## PORT AUTHORITY OF GUAM ATURIDAT I PUETTON GUAHAN

Jose D. Leon Guerrero Commercial Port Government of Guam 1026 Cabras High-way, Suite 201 Piti, Guam 96915

May 22, 2013

## **MEMORANDUM**

TO:

All Employees

Port Tenants and Shipping Agents

FROM:

General Manager

SUBJECT:

Holiday - Memorial Day

Please be advised that the Port Authority's administrative offices will be closed on Monday, May 27, 2013 in observance of Memorial Day.

Issuing and receiving of cargoes for May 27, 2013 must be made through a special service request no later than 10:00 a.m., Friday, May 24, 2013 at the Special Service Request Center located on the 2<sup>nd</sup> floor of the Port Administration Building.

Should you have any questions, please contact the SSR Center at 477-5931-4, ext. 288 or 240.

JOANNE M.S. BROWN