	TBD
Construction Manager:	PAG Engineering/CIP Division
Notice to Proceed:	TBD
Project Completion:	TBD
Work Status:	TBD

Project:	Installation of Dock "B" Agat Marina
Project No.:	TBD
Project Amount:	TBD
Funding Source:	Dept. of Int., Dept. of Agri. Fish and Wildlife, DOA/WR and PAG 2020 Budget Share
Contractor:	TBD
Construction Manager:	PAG Engineering/CIP Division
Notice to Proceed:	TBD
Project Completion:	TBD
Work Status:	TBD

Project:	A/E and Const. Management Services for Various Port Facilities and Projects
Project No.:	TBD
Project Amount:	TBD
Funding Source:	PAG Internally Funded projects 2020 Budget
Contractor:	TBD
Construction Manager:	TBD
Notice to Proceed:	TBD
Project Completion:	TBD
Work Status:	Pending

Project:	Old Gatehouse Demolition and Renovation
Project No.:	TBD
Project Amount:	TBD
Funding Source:	FMF Project
Contractor:	TBD
Construction Manager:	TBD
Notice to Proceed:	TBD
Project Completion:	TBD
Work Status:	Pending

**CRANE DOWNTIME REPORT
FY 2020 (AUGUST 2020)**

DAY	SUN	MON	TUE	WED	THU	FRI	SAT	DOWNTIME	HOIST	HOIST	TOTAL	CONTROL	CONTROL	TOTAL
								TOTAL	START	END	HOURS	START	END	HOURS
WK 45	08/02/20	08/03/20	08/04/20	08/05/20	08/06/20	08/07/20	08/08/20		7234.0	7250.0	16.0	13376.0	13408.0	32.0
G4		1.75						1.75	14077.0	14099.0	22.0	24496.0	24532.0	36.0
G5								0.00	727.0	748.0	21.0	22869.0	22911.0	42.0

Note: G#4 [*08/03: Festoon saddle broken wheel bracket (Removed broken bracket & replaced new wheel & bracket refurbished. Installed used saddle bumper, checked and inspected working. Test, good released back to ops. Note: First/#1 saddle.); *08/03: Engine shutdown. (Inspected. Checked active faults, custom event #3 status showing reset. Ran engine, function test released back to ops.)].

DAY	SUN	MON	TUE	WED	THU	FRI	SAT	DOWNTIME	HOIST	HOIST	TOTAL	CONTROL	CONTROL	TOTAL
								TOTAL	START	END	HOURS	START	END	HOURS
WK 46	08/09/20	08/10/20	08/11/20	08/12/20	08/13/20	08/14/20	08/15/20		7250.0	7256.0	6.0	13408.0	13418.0	10.0
G4								0.00	14099.0	14124.0	25.0	24532.0	24576.0	44.0
G5					1			1.00	748.0	771.0	23.0	22911.0	22951.0	40.0

Note: G#5 [*08/13: Spreader lost control power while hoisting down to land on container. No hoist function up or down. (Check operators cab breaker/control panel, ok; Top of operator cab panel terminals, ok; swap spreader #1 same problem occur. Secured Crane #5 & start up crane 6 for ops. Troubleshooting need more window, Turn over to day shift, Trouble shooting & repair completed by day shift.)]

DAY	SUN	MON	TUE	WED	THU	FRI	SAT	DOWNTIME	HOIST	HOIST	TOTAL	CONTROL	CONTROL	TOTAL
								TOTAL	START	END	HOURS	START	END	HOURS
WK 47	08/16/20	08/17/20	08/18/20	08/19/20	08/20/20	08/21/20	08/22/20		7256.0	7268.0	12.0	13418.0	13443.0	25.0
G4								0.00	14124.0	14142.0	18.0	24576.0	24607.0	31.0
G5		1	0.25					1.25	771.0	793.0	22.0	22951.0	22992.0	41.0

Note: G#5 [*08/17: Change over contactor "hoist" plunger w/broken porcelain touched the solenoid metal housing and caused incoming main breaker inside electrical room to trip. (Replaced 1st contact points. Test hoist & trolley function "good" release to ops.); *08/18: Spreader stuck to pontoon and no hoist up function (Left side spreader not landed properly use by gantry level control press twist lock bypass switch to hoist up stuck spreader and function test twist locks of & good release back to ops.); G#6 [*08/18: No control ON (AC800 Fault/No connection, reset)].

