

PORT AUTHORITY OF GUAM
ATURIDAT I PUETTON GUAHAN
Jose D. Leon Guerrero Commercial Port
Government of Guam
1026 Cabras Highway, Suite 201
Piti, Guam 96915

December 18, 2013

MEMORANDUM

TO: All Employees
Port Tenants and Shipping Agents

FROM: Acting General Manager

SUBJECT: **Christmas & New Years Day Holiday Work Schedule**

Please be advised that the Port Authority's administrative offices and operations will be closed in observation of Christmas Day and New Year's Day during the period indicated below:

Administrative Offices – CLOSED

- Wednesday, December 25, 2013 – Christmas Day
- Wednesday, January 1, 2014 – New Year's Day

Vessel/Gate Operation – CLOSED

- December 24-26, 2013 from 1900 hours to 0700 hours.
- December 31, 2013 – January 1, 2014 from 1900 hours to 1200 hours.

Should you have any questions, please contact Mr. John B. Santos, Operations Manager at 477-5931/4, extension 334.


JOANNE M.S. BROWN