

**PORT AUTHORITY OF GUAM**  
**ATURIDAT I PUETTON GUAHAN**  
Jose D. Leon Guerrero Commercial Port  
Government of Guam  
1026 Cabras Highway, Suite 201  
Piti, Guam 96915

October 28, 2013

**MEMORANDUM**

**TO:** All Employees  
Port Tenants and Shipping Agents

**FROM:** General Manager

**SUBJECT:** **Holiday – All Soul’s Day**

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Please be advised that the Port Authority’s administrative offices will be closed on **Friday, November 1, 2013** in observance of **All Soul’s Day**.

Issuing and receiving of cargoes for November 1, 2013 must be made through a special service request no later than **10:00 a.m., Thursday, October 31, 2013** at the Special Service Request Center located on the 2<sup>nd</sup> floor of the Port Administration Building.

Should you have any questions, please contact the SSR Center at 477-5931-4, ext. 288 or 240.

  
**JOANNE M.S. BROWN**