DAY	SUN	MON	TUE	WED	THU	FRI	SAT	DOWNTIME	HOIST	HOIST	TOTAL	CONTROL	CONTROL	TOTAL
								TOTAL	START	END	HOURS	START	END	HOURS
WK 48	08/23/20	08/24/20	08/25/20	08/26/20	08/27/20	08/28/20	08/29/20		7268.0	7281.0	13.0	13443.0	13463.0	20.0
G4								0.00	14142.0	14167.0	25.0	24607.0	24644.0	37.0
G5								0.00	793.0	814.0	21.0	22992.0	23029.0	37.0

Note: No Down Time for the week of August 23-29, 2020 as per J. Sontillanos; Crane Leader.

FLEET MAINTENANCE FY2020

UPDATED: 09/18/20

EQUIPMENT/NUMBER TRACTORS	YEAR	ASSET ID.#	STATUS UP	STATUS DOWN	DISCREPANCY	PLANNED CORRECTIVE ACTION	REPORT DOWN TIME	ESTIMATE ON-LINE
TOPPLIFTER 09-03 Mfr. Hyster 80,000 lbs. Container Handler SN: FL17E01674G	2009	2087	XXX					
TOPPLIFTER 09-04 Mfr. Hyster 80,000 lbs. Container Handler SN: FL17E01675G	2009	2088		XXX	overheating	trouble shooting	9/11/2020	9/25/2020
TOPPLIFTER 09-06 Mfr. Hyster 80,000 lbs. Container Handler SN: FL17E01680G	2009	2133	XXX					
TOPPLIFTER 16-07 Mfr. Hyster 80,000 lbs. Container Handler SN: H117E01591P	2016	2725	XXX					
TOPPLIFTER 16-08 Mfr. Hyster 80,000 lbs. Container Handler SN: H117E01592P	2016	2726	XXX					
TOPPLIFTER 16-09 Mfr. Hyster 80,000 lbs. Container Handler SN: H117E01593P	2016	2727	XXX					
TOPPLIFTER 16-10 Mfr. Hyster 80,000 lbs. Container Handler SN: H117E01594P	2016	2728	XXX					
TOPPLIFTER 20-11 2019 Mfr. TAYLOR XI C975E 63,000 lbs. Container Handler SN: S HB 43856	2019		XXX					
TOPPLIFTER 20-12 2019 Mfr. TAYLOR XI C975E 63,000 lbs. Container Handler SN: S HB 43855	2019		XXX					
TOTAL (9)			8	1				

EQUIPMENT/NUMBER TRACTORS	YEAR	ASSET ID.#	STATUS UP	STATUS DOWN	DISCREPANCY	PLANNED CORRECTIVE ACTION	REPORT DOWN TIME	ESTIMATE ON-LINE
T-76 KALMAR-OTTAWA COMMANDO YT-50 SN: 321790	2007	1929		XXX	Corrosion Control W/O 578574 09/15/19			
T-77 KALMAR-OTTAWA COMMANDO YT-50 SN: 31791	2007	1930		XXX	Corrosion Control		5/6/2020	
T-79 KALMAR-OTTAWA COMMANDO YT-50 SN: 31793	2007	1932		XXX	Corrosion Control W/O 583664 05/13/19			
T-81 KALMAR-OTTAWA COMMANDO YT-50 SN: 31795	2007	1934		XXX	Corrosion Control			
T-83 KALMAR-OTTAWA COMMANDO YT-50 SN: 324015	2010	2139	XXX		def.ignition no key	pending ignition	9/18/2020	9/21/2020
T-84 KALMAR-OTTAWA COMMANDO YT-50 SN: 324016	2010	2140		XXX	Corrosion Control			
T-85 KALMAR-OTTAWA COMMANDO YT-50 SN: 324017	2010	2141		XXX	trans light on	trouble shooting	9/18/2020	9/21/2020
T-86 KALMAR-OTTAWA COMMANDO YT-50 SN: 324018	2010	2142		XXX	def.ignition no key	pending ignition	9/18/2020	9/21/2020
T-87 KALMAR-OTTAWA COMMANDO YT-50 SN: 324019	2010	2143		XXX	Corrosion Control			
T-89 KALMAR-OTTAWA COMMANDO YT-50 SN: 324021	2010	2145		XXX				
T-90 KALMAR-OTTAWA COMMANDO YT-50 SN: 324022	2010	2146	XXX					
T-91 KALMAR-OTTAWA COMMANDO YT-50 SN: 324023	2010	2147	XXX					
T-92 KALMAR-OTTAWA COMMANDO YT-50 SN: 324024	2010	2148	XXX					
TOTAL (13)			4	9				

