

Resolution No. 2015-08

**RELATIVE TO APPROVING THE
CLASSIFICATION SPECIFICATION STANDARDS**

**BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE JOSE D. LEON GUERRERO
COMMERCIAL PORT:**

WHEREAS, on May 11, 2012, the Port Authority of Guam requested for the Civil Service Commission (CSC) to conduct a post-audit on the recruitment actions of Port personnel; and

WHEREAS, the CSC Board of Commissioners granted the approval on May 24, 2012 for CSC staff to proceed with an investigation of the recruitment actions of personnel records provided by the Port; and

WHEREAS, Section 4403 of Title 4, Guam Code Annotated provides the Civil Service Commission with the powers and authority to conduct investigations of government employment; and

WHEREAS, in August 2012, a preliminary post-audit investigation was conducted by CSC Personnel Management Analysts and based on their findings had concluded that the personnel rules merit principles of recruitment and selecting applicants have been violated; and

WHEREAS, on September 25, 2012, the Civil Service Commission provided the Port Authority with the preliminary post-audit investigation report to facilitate any feedback on the post-audit findings and recommendations; and

WHEREAS, on October 8, 2012, the Port Authority responded to the findings and recommendations provided in the preliminary post-audit investigation report and had advised CSC of its compliance and implementation; however, to date, it was learned that one of the recommendations, particularly the Classification Specifications Standards, has yet to be updated; and

WHEREAS, the Human Resources division have completed the Classification Specification Standards as recommended by the Civil Service Commission; now therefore be it

RESOLVED, the Board of Directors hereby approves the revised Classification Specification Standards of the Port Authority of Guam as recommended by the Civil Service Commission; and be it further

RESOLVED, that the Chairman certify to and the Secretary attest to, the adoption hereof and that a copy of the Classification Specification Standards of the Port Authority of Guam be transmitted to the Department of Administration.

**PASSED AND ADOPTED UNANIMOUSLY BY THE BOARD OF
DIRECTORS THIS 8th DAY OF SEPTEMBER, 2015.**


FRANCISCO G. SANTOS
CHAIRMAN, BOARD OF DIRECTORS
PORT AUTHORITY OF GUAM


TIMOTHY T. KERNAGHAN
SECRETARY, BOARD OF DIRECTORS
PORT AUTHORITY OF GUAM