FLEET MAINTENANCE

EQUIPMENT/NUMBER TRACTORS	YEAR	ASSET ID.#	STATUS UP	STATUS DOWN	DISCREPANCY	PLANNED CORRECTIVE ACTION	REPORT DOWN TIME	ESTIMATE ON-LINE
T-93 KALMAR TERMINAL YARD TRACTOR SN:343587	2017	2738	XXX					
T-94 KALMAR TERMINAL YARD TRACTOR SN:343588	2017	2739	XXX					
T-95 KALMAR TERMINAL YARD TRACTOR SN:343589	2017	2740		XXX	COOLANT LEAK	TROUBLE SHOOTING	83120	9/25/2020
T-96 KALMAR TERMINAL YARD TRACTOR SN:343590	2017	2741	XXX					
T-97 KALMAR TERMINAL YARD TRACTOR SN:343591	2017	2742	XXX					
T-98 KALMAR TERMINAL YARD TRACTOR SN:343592	2017	2743	XXX					
T-99 KALMAR TERMINAL YARD TRACTOR SN:343593	2017	2744	XXX					
T-100 KALMAR TERMINAL YARD TRACTOR SN:343594	2017	2745	XXX					
T-101 KALMAR TERMINAL YARD TRACTOR SN:344057	2017	2785	XXX					
T-102 KALMAR TERMINAL YARD TRACTOR SN:344058	2017	2786	XXX					
T-103 KALMAR TERMINAL YARD TRACTOR SN:344059	2017	2787	XXX					
T-104 KALMAR TERMINAL YARD TRACTOR SN:344060	2017	2788	XXX					
T-105 KALMAR TERMINAL YARD TRACTOR SN:344061	2017	2789	XXX					
T-106 KALMAR TERMINAL YARD TRACTOR SN:344062	2017	2790	XXX					
				1				

T-107 KALMAR TERMINAL YARD TRACTOR SN:344053	2017	2791	XXX						
T-108 KALMAR TERMINAL YARD TRACTOR SN:344155	2017	2792	XXX						
TOTAL (6)		15	1						

EQUIPMENT/NUMBER TRACTORS	YEAR	ASSET ID. #	STATUS UP	STATUS DOWN	DISCREPANCY	PLANNED CORRECTIVE ACTION	REPORT DOWN TIME	ESTIMATE ON-LINE
T-702 MAGNUM T120 SN: T254L100V1AA4986	2001	2576		XXX	pending survey			
T-741 MAGNUM T120 SN: T254L100V1AA5007	2001	2578		XXX	Defective electrical system. WO 554222, 03/20/18 WO 566012 08/28/18	SURVEYING		
T-749 MAGNUM T120 SN: T254L100V1AA5010	2001	2579		XXX	Service line does not build up air pressure	SURVEYING		
TOTAL (3)				3				

FLEET MAINTENANCE

EQUIPMENT/NUMBER FORKLIFTS	YEAR	ASSET ID. #	STATUS UP	STATUS DOWN	DISCREPANCY	PLANNED CORRECTIVE ACTION	REPORT DOWN TIME	ESTIMATE ON-LINE
FL 08-165 HYSTER 10 TON H210HD SN: H007E01888F	2008	2046		XXX	Corrosion Control, Body work WO 576907 02/14/19			
FL 08-166 HYSTER 10 TON H210HD SN: H007E01889F	2008	2048		1	SURVEYED			
TOTAL (2)								

EQUIPMENT/NUMBER FORKLIFTS	YEAR	ASSET ID. #	STATUS UP	STATUS DOWN	DISCREPANCY	PLANNED CORRECTIVE ACTION	REPORT DOWN TIME	ESTIMATE ON-LINE
FL 08-168 HYSTER 20TON H450HD SN: A236E0160ZF	2009	2049			SURVEYED			
TOTAL (1)								

FORKLIFTS		YEAR	ID.#	UP	DOWN	DISCREPANCY	PLANNED CORRECTIVE ACTION	DOWN TIME	ON-LINE
FL 17-170	HVUNDAI 10 TON FORKLIFT TRUCK SN:JHKHHT05HG0000433	2017	2795		XXX	Stuck in first gear	pending vendor under trouble codes research	8/10/2020	9/25/2020
FL 17-172	HVUNDAI 10 TON FORKLIFT TRUCK SN:JHKHHT05CH00000436	2017	3013	XXX					
FL 17-173	HVUNDAI 10 TON FORKLIFT TRUCK SN:JHKHHT05TH00000437	2017	3014		XXX	Stuck in first gear WO 596001 11/21/19	pending vendor under trouble codes research	5/4/2020	9/25/2020
FL 17-174	HVUNDAI 10 TON FORKLIFT TRUCK SN:JHKHHT05PH00000438	2017	3015	XXX					
TOTAL (4)				3	1				

FORKLIFTS		YEAR	ID.#	UP	DOWN	DISCREPANCY	PLANNED CORRECTIVE ACTION	DOWN TIME	ON-LINE
FL 17-169	HVUNDAI 20 TON FORKLIFT TRUCK SN:JHKHHT05D2G0000161	2017	2796		XXX	Left lift cylinder leaking WO 569352 10/16/18	pending quote from vendor(021020)	21020	9/25/2020
FL 17-171	HVUNDAI 20 TON FORKLIFT TRUCK SN:JHKHHT05D2CH0000163	2017	3016	XXX					
TOTAL (2)				1	1				

FORKLIFTS		YEAR	ID.#	UP	DOWN	DISCREPANCY	PLANNED CORRECTIVE ACTION	DOWN TIME	ON-LINE
FL 08-40	HVSTER STON H5.000X SN: A232R03678F	2008	2028	XXX					
FL 08-41	HVSTER STON H5.000X SN: A232R03681F	2008	2031	XXX					
FL 08-42	HVSTER STON H5.000X SN: A232R03683F	2008	2032	XXX					
FL 08-43	HVSTER STON H5.000X SN: A232R03686F	2008	2030	XXX					
TOTAL (4)				4					

FLEET MAINTENANCE

FORKLIFTS		YEAR	ID.#	UP	DOWN	DISCREPANCY	PLANNED CORRECTIVE ACTION	DOWN TIME	ON-LINE
FL 16-45	DOOSAN 5.5TON SN: FDB04-1240-02826	2016	2780		XXX	DISCREPANCY del turbo	PLANNED CORRECTIVE ACTION pending part on order	4/8/2020	9/25/2020
FL 16-46	DOOSAN 5.5TON SN: FDB04-1240-02827	2016	2781	XXX					
FL 16-47	DOOSAN 5.5TON SN: FDB04-1240-02828	2016	2782		XXX	del turbo	pending part on order	8/17/2020	9/25/2020
FL 16-48	DOOSAN 5.5TON SN: FDB04-1240-02829	2016	2783	XXX	2				
TOTAL (4)				2	2				

EQUIPMENT/NUMBER		YEAR	ASSET ID.#	STATUS UP	DOWN	DISCREPANCY	PLANNED CORRECTIVE ACTION	REPORT DOWN TIME	ESTIMATE ON-LINE
REGENERATIVE 2017 FREIGHT LINER M2106 SCHARZE A4 STORM BODY 1TVACWIKD9HHHC008, STREET SWEEPER 4902		2017	2774		XXX	DISCREPANCY HYD LEAK	PLANNED CORRECTIVE ACTION UNDER REPAIRS	9/10/2020	9/25/2020
TOTAL (1)					1				

EQUIPMENT/NUMBER		YEAR	ASSET ID.#	STATUS UP	DOWN	DISCREPANCY	PLANNED CORRECTIVE ACTION	REPORT DOWN TIME	ESTIMATE ON-LINE
ARTICULATING BOOM LIFT 34FT ARTICULATING BOOM LIFT SN: 300216234		2015	2706	XXX					
ARTICULATING BOOM LIFT 120FT SN: 300209110		2015	2707	XXX					
TOTAL (2)				2					

EQUIPMENT/NUMBER		YEAR	ASSET ID.#	STATUS UP	DOWN	DISCREPANCY	PLANNED CORRECTIVE ACTION	REPORT DOWN TIME	ESTIMATE ON-LINE
DIESEL FIRE PUMP W/TRAILER SN: 0922831/1		2010	2177	XXX					
DIESEL FIRE PUMP W/TRAILER SN: 0922831/2		2010	2178	XXX					
DIESEL FIRE PUMP W/TRAILER SN: 0922831/3		2010	2176	XXX			Awaiting parts WO 562661 07/13/18		
TOTAL (3)				2	1		under corrosion control		

EQUIPMENT/NUMBER	GENERATORS	YEAR	ASSET ID.#	STATUS UP	DOWN	DISCREPANCY	PLANNED CORRECTIVE ACTION	REPORT DOWN TIME	ESTIMATE ON-LINE
CATERPILLAR PRIME POWER 455 KW GENSET LC-1	CAT100000CT4A00897	2014	1500251	XXX					
CATERPILLAR PRIME POWER 455 KW GENSET LC-4	CAT100000CT4A00860	2014	1500252	XXX					
CATERPILLAR PRIME POWER 455KW GENSET LC-2	CAT100000CT4A00858	2014	1500253	XXX					
CATERPILLAR PRIME POWER 725KW GENSET LC-4	CAT100C27ET4200481	2014	1500254	XXX					
CATERPILLAR PRIME POWER 500KW GENSET LC-5	CAT100000HT4A00816	2014		XXX					
CATERPILLAR PRIME POWER 500KW GENSET LC-5	CAT100000VT4A00813	2014		XXX					
CATERPILLAR PRIME POWER 500KW GENSET LC-5	CAT100000AT4A00814	2014		XXX	1	def radiator	pending vendor parts on order(18381-on)	12/1/2019	9/25/2020
TOTAL (7)									

EQUIPMENT/NUMBER	GENERATOR	YEAR	ASSET ID.#	STATUS UP	DOWN	DISCREPANCY	PLANNED CORRECTIVE ACTION	REPORT DOWN TIME	ESTIMATE ON-LINE
KATOUGHT 500KW GENSET L-3	2160053970	2005	1870	XXX					
TOTAL (3)					1				

EQUIPMENT/NUMBER	LIGHT TOWER	YEAR	ASSET ID.#	STATUS UP	DOWN	DISCREPANCY	PLANNED CORRECTIVE ACTION	REPORT DOWN TIME	ESTIMATE ON-LINE
PORTABLE LIGHT TOWER - VERTICAL MAST	SN.:SF13D1417G1010134 ELECTRICAL	2016	2724	XXX					
TOTAL (1)					1				

EQUIPMENT/NUMBER	AIR COMPRESSOR	YEAR	ASSET ID.#	STATUS UP	DOWN	DISCREPANCY	PLANNED CORRECTIVE ACTION	REPORT DOWN TIME	ESTIMATE ON-LINE
TRAILER SN.:5FTG1313K1001375	SULLIVAN PALATK WEIDERS SN.:PE4045R126328	2018	3083	XXX					
DIESEL AIR COMPRESSOR - SULLIVAN PALATK	CONROSON SN.:PE4045R126327	2018	3084	XXX					
TRAILER SN.:5FTG1313K1001374					2				
TOTAL (2)									

FY-20 WORK INJURY REPORT

(01/01/20 to 12/31/20)

<u>Divisions</u>	<u>*Lost-time</u>	<u>**Recordable</u>	<u>*** Refused Treatment</u>
Stevedoring	1	0	0
Transportation	1	0	0
Terminal	0	0	0
EQMR	0	0	0
Others	<u>1</u>	<u>0</u>	<u>0</u>
Total	3	0	0

Work Injury Summary for this reporting period: 9/18/2020

Total Injuries for FY-20 to date: 3–Injury

3-- Lost-time

0– Recordable

0– Refused Medical Attention

Last disabling work injury was on: 7/22/20

Number of days since last disabling work injury: 58-days

Note: PAG best record was 222 days or 7 months w/o a disabling work injury

***Lost-time** = If an employee was injured on the job and medical doctor sent him/her home, his/her injury is considered a lost-time.

****Recordable** = If an employee was injured on the job and medical doctor treated him/her and released him/her back to work on the same day (Recordable because of medical charges).

*****Refused Medical Attention:** Filed WC Forms 201 & 202 for record purposes only.

FY-20 WORK INJURY REPORT
 (01/01/20 to 12/31/20)

<u>Divisions</u>	<u>*Lost-time</u>	<u>**Recordable</u>	<u>*** Refused Treatment</u>
Stevedoring	1	0	0
Transportation	1	0	0
Terminal	0	0	0
EQMR	0	0	0
Others	<u>1</u>	<u>0</u>	<u>0</u>
Total	3	0	0

Work Injury Summary for this reporting period: 9/18/2020

Total Injuries for FY-20 to date: 3–Injury

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